



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION

July 28, 2010

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2010-281 . . .	Read & Filed.....	2-3
2010-292 . . .	Read & Filed.....	4-23
2010-293 . . .	Read & Filed.....	24-28
2010-294 . . .	Public Safety, Ways & Means.....	29-30
2010-295 . . .	Public Health, Ways & Means.....	31-32
2010-296 . . .	Public Health, Ways & Means.....	33-34
2010-297 . . .	Public Health, Ways & Means.....	35-36
2010-298 . . .	Airport, Ways & Means.....	37
2010-299 . . .	Internal Affairs, Ways & Means.....	38-39
2010-300 . . .	Economic Development & Tourism, Ways & Means.....	40-42
2010-301 . . .	Education & Youth, Ways & Means.....	43-66
2010-302 . . .	Public Works, Ways & Means.....	67-68
2010-303 . . .	Read & Filed.....	69-75
2010-304 . . .	Read & Filed.....	76-81

ALL SUPPORTING DOCUMENTATION AVAILABLE AT

www.ocgov.net

PETITION BY ONEIDA COUNTY, N. Y., BOARD OF LEGISLATORS

for

MEMORIALIZING PETITION

READ & FILED

F.N. 2010-281

SPONSOR(S): FREDERICK V. SADALLAH, WILLIAM GOODMAN AND EMIL PAPARELLA

RE: PETITION SUPPORTING ONEIDA COUNTY VETERAN ID CARD PROGRAM

WHERE AS, The County of Oneida Board of Legislators is in support of the Veteran ID Card Program which will be administered by the Oneida County Clerk's office, and

WHEREAS, The County Clerk's office is the only official repository for the filing by the veteran of the DD214 (military discharge paperwork). The filing of the DD214 assures the veteran their record is preserved forever. Filing is also a prerequisite to obtain tax benefits and peddlers permits, and

WHEREAS, This incentive-based program encourages the veterans to file their discharge paperwork. This program also provides a way for local veterans groups to seek out new veterans in the area, and

WHEREAS, Upon filing the DD214 with the County Clerk's office, the veteran will be issued a Veteran ID Card, and

WHEREAS, Said Veteran ID Program will allow veterans who reside in Oneida County to receive a discount at various local merchants, and

WHEREAS, Not only will the Veteran ID Program benefit the veterans of Oneida County, it may also promote local business in Oneida County, and

WHEREAS, The Oneida County Board of Legislators believes that this Veteran ID Card Program is a way to show our support and appreciation for the service of the veterans of Oneida County, and

WHEREAS, Similar programs have been instituted by seven (7) other counties in the State of New York, NOW THERE BE IT

RESOLVED, That the undersigned members of the Oneida County Board of Legislators wish to go on record in support of the Oneida County Veteran ID Card Program.

LEGISLATORS SUPPORTING PETITION

LEGISLATORS OPPOSING PETITION

Handwritten signatures of supporting legislators:
Frederick Sadallah
Michael D...
Edna P. W...
Brian D. M...
William Goodman

Handwritten signature:
Frank T. ...

Handwritten mark:
2

Steph A. Ruf
Bing M...
Guy R. Paparella
Thomas...

~~James...~~

Pat H. Brennan
Patricia J. Hardesty
Joseph J...

John C...
Sharon Key...
Chad D...

Michael H...
Martin J. Kern

The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents or subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may, in the alternative, elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators.

Dated: June 30, 2010



County Correctional Facilities

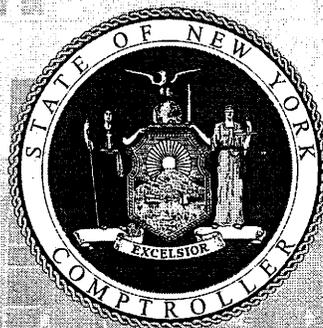
Cost Savings Potential of the Department of Correctional Services Cook-Chill Program

FN 20

10 - 292

2010-MS-3

READ & FILED



RECEIVED
ONIEDA COUNTY LEGISLATURE
2010 JUL 15 PM 2:49

Thomas P. DiNapoli

4

Table of Contents

	Page
AUTHORITY LETTER	2
INTRODUCTION	3
Background	3
Objective	5
Scope and Methodology	5
Comments of Local Officials	6
COOK-CHILL PROGRAM	7
Potential Cost Savings	7
Cost Savings	7
Other Long-Range Operational Improvements	10
Recommendation	11
APPENDIX A Responses From County Officials	12
APPENDIX B Audit Methodology and Standards	13
APPENDIX C How to Obtain Additional Copies of the Report	14
APPENDIX D Local Regional Office Listing	15

State of New York Office of the State Comptroller

Division of Local Government and School Accountability

July 2010

Dear County Officials:

A top priority of the Office of the State Comptroller is to help local government officials manage government resources efficiently and effectively and, by so doing, provide accountability for tax dollars spent to support government operations. The Comptroller oversees the fiscal affairs of local governments statewide, as well as compliance with relevant statutes and observance of good business practices. This fiscal oversight is accomplished, in part, through our audits, which identify opportunities for improving operations and municipal governance. Audits also can identify strategies to reduce costs and to strengthen controls intended to safeguard local government assets.

Following is a report of our audit titled Cost Savings Potential of the Department of Correctional Services Cook-Chill Program. This audit was conducted pursuant to Article V, Section 1 of the State Constitution and the State Comptroller's authority as set forth in Article 3 of the General Municipal Law.

This audit's results and recommendations are resources for local government officials to use in effectively managing operations and in meeting the expectations of their constituents. If you have questions about this report, please feel free to contact the local regional office for your county, as listed at the end of this report.

Respectfully submitted,

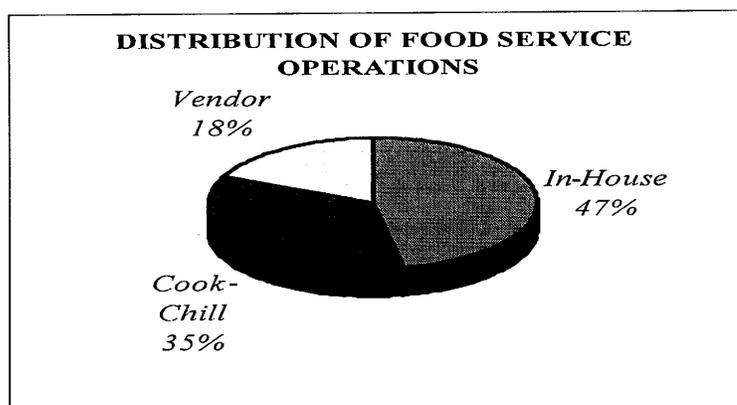
*Office of the State Comptroller
Division of Local Government
and School Accountability*

Introduction

Background

Local governments today face major financial limitations due to increasing costs and decreasing revenues. Governments must make every attempt possible to save money and ensure the efficient use of taxpayers' dollars. A major cost for counties in New York State (NYS) is housing an institutionalized population and providing a food service operation that meets the dietary requirements of inmates.

There are 64¹ County Correctional Facilities across NYS (outside New York City) that fed, on average in 2009, over 16,500 inmates each day. The facilities have different methods to provide the daily meals: (1) prepare the meals from scratch at the facility (In-House); (2) use an outside vendor to order the prepared food (e.g., Cook-Chill); or (3) contract with a vendor to administer the entire food service operation (Vendor). The following chart illustrates the varying methods of food service delivery by the counties.



One option is the Department of Correctional Services' (DOCS) Cook-Chill food program (Cook-Chill). The Cook-Chill program is run by the DOCS' Food Production Office of Nutritional Services Food Production Center. This operation was opened in 1992 and DOCS currently serves approximately 60,000 inmates at 67 State prisons. The Food Production Center has the capacity to prepare 80,000 meals; therefore, DOCS has offered the program to county correctional facilities. To date,

¹ Some counties have more than one facility within the county, which is why the number of facilities exceeds the number of counties in NYS.

DOCS contracts with 19 county jails: Allegany, Chautauqua, Chenango, Columbia, Cortland, Delaware, Genesee, Greene, Herkimer, Livingston, Madison, Oneida, Ontario, Orleans, Otsego, Schenectady, Warren, Washington, and Wayne.

Under the Cook-Chill process, large quantities of food are cooked to a just-done state, then chilled rapidly and stored under tightly controlled temperature conditions. The food is then shipped and requires only reheating in order to be served, with an average ordering-to-consumption window of about three weeks. The majority of the food is shipped in large, sealed plastic bags and is reheated at the prisons for serving. Other cold food items, including juice and salads, are packaged in individual serving containers. The typical Cook-Chill bulk items come in 20-portion bags. For example, one bag of chili would contain 20 portions.

DOCS has prepared an eight-week menu for county correctional facilities which is equivalent to the menu used at State facilities. The State DOCS facilities provide a 3,000-daily calorie diet to their inmates. Cook-Chill has the capability to increase or decrease caloric amounts based on the needs of the Facility.² This menu has been tested to ensure it meets all dietary requirements. In addition, DOCS has meals available for therapeutic or religious diets.

County correctional facilities participating in the Cook-Chill program are provided on-site and continuing assistance from officials from DOCS to assist them in conversion to the program. County facilities can choose to fully participate in the program and completely follow the State DOCS/Cook-Chill menu, or to partially participate and order only certain food products from DOCS.

Facilities place orders on a weekly basis. The DOCS Food Production Center prepares the orders the next week, and ships the orders for use the following week. Food products that can be ordered from DOCS include salads, cold cuts, soups, entrees, side dishes, sauces, gravies, and desserts. Facilities supplement the Cook-Chill food with produce, bread, milk, condiments, and additional food products supplied by other vendors.

The Cook-Chill meals need only minimal preparation; most products require only reheating. In addition, facilities can more

² Smaller portions are used for county facilities, as the inmates are primarily sedentary.

8.

closely align the number of meals needed for the day based on the current inmate population, thus reducing waste in comparison with conventional bulk food purchasing and preparation. Because the meals are an end product, the portions are standard and the packaging is standard. Thus, for a given meal, if 100 meals are required, the facility can prepare (re-heat) enough food to cover the need, without significant overage. Further, if for some reason the facility does not use all of its meals in a given week, it notifies DOCS, and the subsequent order will be decreased, so that the facility's inventory is maintained at the appropriate level.

For our audit, we selected and examined four county correctional facilities, including Albany, Allegany, Oneida, and Westchester. The following table explains the quantitative characteristics of the facilities.

County	2009 Average Inmate Population	Maximum Capacity	Employees	Food Service Employees	Inmate Food Service Workers
Albany	660	963	400	13	25-30
Allegany	135	164	113	7	4-6
Oneida	483	618	216	5	12
Westchester	1,409	1,810	908	1	40-45
TOTAL	2,687	3,555	1,637	26	81-93

Objective

The objective of our audit was to determine whether local governments serving institutionalized populations could benefit from the New York State Department of Correctional Services' Cook-Chill food program. Specifically;

- Could county correctional facilities reduce operating costs by using the DOCS' Cook-Chill program for the bulk of their food service operations?

Scope and Methodology

For the period January 1, 2008 through December 31, 2009, we reviewed all costs associated with the food service operation including food, staffing, supplies, and services. We calculated the cost per inmate and staff meal (if provided by the county). We also determined the operational impact of using Cook-Chill against the traditional process, other vendors, etc., (i.e., service delivery, ability to feed fluctuating populations, menu planning, etc.) at the following four counties: Albany, Allegany, Oneida and Westchester. We selected these counties based on the number of inmates and type of food service operation. Using inmate population data we selected a small county, two mid-

9.

sized counties and one large county. We also interviewed county officials and facility supervisors and staff to gain an understanding of the internal controls over food service.

We conducted our audit in accordance with generally accepted government auditing standards (GAGAS). More information on such standards and the methodology used in performing this audit is included in Appendix B of this report.

**Comments of Local
Officials**

The results of our audit and recommendations have been discussed with county officials and their comments have been considered in preparing this report.

Cook-Chill Program

Potential Cost Savings

We found that counties could achieve cost savings by using the DOCS' Cook-Chill program to feed inmates instead of preparing meals in-house. Specifically, we found that two of the four counties (Albany and Allegany) could have saved about \$913,500 in 2009 had they fully participated in the Cook-Chill Program. Further, there are other operational improvements that can be realized through Cook-Chill. Overall, we estimate that the other counties in New York State that use an in-house food service operation could save over \$11 million annually by switching to the Cook-Chill program.

Cost Savings

County correctional facilities have varying methods of providing food service operations. These include: in-house food preparation, using a vendor, and/or purchasing prepared food products and primarily reheating in house. Regardless of the type of service delivery, counties should be controlling inventory, reducing waste and providing a quality meal at a cost effective amount.

We found three different methods of food service operations from our sample of counties. Two counties (Allegany and Oneida) use the Cook-Chill program to varying degrees; Albany County has an in-house operation and Westchester contracts with a private vendor. We analyzed each food service operation and calculated the cost per day to serve inmates their daily meals. We found significant differences among the counties. The following table explains the type of operation and Cook-Chill status of the four counties selected for audit.

County	Food Service Operation	Started Using Cook-Chill	Daily Caloric Diet Provided	Cost Per Inmate per Day	Inmate meals served in 2009
Albany	In-House	N/A	2,500	\$6.09	701,097
Allegany	Partially utilizes Cook-Chill	October 2008	2,500 – 2,800	\$3.81	142,764
Oneida	Fully utilizes Cook-Chill	1997	2,500	\$2.58	572,750
Westchester	Private Vendor	N/A	3,000	\$4.89	1,620,546

11.

Specific details for each County follow:

- Albany County currently prepares all meals using an in-house food service operation and does not participate in Cook-Chill. Albany County purchases all raw food items and prepares each meal at the facility.
- Allegany County has participated in Cook-Chill part-time since October 2008. About half of the County's menu includes food items from Cook-Chill. The Facility has chosen to partially participate in the Cook-Chill program because the facility operates a gardening program and harvests about 12,000 pounds of produce each year, which is incorporated into the food service operation. In 2009, the Facility saved a total of approximately \$73,000 after switching to part-time use of Cook-Chill.
- Oneida County fully participates in the Cook-Chill program. They purchased all food and beverage products directly from DOCS based on a per-meal-served charge. Oneida County has been participating in the Cook-Chill program since 1997, and realized immediate cost savings in 1997 of about \$40,000 and has continued to experience efficiencies ever since.
- Westchester County has contracted with a private vendor since 1998 to operate the food service operation. The vendor purchases all raw food items and prepares all inmate meals at the facility. The cost per meal is an agreed upon contractual amount. The contract also includes the vendor operating the officers' cafeteria, which has a revenue component.

From our analysis of the two counties that use Cook-Chill, cost savings have been achieved and operational improvements realized from the Cook-Chill program. County officials should be able to feed typical inmates a 2,500-calorie diet for about \$1.00 per meal or \$3.00 per day. In addition, DOCS officials stated that they are unaware of any county facilities that have incurred additional costs by converting to Cook-Chill. County facilities have not had to make capital equipment purchases, such as stovetops, ovens or kettles. DOCS' officials have indicated that they work with county employees to demonstrate methods for using their facility's current equipment to participate in Cook-Chill.

12.

Albany County was the only county in our sample that had an in-house food service operation. We found, on average, that Albany's daily cost to feed an inmate is more than double what it would cost using Cook-Chill. In 2009, Albany County provided 849,261 meals³ at a cost of \$2.03 per meal or \$6.09 per day. If the County were to fully participate in the Cook-Chill program, they could realize about a \$1.03 savings per meal served. This equates to an annual savings of about \$875,000. County officials are aware of the Cook-Chill program, however, they took a tour of the Oneida operation, early in its development, and were displeased with the quality of the meals, and thus they decided not to participate.

Allegany County does not use the Cook-Chill program to its full extent. About half of the County's menu includes food items from Cook-Chill. As mentioned earlier, the County only partially participates due to the gardening that takes place at the facility. In 2009, Allegany County provided 142,764 inmate meals at a cost of \$1.27 per meal. If the County were to fully participate in the Cook-Chill program, they could realize further annual cost savings of about \$38,500.

Cook-Chill Savings Found During Audit				
Food Preparation	County	Potential Cost Savings of Full Participation	Average Inmate Count	Potential Savings Per Inmate
In-House	Albany	\$875,000	660	\$1,325
Partial Cook-Chill	Allegany	\$38,500	135	\$285

Savings Projected Across Remaining Counties				
Food Preparation	Remaining Counties	Number of Inmates Reported on 11/6/2009	Potential Savings per Inmate	Potential Cost Savings
In-House	26	7,964	\$1,325	\$10,552,300
Partial Cook-Chill	12	2,020	\$285	\$575,700

For perspective, across the state, 26 county correctional facilities prepare their inmate meals using an in-house food service operation that prepares all meals for the facility's inmates. In addition, 12 county correctional facilities partially participate in

³ The 849,261 meals used in this calculation include meals for inmates and Sheriff's Deputies that work within the Albany County Correctional Facility.

13.

the Cook-Chill program. If these facilities were able to realize the same cost savings per inmate as the Albany County and Allegany County Correctional Facilities, we estimate that they could save an additional \$11.1 million by converting to the full Cook-Chill program.

Other Long-Range Operational Improvements

In addition to the potential cost-savings associated with food, facilities could realize savings through other efficiencies over time. For example, equipment needs and costs for a food service operation using Cook-Chill are greatly reduced, since the Cook-Chill program does not require fryers or stovetops, but primarily ovens and kettles to prepare the Cook-Chill food and other, supplementary foods. Additionally, Cook-Chill food requires less storage space than a traditional food service operation since most of the food is the final product and therefore there is no need to store individual ingredients. This is true for both dry and cold storage, which allows the facility's surplus storage to be reallocated for other purposes.

The Cook-Chill program could also reduce staffing needs and food preparation time. Oneida County fully utilizes Cook-Chill and serves about 485 inmates each day with five total paid staff. Oneida County attributes the smaller staff needs to the Cook-Chill program. If other counties experienced the same staffing efficiencies, they could potentially operate a Cook-Chill food service operation using less staff:

- Albany County currently uses 15 staff to prepare, cook, and serve approximately 660 inmates each day. Over time, Albany County could potentially operate a Cook-Chill food service operation using about seven paid food service staff.
- Allegany County currently uses seven staff⁴ to prepare, cook, and serve approximately 135 inmates each day by partially utilizing Cook-Chill. However, over time, Allegany County could potentially operate a full-time Cook-Chill food operation using about two paid food service staff.

Finally, the Cook-Chill program makes it easier for the county to prepare only what is required for the facility's fluctuating inmate population. It also helps the county prepare accurate portions because the bags come in standard portion sizes, therefore

⁴ Includes two full-time and five part-time staff

decreasing potential waste. Cook-Chill also provides a standard menu, therefore eliminating the facility's need to prepare a menu or ensure that the appropriate caloric intake is maintained. The county will achieve additional cost savings from these operational improvements by using Cook-Chill.

Recommendation

1. County officials should consider using the DOCS Cook-Chill program to minimize the cost of providing food to a fluctuating inmate population.

15.

APPENDIX A

RESPONSES FROM COUNTY OFFICIALS

We provided a draft copy of this global report to each of the four counties we audited and requested responses. We received response letters from Albany County and Oneida County. We provided Allegany County and Westchester County with an opportunity to respond, but they chose not to respond to our report within the designated timeframe.

The following comments were excerpted from the responses we received. Overall, the two counties were in agreement with the global report findings and recommendations.

Albany County – “It is our intention to phase in the program by undertaking a gradual and systematic approach that will keep the Albany County Correctional Facility safe and secure while ensuring the best utilization of Albany County taxpayer dollars....I have requested and received approval from the Albany County Legislature to enter into an agreement to procure food products from the New York State Department of Correctional Services Office of Nutritional Services.”

Oneida County – “...The State Comptroller’s initiative to share programs such as this with other municipalities is a great idea. There are some good programs to be replicated and some attention needs to be placed on them in addition to audits that uncover negative findings.”

APPENDIX B

AUDIT METHODOLOGY AND STANDARDS

During this audit we examined county correctional facilities records and reports for food service operations for the period January 1, 2008 through December 31, 2009. Our overall goal was to determine if county correctional facilities could reduce operating costs by using the DOCS Cook-Chill food program. To accomplish this, we interviewed county officials and facility supervisors and staff, reviewed records and reports for food service operations, and performed calculations to determine if a reduction in operation costs could be realized.

To gain an understanding of the internal controls over food service, we interviewed county officials, facility supervisors, staff, and reviewed policies and/or procedures for the food service operation.

To determine the current cost of the food service operation and to determine the cost per meal, we reviewed financial reports and using inmate meal counts and/or inmate population counts, we calculated the total number of meals served and the cost per meal, the cost per day.

To calculate the cost of an in-house food service operation fully utilizing Cook-Chill and the operational impact of using Cook-Chill against an in-house food service operation (i.e., service delivery, ability to feed fluctuating populations, menu planning, etc.) we reviewed information gathered from DOCS and from other facilities fully utilizing Cook-Chill and determined a cost per meal. We also calculated the number of staff that would be needed operate Cook-Chill full-time using a ratio of the number of staff required at a facility fully utilizing Cook-Chill.

We conducted comparisons to assess the reasonableness of DOCS' statement that counties can expect about a \$3 per day per inmate cost for food. We reviewed the Oneida County costs and another county's cost per inmate and, based on those cost comparisons, determined that \$3 is an accurate amount.

We conducted this performance audit in accordance with generally accepted government auditing standards (GAGAS). Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objective.

17.

APPENDIX C

HOW TO OBTAIN ADDITIONAL COPIES OF THE REPORT

To obtain copies of this report, write or visit our web page:

Office of the State Comptroller
Public Information Office
110 State Street, 15th Floor
Albany, New York 12236
(518) 474-4015
<http://www.osc.state.ny.us/localgov/>

APPENDIX D
OFFICE OF THE STATE COMPTROLLER
DIVISION OF LOCAL GOVERNMENT
AND SCHOOL ACCOUNTABILITY

Steven J. Hancox, Deputy Comptroller
John C. Traylor, Assistant Comptroller

LOCAL REGIONAL OFFICE LISTING

BUFFALO REGIONAL OFFICE

Robert Meller, Chief Examiner
Office of the State Comptroller
295 Main Street, Room 1050
Buffalo, New York 14203-2510
(716) 847-3647 Fax (716) 847-3643
Email: Muni-Buffalo@osc.state.ny.us

Serving: Allegany, Cattaraugus, Chautauqua, Erie,
Genesee, Niagara, Orleans, Wyoming counties

ROCHESTER REGIONAL OFFICE

Edward V. Grant, Jr., Chief Examiner
Office of the State Comptroller
The Powers Building
16 West Main Street – Suite 522
Rochester, New York 14614-1608
(585) 454-2460 Fax (585) 454-3545
Email: Muni-Rochester@osc.state.ny.us

Serving: Cayuga, Chemung, Livingston, Monroe,
Ontario, Schuyler, Seneca, Steuben, Wayne, Yates
counties

SYRACUSE REGIONAL OFFICE

Rebecca Wilcox, Chief Examiner
Office of the State Comptroller
State Office Building, Room 409
333 E. Washington Street
Syracuse, New York 13202-1428
(315) 428-4192 Fax (315) 426-2119
Email: Muni-Syracuse@osc.state.ny.us

Serving: Herkimer, Jefferson, Lewis, Madison,
Oneida, Onondaga, Oswego, St. Lawrence counties

BINGHAMTON REGIONAL OFFICE

Patrick Carbone, Chief Examiner
Office of the State Comptroller
State Office Building, Room 1702
44 Hawley Street
Binghamton, New York 13901-4417
(607) 721-8306 Fax (607) 721-8313
Email: Muni-Binghamton@osc.state.ny.us

Serving: Broome, Chenango, Cortland, Delaware,
Otsego, Schoharie, Sullivan, Tioga, Tompkins
counties

GLENS FALLS REGIONAL OFFICE

Karl Smoczynski, Chief Examiner
Office of the State Comptroller
One Broad Street Plaza
Glens Falls, New York 12801-4396
(518) 793-0057 Fax (518) 793-5797
Email: Muni-GlensFalls@osc.state.ny.us

Serving: Clinton, Essex, Franklin, Fulton, Hamilton,
Montgomery, Rensselaer, Saratoga, Warren, Washington
counties

ALBANY REGIONAL OFFICE

Kenneth Madej, Chief Examiner
Office of the State Comptroller
22 Computer Drive West
Albany, New York 12205-1695
(518) 438-0093 Fax (518) 438-0367
Email: Muni-Albany@osc.state.ny.us

Serving: Albany, Columbia, Dutchess, Greene,
Schenectady, Ulster counties

HAUPPAUGE REGIONAL OFFICE

Ira McCracken, Chief Examiner
Office of the State Comptroller
NYS Office Building, Room 3A10
Veterans Memorial Highway
Hauppauge, New York 11788-5533
(631) 952-6534 Fax (631) 952-6530
Email: Muni-Hauppauge@osc.state.ny.us

Serving: Nassau, Suffolk counties

NEWBURGH REGIONAL OFFICE

Christopher Ellis, Chief Examiner
Office of the State Comptroller
33 Airport Center Drive, Suite 103
New Windsor, New York 12553-4725
(845) 567-0858 Fax (845) 567-0080
Email: Muni-Newburgh@osc.state.ny.us

Serving: Orange, Putnam, Rockland, Westchester
counties

19.

FILL IN BELOW (1) OR (2) - whichever applies:

CERTIFICATION OF CLERK

TO BE FILED WITH PROOF OF PUBLICATION

(1) I CERTIFY that the Observer Dispatch is the official
 (Name of Newspaper)
 newspaper of County of Oneida
 (Name of Municipality, District, Agency or Activity)
 Dated: 7/23/2010 Signed: [Signature]
 (Clerk-Secretary)



(2) I CERTIFY that the _____ has
 (Name of Municipality, District, Agency or Activity)
 no official newspaper but that the _____
 (Name of Newspaper)
 is a newspaper having general circulation in such municipality, district, or area served by such
 agency or activity.

Dated: _____ Signed: _____
 (Clerk-Secretary)

FILL IN BELOW (1) OR (2) - whichever applies:

CERTIFICATION OF CLERK

TO BE FILED WITH PROOF OF PUBLICATION

(1) I CERTIFY that the Rome Sentinel is the official
(Name of Newspaper)

newspaper of Oneida County
(Name of Municipality, District, Agency or Activity)

Dated: 7/23/2010 Signed: [Signature]
(Clerk-Secretary)



(2) I CERTIFY that the _____ has
(Name of Municipality, District, Agency or Activity)

no official newspaper but that the _____
(Name of Newspaper)

is a newspaper having general circulation in such municipality, district, or area served by such
agency or activity.

Dated: _____ Signed: _____
(Clerk-Secretary)



ONEIDA COUNTY DEPARTMENT OF LAW

COPY

Oneida County Office Building
800 Park Avenue • Utica, New York 13501-2975
(315) 798-5910 • fax (315) 798-5603

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

LINDA M.H. DILLON
COUNTY ATTORNEY

July 21, 2010

OD – VIA E-MAIL: legals@uticaod.com
ROME SENTINEL - VIA E-MAIL: classad@my

To go to Board

OBSERVER-DISPATCH
ATTENTION: LEGAL NOTICES
221ORISKANY PLAZA
UTICA NY 13501-1280

ROM
ATT
333
ROMENT 13710

Re: Legal Notice

Dear Sir/Madam:

Enclosed herewith is a Notice to be published in your paper on **FRIDAY, JULY 23, 2010.**

Upon completion of publication, send one (1) affidavit of publication, together with your statement and one (1) voucher to the above address.

Thank you.

Very truly yours,

LINDA M. H. DILLON
County Attorney

LMHD/ndr
Enclosure

cc: Clerk, Board of Legislators

22.

STATE OF NEW YORK
OFFICE OF THE STATE COMPTROLLER

NOTICE

NOTICE IS HEREBY GIVEN THAT THE FISCAL AFFAIRS OF THE COUNTY OF ONEIDA FOR THE PERIOD BEGINNING ON JANUARY 1, 2008 AND ENDING ON DECEMBER 31, 2009 HAVE BEEN EXAMINED BY THE OFFICE OF THE STATE COMPTROLLER AND THAT THE REPORT OF EXAMINATION PREPARED BY THE OFFICE OF THE STATE COMPTROLLER HAS BEEN FILED IN MY OFFICE WHERE IT IS AVAILABLE AS A PUBLIC RECORD FOR INSPECTION BY ALL INTERESTED PERSONS. PURSUANT TO SECTION THIRTY FIVE OF THE GENERAL MUNICIPAL LAW, THE GOVERNING BOARD OF THE COUNTY OF ONEIDA MAY, IN ITS DISCRETION, PREPARE A WRITTEN RESPONSE TO THE REPORT OF EXAMINATION PREPARED BY THE OFFICE OF THE STATE COMPTROLLER AND FILE ANY SUCH RESPONSE IN MY OFFICE AS A PUBLIC RECORD FOR INSPECTION BY ALL INTERESTED PERSONS NOT LATER THAN OCTOBER 26, 2010.

S/MIKALE BILLARD
MIKALE BILLARD
CLERK, BOARD OF COUNTY LEGISLATORS

ONEIDA-HERKIMER SOLID WASTE AUTHORITY

BOARD MEMBERS

Donald Gross, Chairman
Neil C. Angell, Vice Chairman
Harry A. Hertline, Treasurer
Vincent A. Casale
Alicia Dicks

James M. D'Onofrio
Barbara Freeman
Kenneth A. Long
Robert J. Roberts, III
James M. Williams

William A. Rabbia, Executive Director
Peter M. Rayhill, Authority Counsel
Jodi M. Tuttle, Authority Secretary

MEMORANDUM

FN 20 10 - 293

TO: Oneida & Herkimer County Legislators
FROM: William A. Rabbia, Executive Director *WR*
DATE: July 19, 2010
RE: NYS Draft Solid Waste Management Plan "Beyond Waste"

READ & FILED

The New York State Department of Environmental Conservation has developed a new Draft State Solid Waste Management Plan entitled, "Beyond Waste". The State is accepting public comments on the Plan through August 16, 2010.

The Authority has completed an internal review of the Plan and we have a number of comments and concerns related to the Draft Plan. I have attached my written comments to the Department which outlines our concerns, for your review.

Our main concerns are related to new fees/surcharges proposed, as well as regulations forcing Planning Units to invest in processing systems and technologies not fitted for the community. As you know, Oneida and Herkimer Counties have been out front on the issues set forth in the Draft Plan. We have spent over \$100 million of our own money to build a comprehensive self-sufficient system. A significant concern for us, which I have expressed to the State, is that fees and surcharges will be levied to build infrastructures in a fashion that will punish those communities that were progressive in their approach to these matters and reward those communities who did nothing. In short, we are concerned that our citizens will pay twice – once to build our own infrastructure and a second time to build infrastructures elsewhere.

I have presented my comments at the July 8, 2010 Public Hearing in Syracuse. The Authority has also worked with the New York State Association For Solid Waste Management (NYSASWM) to relay concerns to the Department.

Please feel free to call me with any questions or comments.

WAR/jmt

Enclosure

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 21 AM 10:52

24.

ONEIDA-HERKIMER SOLID WASTE AUTHORITY

BOARD MEMBERS

Donald Gross, Chairman
Neil C. Angell, Vice Chairman
Harry A. Herffline, Treasurer
Vincent A. Casale
Alicia Dicks

James M. D'Onofrio
Barbara Freeman
Kenneth A. Long
Robert J. Roberts, III
James M. Williams

William A. Rabbla, Executive Director
Peter M. Rayhill, Authority Counsel
Jodi M. Tuttle, Authority Secretary

July 19, 2010

Edwin Dassatti, P.E.
Director
Division of Solid and Hazardous Materials
NYSDEC
625 Broadway
Albany, NY 12233-7250

RE: Draft NYS Solid Waste Management Plan "Beyond Waste"

Dear Director Dassatti:

The Oneida-Herkimer Solid Waste Authority has completed an internal review of "Beyond Waste". As you are aware, the Authority has developed and implemented a fully integrated, self-sufficient solid waste management system. While "Beyond Waste" contains useful information, our 20-year experience as a planning unit leads us to conclude that is not a realistic, practical planning tool.

The renewed emphasis on recycling, composting, reduction and reuse is certainly laudable and we fully support this emphasis. The Oneida-Herkimer Solid Waste Authority shares the same goal to aggressively divert waste from our landfill.

However, in our opinion "Beyond Waste" has two major shortfalls. First, it does not contain a detailed analysis of the fiscal implications of the proposed Plan on the State or its planning units. Obviously, given the current economic situation that the State and local governments face, such an analysis is vitally important. The Plan should put forth anticipated revenue sources, spending priorities, expenses per program and draft budgets. It is simply not possible to make informed decisions about the future of waste management in the State without this financial information.

Second, the State would be well served by conducting a comprehensive evaluation of new waste processing technologies such as pyrolysis, gasification, anerobic digestion, etc. This analysis should include a detailed look at the feasibility of widespread large-scale organics (food waste) composting. The "Beyond Waste" Plan makes the case for planning units to embrace these technologies with blind faith. We can't afford to do that until these technologies have proven track records and can both compete from a tip fee perspective with other options and from a market demand perspective. Similar programs in other states have demonstrated that large scale organics composting programs far exceed market demand, with final product ultimately ending up as landfill material.

JS

Furthermore, we offer the following comments related to specific elements of the Draft Plan:

- Recycling and Reduction goals (15% every 2 years for 10 years) are unrealistic. The Plan should include realistic, achievable reduction goals based on prior experience. The State's recycling and reduction goals are lofty but will be very expensive to achieve as new facilities, programs and public education campaigns will need to be developed. It is far from certain that markets exist or will exist to handle these huge increases in recyclables. Consequently, if these goals are tied to facility permitting, the State may see a disposal capacity shortfall.
- The Draft Plan relies too heavily upon unrealistic increases in organics recovery. Although we've been successful with yard waste diversion and composting, there are legitimate hurdles associated with food waste composting such as separation, collection, facility siting, processing costs and marketing of the finished product. A full environmental, economic as well as technological analysis related to organics diversion and processing needs to be included in the Plan.
- The Draft Plan includes developing a list of mandated recyclables and phased in disposal prohibitions without the necessary guaranteed funding for developing markets and infrastructure. This leads to an additional unfunded burden on LSWM planning units. The local planning units will ultimately have to manage these potentially unmarketable, unprocessable materials. Securing necessary funding related to recycling should be the state's first priority, (we are currently three years behind for our recycling grant reimbursement) and the Plan should leave the current economic feasibility test related to recyclables in place.
- The Draft Plan includes establishing special fees or surcharges on solid waste tipping fees without a formula for distributing the funds. **We are opposed to any new fees.** These fees will further burden our economically stressed state. Our system has already incorporated the necessary funds into solid waste disposal fees to pay for our self sufficient, integrated solid waste management system.
- We support pay-as-you-throw (PAYT) systems and have successfully implemented such systems in many of our communities. However, each community has its own special set of circumstances. Implementing PAYT should be a local decision and not mandated.
- The Draft Plan relies heavily upon product stewardship initiatives to reach its reduction goals. We support product stewardship. However, without a federal product stewardship initiative we could be forced into a situation of patch work programs between States that may make NYS a more expensive place to live and operate a business when compared to other States.

26

Edwin Dassatti, P.E.

July 19, 2010

Page 3

- The Draft Plan proposes further funding for MRF upgrades. We support this proposal. Funding should be prioritized and retroactive for progressive planning units which have already invested in MRF facilities.
- Oneida-Herkimer believes disposal self sufficiency should be one of the State's primary goals. New York State should manage its own waste. Oneida-Herkimer has a self sufficient, fully integrated solid waste management program developed over the last 20 years.
- We support the reuse policy that emphasizes civil engineering practices for difficult to recycle materials such as waste glass and tires. Our experience with this application has been positive.
- In reviewing the Plan and the 2008 Planning Unit Profile for Oneida-Herkimer we've identified a number of errors. Some of the data related to tonnages from our region is incorrect. The Plan should be based upon accurate data.
- The Plan should more clearly differentiate between newer landfills and older landfills with regard to landfill gas collection efficiency. The Plan does not give enough credit to landfill gas collection efficiency, energy production benefits and significant green house gas (methane) reduction levels associated with landfill gas collection at modern landfills, an application which has been endorsed by the Federal Government and is being encouraged through grants and tax incentives.
- The State must acknowledge the fact that there will always be a vital role to be played by landfills and waste-to-energy facilities. Even if recyclable levels increase dramatically, the remainder must still be disposed of in an environmentally sound manner at our landfills and waste-to-energy facilities. These facilities should be treated as necessary pieces of infrastructure no different than a recycling center or compost facility.
- The Plan wrongly equates all planning units. In reality there are widespread differences between downstate and upstate, rural vs. urban, waste exporters vs. self-sufficient systems, public based and private based, and mature established, comprehensive solid waste management programs and barely discernible programs (some with no LSWMPs). The Plan simply does not take these differences into account. Oneida-Herkimer has invested over 100 million dollars in our self sufficient comprehensive system as well as spending hundreds of thousands to create and defend a legislative regime which has provided legal and financial security for system implementation at other planning units. The State should focus its efforts on the planning units that clearly are behind the curve instead of forcing all planning units to meet unfunded mandates which would, in effect, punish those planning units that complied with the State's current requirements while rewarding those who did not.

29

Edwin Dassatti, P.E.
July 19, 2010
Page 4

- The Plan recommends expansion of the Waste Transporter program to include transporters of MSW and C&D debris. We feel this was an unnecessary additional financial burden on municipalities and will limit competition, driving collection costs higher and potentially driving smaller enterprises out of business leaving the rural communities without service.
- The Plan does not address the coordination with other NYSDEC Divisions. Coordination is important when one considers operational and facility siting constraints as well as the financial demands placed upon planning units by other divisions such as the Division of Water.

Thank you for considering our comments. It is important in these difficult economic times that local planning units are not further burdened with unfunded mandates.

Please feel free to contact me with any questions.

Sincerely,



William A. Rabbia
Executive Director

WAR/aag

cc: Authority Board of Directors
Anthony Picente, Oneida County Executive
James Wallace, Herkimer County Administrator
Oneida County Legislators
Herkimer County Legislature
Senator Joseph Griffo
Senator James Seward
Assemblyman Marc Butler
Assemblywoman Roanne Destito
Assemblyman William Magee
Assemblyman David Townsend



OFFICE OF THE SHERIFF

DANIEL G. MIDDAGH
SHERIFF

COUNTY OF ONEIDA

M. PETER PARAVATI
UNDERSHERIFF

May 20, 2010

FN 20 10-294

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 15 AM 10:50

PUBLIC SAFETY

WAYS & MEANS

Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente,

The Sheriff's Office is requesting that Oneida County enter into contract with the New York State Office of Homeland Security grant for the 2009 State Law Enforcement Terrorism Prevention Program. This Office has been awarded \$145,750. The grant will expire on August 31, 2012.

The monies obtained for the grant will be used for several purposes. First, the grant will allow the to continuance of the Automatic Vehicle Locator (AVL) Project . This project pays for a cellular based system that helps to coordinate manpower and vehicle resources in critical incidents. It is important for Officer Safety. The system is in place but there are operating costs involved. This project is coordinated with Village and Town police agencies, as well as the City of Rome. Additional response equipment will also be purchased.

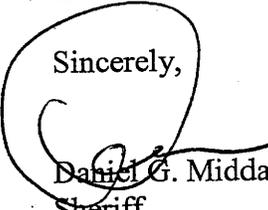
Secondly, the grant also allows for the continuation of the maintenance of the Records Management System implemented in the Law Enforcement Unit. This system allows for one source of investigative information and the ability to search and retrieve data from one location to another. This is useful in solving crimes and enforcing the law.

Finally, 25% of the funds must be used for training of Deputies in Homeland Security or reimbursement to backfill positions for overtime costs incurred as a result of such training.

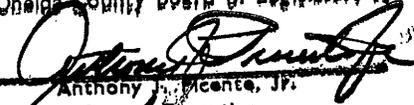
I am requesting for approval and signature of this contract. A separate request for the establishment of a Capitol project has been made.

If I can be of further assistance , please feel free to contact me.

Sincerely,


Daniel G. Middaugh,
Sheriff

Reviewed and approved for submission to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 7/15/10

cc: Tom Keeler, Budget Director

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

29.

Oneida Co. Department: Sheriff

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name of Proposing Organization: Contract with New York State Homeland Security

Title of Activity or Service: Homeland Security funds: Law Enforcement Terrorism Prevention

Proposed Dates of Operation: 8/01/2009 – 7/31/2012

Client Population/Number to be Served: Residents of Oneida County

Summary Statements

1) Narrative Description of Proposed Services: Firstly, to fund the continuation of the Automatic Vehicle Locating (AVL) Project. This is a cellular based system that assists in mobilizing resources in critical incidents. This effort is coordinated with other town/village police departments and the City of Rome. Secondly, to continue with the Records Management System that was recently installed in Law Enforcement Unit. Lastly, 25 % of the funding must be used for training related to homeland security or to backfill staff time while Deputies receive training.

2) Program/Service Objectives and Outcomes: Coordination of manpower and equipment is critical in high risk incidents. Location of the incident, assessment of the incident by properly trained staff, and mobilization of physical resources are critical in a high risk situation. Proper record maintenance is also vital so that information is accessible, comprehensive and current.

3) Program Design and Staffing: This grant will allow for overtime for Deputies backfilling for shifts when Deputies are being trained in homeland security. Otherwise, there is no reimbursement for staff.

Total Funding Requested: \$145,750 **Account #** New Capitol Account requested

Oneida County Dept. Funding Recommendation: Recommend funding

Proposed Funding Sources (Federal \$/ State \$/County \$): NYS Homeland Security funding

Cost Per Client Served: N/A

Past Performance Data: Have contracted with NYS Homeland Security before with success.

O.C. Department Staff Comments: Please create a new capitol account.



FN 20 10 - 295

2010 JUL 27 AM 9:25
RECEIVED
ONEIDA COUNTY LEGISLATURE

July 19, 2010

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC HEALTH

WAYS & MEANS

Dear Mr. Picente:

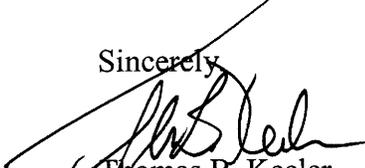
The attached agreement is a renewal of the contract between the Oneida County Coroners and St. Elizabeth Medical Center. This new agreement is the result of a lengthy and detailed review of the expenses related to providing statutorily required autopsies for persons who may have died under questionable or unknown circumstances. Coroners are also required to provide for clinical autopsies and anatomic pathology services for prisoners held within the local correctional facilities at the time of their deaths.

This agreement will streamline the paper process and will help reduce payment delays due to lack of paperwork. The agreement also tries to establish several important cost-controlling measures for the County. First, the fee for an individual autopsy will now include all laboratory/toxicology and radiology fees associated with each case. These expenses were previously billed separately and would often significantly increase the cost per case. Second, the County will provide a quarterly payment to the Medical Center which is based on the average cost per case and results in reducing the large amount of record-keeping and paperwork for each case that was previously required to ensure payments were made.

An annual reconciliation of records will be provided to the Medical Center and a final payment or credit will be applied on an annual basis.

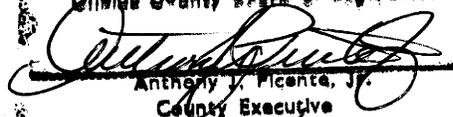
Overall, this new agreement will result in a significantly better working relationship between the coroners, St Elizabeth Medical Center and Oneida County and helps to maintain a strong community partnership with St. Elizabeth Medical Center to serve the residents of Oneida County.

Sincerely,


Thomas B. Keeler
Budget Director

CC: Linda M.H. Dillon, Esq.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 7/27/10

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: St. Elizabeth's Medical Center

Title of Activity or Service: Autopsy Services

Proposed Dates of Operation: January 1, 2010 to December 31, 2011

Client Population/Number to be Served: Oneida County Residents

Summary Statements

1) Narrative Description of Proposed Services

St. Elizabeth's Medical Center has been used as a central location by the Oneida County Coroners for many years. The Medical Center has the capacity and facilities needed for autopsies to be performed for those persons who have died under circumstances which the law requires to be investigated. This agreement is to establish terms of use that must be followed by coroners, hospital staff and the County when utilizing and providing reimbursement for these services.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing This agreement will provide the mechanism for the County to provide a quarterly payment at a fixed rate to the Medical Center based on an average number of cases served. A reconciliation of the account will occur in the first quarter of each year, and the appropriate payment or credit will be applied.

Total Funding Requested: \$322,240 **Account #**

Oneida County Dept. Funding Recommendation: \$322,240

Proposed Funding Sources (Federal \$/ State \$/County \$): County – 100% with some state reimbursement for autopsies of prisoners.

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This agreement is a renewal and updating of terms of a previous agreement which will clarify responsibilities and contains costs for Oneida County and the Coroners.

ONEIDA COUNTY HEALTH DEPARTMENT

A *duroclack Bank Building*, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

July 13, 2010

FN 20 10-296

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 27 AM 9:07

**PUBLIC HEALTH
WAYS & MEANS**

Dear Mr. Picente:

Re: C-023257

Attached are five (5) copies of the contract between Oneida County through its Health Department and the New York State Department of Health Bureau of Immunization.

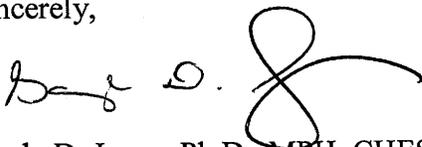
The major goal of the immunization contract is to meet or exceed a 90% statewide immunization coverage level for two year old children with 4 DTP (DTaP), 3 polio, 1 MMR, 3 Hib, and 3 Hep B (4:3:1:3:3) and to increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease. The term of this contract shall become effective on April 1, 2010 and remain in effect through March 31, 2011 reimbursed 100% by the New York State Department of Health in the amount of \$116,939.

PLEASE NOTE: New York State Department of Health requires two (2) copies of this contract to be signed in ink (photocopies and signature stamps will not be accepted) to include notary stamp with notary's original signature and all information completed.

The contract is being submitted for your signature after the commencement date due to the receipt of this contract by the Health Department on June 25, 2010.

If this contract meets with your approval, please forward to the Board of Legislators. Feel free to contact me should you require additional information.

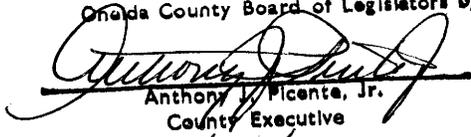
Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 7/27/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Diagnostic & Treatment Services (D&T)

NAME AND ADDRESS OF VENDOR: NYS Department of Health
Bureau of Immunization
Room 649, Corning Tower, ESP
Albany, New York 12237-0627

VENDOR CONTACT PERSON: James Antoniak, Health Program Administrator

SUMMARY OF STATEMENTS: The major goal of the New York State Department of Health Bureau of Immunization, in conjunction with the Healthy People Year 2010 goals, seeks to meet or exceed a 90% statewide immunization coverage level for two year old children with 4 DTP (DTaP), 3 polio, 1 MMR, 3 Hib, and 3 Hep B (4:3:1:3:3). This grant also allows for the following goals; to increase awareness of the benefits of adult immunization against influenza, pneumococcal, HPV, hepatitis A and B, tetanus, diphtheria, pertussis, varicella, measles, mumps, and rubella disease, increase the proportion of children less than six years of age with two or more shots in an immunization information system, provide access for up-to-date education and training for local health department Bureau of Immunization staff members, health care providers and the general public, be a liaison with local and regional perinatal hepatitis B program managers or conduct perinatal hepatitis B activities to reduce perinatal hepatitis B transmission, in accordance with New York State Public Health Law, Title 10 NYCCRR, Section 2500-3, subpart 69-3.

PREVIOUS CONTRACT YEAR: April 1, 2009 through March 31, 2010

TOTAL: \$116,939

THIS CONTRACT YEAR: April 1, 2010 through March 31, 2011

TOTAL: \$116,939

_____ **NEW** X **RENEWAL** _____ **AMENDMENT**

<u>FUNDING SOURCE:</u> Grant Award	A3408	\$116,939
Less Revenues:		-0-
State Funds:		\$116,939
County Dollars – Previous Grant		*
County Dollars – This Grant		-0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES

DATE: July 8, 2010

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 • Fax: (315) 266-6138

June 30, 2010

FN 20 10-297

PUBLIC HEALTH WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 27 AM 9:26

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Re: C-023414 Integrated Cancer Services Program

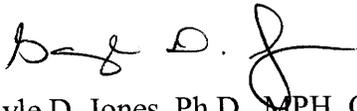
Attached are five (5) copies of a grant between Oneida County through its Health Department and The New York State Department of Health – Integrated Cancer Services.

The purpose of this grant is to provide and promote utilization of cancer screening services among the priority populations throughout the entire proposed services areas; (Oneida, Madison and Herkimer Counties) enroll members of the priority populations into comprehensive, age-appropriate breast, cervical and colorectal cancer screening services. Through this grant in 2009, clinical breast examinations, mammograms, pap and pelvic examinations, ultrasounds, colonoscopies, fecal immunochemical tests were conducted, as well as the administration of Gardasil injections. Also through this grant, a strong focus is placed on outreach and education to the community and reaching those who need services. The term of this grant will become effective on April 1, 2010 and remain in effect through March 31, 2011 with reimbursement to Oneida County in the amount of \$262,081. This grant is 100% funded by the New York State Department of Health.

The reason this grant is being submitted for your signature after the commencement date is related to changes made to the grant and its receipt by our department on June 23, 2010. If this grant meets with your approval, please forward to the Board of Legislators.

Feel free to contact me should you require additional information.

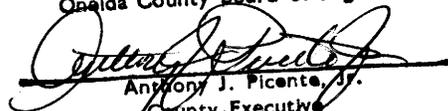
Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES
Director of Health

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive
Date 7/27/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Community Wellness

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Empire State Plaza
Corning Tower, Room 515
Albany, New York 12237-0675

VENDOR CONTACT PERSON: Thomas R. Justin, II

DESCRIPTION OF CONTRACT: Build and maintain collaborative relationships with health, human service, education and other community organizations to provide and promote utilization of cancer screening services among the priority populations throughout the entire proposed service area, enroll members of the priority populations into comprehensive, age-appropriate breast, cervical and colorectal cancer screening services, identify and recruit licensed medical providers throughout the entire service area to join the partnership, ensure that all men and women with abnormal screening results are assessed for their need for case management services, provide leadership, coordinate and administer the program to implement all required activities.

CLIENT POPULATION SERVED: To provide no cost breast and cervical cancer screening to uninsured or underinsured women in Oneida, Herkimer and Madison counties, age 40 and over. Follow-up care and case management is provided for women who need further services.

PREVIOUS CONTRACT YEAR: April 1, 2009 through March 31, 2010
TOTAL: \$262,081

THIS CONTRACT YEAR: April 1, 2010 through March 31, 2011
TOTAL: \$262,081

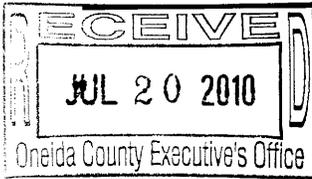
 NEW X **RENEWAL** **AMENDMENT**

FUNDING SOURCE: A3451 Grant Award

Less Revenues: _____
State Funds: \$262,081
County Dollars – Previous Contract -0-
County Dollars – This Contract -0-

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES Director of Health
DATE: June 29, 2010

Griffiss International Airport



Oneida County Department of Aviation
 592 Hangar Road, Suite 200
 Rome, NY 13441
 Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
 County Executive

W. VERNON GRAY, III
 Commissioner of Aviation

July 15, 2010

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date: 7/20/10

EN 20 10 - 29
 AIRPORT
WAYS & MEANS
 2010 JUL 27 AM 9:27
 RECEIVED
 ONEIDA COUNTY LEGISLATIVE

Dear County Executive:

A thorough review of the Aircraft Rescue and Firefighting (ARFF) capabilities and regulatory compliance of the Department of Aviation has revealed several significant deficiencies. The Department has 18 firefighting protective ensembles, i.e., suits. Four (4) were purchased in 1992, four (4) purchased in 1994, and ten (10) were purchased in 2007. The National Fire Protection Association (NFPA), Standard 1851 – Selection, Care, and Maintenance of Structural Fire Fighting Protective Ensembles, prescribes that the ensemble and ensemble elements must be retired ten (10) years from manufacturing date, and the radiant reflective shell on proximity gear must be replaced at five (5) years. All of our ensembles are the radiant reflective proximity type. Therefore, we must immediately replace eight (8) ensembles plus purchase an additional one (1) for a new employee. In 2012 we will have to replace the ten (10) ensembles purchased in 2007.

I have directed my staff that we will henceforth only purchase the ensembles with a ten (10) year usable life span.

Accordingly, it is necessary to do a transfer of funds to purchase the above mentioned fire fighting suits at a cost of approximately \$24,000. Fortunately, it is estimated that the Department's "Other Expenses" Account will have a small surplus to cover this expense.

I request your and the Board's approval for the following 2010 transfer of funds:

TO:		
AA# A5620.436	Dept. of Aviation – Uniforms and Clothing.....	\$ 24,000.
FROM:		
AA# A5620.495	Dept. of Aviation – Other Expenses.....	\$ 24,000.

Given the immediacy of the need to correct this deficiency, I respectfully request that approval be granted as quickly as possible.

Sincerely,

 W. Vernon Gray III
 Commissioner of Aviation

CC: County Attorney
 Comptroller
 Budget

Anthony J. Picente Jr.
County Executive



John P. Talerico
Commissioner

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5725 ♦ Fax: (315) 798-6490
E-Mail: labor@ocgov.net

July 19, 2010

FN 20 10-299

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica New York 13501

INTERNAL AFFAIRS

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATIVE
2010 JUL 27 AM 9:45

Re: Title VI Policy and Discrimination and Harassment Policy

Dear Tony,

As a recipient of federal and state funds, Oneida County is subject to the requirements and provisions of the Title VI of the Civil Rights Act of 1964, as amended. The provisions include but are not limited to, prohibiting discrimination on the grounds of race, color or national origin. Non compliance with this mandate can affect federal financial assistance, in particular funding under the Federal Transit Administration.

Although Oneida County complies with all the requirements of Title VI it has never adopted a formal policy. Accordingly, I have developed a policy which is attached and ask that you forward same to the full Board of Legislators for their approval. I ask that this be done **no later than the Board of Legislators meeting of August 25, 2010**. Adoption of this policy will ensure compliance with this mandate.

On a second matter, I have been conducting a review of all county policies and procedures. Oneida County currently has a Sexual Harassment Policy. It does not have a discrimination policy. Although we have procedures in place to investigate workplace discrimination, adoption of a formal policy is warranted. The attached Discrimination and Harassment Policy will provide our employees a workplace which promotes equal opportunity and prohibits discriminatory practices. This policy will replace our current Sexual Harassment Policy. Therefore, Section O of the Oneida County Personnel Rules needs to be replaced in its' entirety with the attached policy. **This also will require Board of Legislators approval.**

Therefore I respectfully request that this policy be forwarded to the Board of Legislators' and ask that they adopt it and amend the Personnel Rules.

Both the Title VI Policy and the Discrimination and Harassment Policy have been reviewed by Oneida County labor attorney Greg Amoroso and meet with his approval.

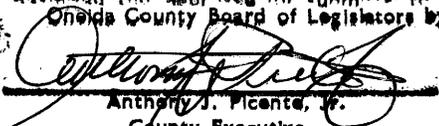
Thank you in advance for your prompt attention to this matter.

Sincerely,



John P Talerico
Commissioner of Personnel

CC: G Fiorini

Reviewed and approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 7/20/10



Oneida County Department of Planning
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

July 23, 2010

FN 20 10 - 300

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

**ECONOMIC DEVELOPMENT
& TOURISM**

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 27 AM 9:44

Re: NYS Office of Community Renewal – 2010 Economic Development Grant Application

Dear County Executive Picente:

In a continuing effort to assist municipalities throughout New York State in creating jobs and new economic opportunities, Governor Paterson has announced the availability of funding for New York State's Community Development Block Grant (CDBG) 2010 Economic Development Program. The New York State Office of Community Renewal (OCR) has created a more flexible, year-round process for funding eligible economic development projects under the CDBG Program. The open funding round allows municipalities with projects that are ready to move forward to apply for funding at any time throughout the year.

Oneida County has submitted a preliminary request for funding for Economic Development Assistance for an amount not to exceed \$315,000 for McDonough Hardwoods, LLC, located in Vernon Center. This funding will assist the company with working capital as the saw mill logging company, that had been damaged by a fire in August 2008, is rebuilt. This project will create 21 new jobs at the Vernon Center facility.

Since the CDBG program does not require a local match, no Oneida County dollars will be expended on these projects. Upon award of the CDBG grant, Mohawk Valley EDGE will administer the program on behalf of Oneida County.

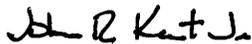
Therefore, we respectfully request that you submit to the Oneida County Board of Legislators a request to authorize you to submit an application to the New York State Office of Community Renewal for an Economic Development grant totaling \$315,000. Included in this resolution is the authorization to conduct the mandated public hearings

on the Community Development Block Grant application, as required by the statutory requirements of the CDBG program, and, if awarded the grant, authorization to enter into an agreement with the Mohawk Valley EDGE to administer the program.

Due to the rapidly approaching OFSC application deadline of September 22, 2010, I am requesting an approval of these actions at their regular meeting on **August 25, 2010**.

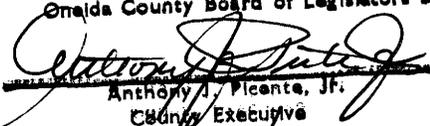
Should you have any questions regarding this matter please contact me.

Sincerely,



John R. Kent, Jr.
Commissioner of Planning

Cc: Edward Welsh
Emil Paparella
Patricia Hudak

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony A. Picante, Jr.
County Executive
Date 7/23/10

RE: AUTHORIZATION FOR ONEIDA COUNTY TO MAKE APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL (OCR) FOR GRANTS TOTALING \$315,000 TO SUPPORT ECONOMIC DEVELOPMENT EFFORTS IN ONEIDA COUNTY

WHEREAS, Oneida County Executive Anthony J. Picente, Jr., is in receipt of correspondence from John R. Kent, Jr., Commissioner of Planning, requesting submittal of an application by Oneida County to the State of New York Office of Community Renewal (OCR) for Community Development Block Grant (CDBG) direct grants totaling \$315,000, and

WHEREAS, The Community Development Block Grant funds will provide funding assistance to McDonough Hardwoods, LLC. in Vernon Center in the Town of Vernon that will result in the creation of 21 new jobs, and

WHEREAS, The CDBG program requires the holding of two public hearings by the County prior to the submission of said application to obtain the views of citizens on community development and housing needs, and

WHEREAS, The CDBG program requires that the Community Development Block Grant application must comply with the program requirements set forth in 24 CFR Part 570, as amended, now, therefore, be it hereby

RESOLVED, That Oneida County Executive Anthony J. Picente, Jr., is authorized to submit the application and amendments thereto and all understandings and assurances contained therein, and is further authorized to act in connection with the application to provide such additional information as may be required to request and implement said funds, and it is further

RESOLVED, That the Oneida County Executive is authorized and directed to hold any required public hearings and execute all documents and certifications required as part of the submission of the application, and it is further

RESOLVED, That the County Executive is hereby authorized to execute such documents as may be required in order to implement the program if the application is approved, and enter into agreements with beneficiaries of the funds.

APPROVED: Ways & Means Committee

DATED:

Adopted by the following vote:

AYES ___ NAYS ___



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.

County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

FN 20 10 - 301

RECEIVED
ONEIDA COUNTY LEGAL ATTORNEY
2010 JUL 19 PM 12: 21

EDUCATION, YOUTH

WAYS & MEANS

July 15, 2010

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

I am forwarding the proposed 2010-2011 Operating Budget for the Mohawk Valley Community College (MVCC), which was approved by the Board of Trustees at their May 17, 2010 meeting and then amended to accommodate the cuts by New York State. It is anticipated the amended budget will be approved at the next Board of Trustees meeting on July 19, 2010. This proposed budget has gross expenditures of \$47,828,521, a 6.11% increase over the 2009-2010 budget.

This budget calls for a local sponsor share of \$7,280,100, which is the exactly the same amount of the sponsor share in the 2009-2010 and the 2008-2009 operating budgets.

We have performed a lengthy review of this budget with the full cooperation of President VanWagoner, his staff and the Board of Trustees.

As is more fully set forth in the attached correspondence from President Van Wagoner, the proposed budget reflects a modest growth in expenditures, with net 12.0 positions added which includes six faculty positions, two student support positions, three tech-related positions and one support position.

The New York State aid rate to MVCC was originally reduced \$130 by New York State and then the state reduced by another \$285 for a total reduction of \$415. This means the state aid is going from \$2,675 per student FTE to \$2,260 per student FTE. The Board also approved tuition of \$3,400 per year for a full-time student and \$120 per credit hour for part-time students. This represents a \$50 per year increase in the full-time tuition and no increase in the credit hour rate for part-time students.

The amended budget also calls for using \$4 million of its fund balance which is an increase of \$1 million over the previous budget. The fund balance will be approximately \$3 million which represents a little more than the 5% minimum recommended by the state.

In view of all of the circumstances, I support the requested no increase in our local share. Keeping the local share stable will serve to demonstrate our continuing commitment to maintaining Mohawk Valley Community College as an affordable institution of quality education in Oneida County.

I believe that this is a sound and responsible budget. I urge your early consideration for approval and respectfully request your full board act on this legislation at your **August 11, 2010** meeting.

43.

Respectfully submitted.



Anthony J. Picente Jr.
Oneida County Executive

AJP:tbk

Attach.

CC: Chairperson, MVCC Board of Trustees
President, MVCC
Comptroller
County Attorney
Budget



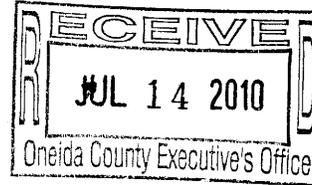
Mohawk Valley Community College

1101 Sherman Drive
Utica, New York 13501-5394
www.mvcc.edu

Office of the President
315-792-5333
fax 315-792-5678

July 12, 2010

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501



Dear Mr. *Jerry* Picente:

Per our conversation, I am pleased to submit the Mohawk Valley Community College (MVCC) 2010-11 Budget Request approved by our Board of Trustees at the May 17, 2009 meeting and adjusted to reflect further reductions in state aid. Shortly after the original proposed budget was approved with a \$130 per FTE reduction in state aid, we received word from Albany that an additional \$285 per FTE reduction would need to be included. It is anticipated that the MVCC Board of Trustees will approve the adjusted budget with a lower overall spending authority at their July 19, 2010 meeting. I am submitting this for your consideration to keep us on track with getting the final budget to SUNY in August. I will contact your office on Tuesday, July 20th to communicate the MVCC Board's action on this budget.

We were able to accommodate the additional reduction in state aid (totaling approximately \$1.5 million) through an additional \$1 million in fund balance, reducing equipment requests \$165,000 (25%), increasing our enrollment projection an additional half percent, and adjusting personnel requests to balance the budget.

Overall, the proposed budget represents an increase of 6.11% and **requests level funding equal to last year in sponsor support from Oneida County (\$7,280,100)**. This has been an exciting year for the College as we have continued our string of ten consecutive semesters with an enrollment increase, launched a major gifts campaign through our foundation, nearly completed an update of our Campus Master Plan, begun construction of the Jorgensen Athletic Center, and identified a number of compelling initiatives for the upcoming year that guide this budget request (See attached.)

Our Strategic Plan continues to provide focus and direction for resource allocations at the College and provides a solid foundation for this budget request. The proposed budget includes a \$50 increase in full-time tuition from \$3,350 to \$3,400 (1.49%) and no increase to the part-time tuition rate of \$120 per credit hour. State base aid to community colleges was reduced to \$2,260 per aidable FTE (an 18.3% decrease). However, MVCC anticipates an enrollment increase of approximately 8.3% this year that combines with an anticipated 3.5% enrollment increase for next year to limit the effect of the decrease in state aid. In addition, the proposed budget includes an appropriation from the general reserve in the amount of \$4,000,000 – providing for an estimated reserve balance of \$3,000,000, slightly above the minimum 5% reserve balance requested of us by the state.

The significant enrollment growth and increased connections demonstrate that our community needs MVCC as much as ever in meeting the educational needs of graduating high school seniors, unemployed and underemployed individuals, as well as working adults. Guided by our Strategic Plan we have aggressively pursued new partnerships with Utica Municipal Housing Authority and Johnson Park to bring hope and opportunity to Cornhill and leveraged our private sector partnerships to secure a \$2.78 million dollar Community Based Job Training grant in cybersecurity. As we look to the future, our updated Campus Master Plan not only provides a comprehensive look at both the Rome and Utica campuses, but also provides an integrated guide for facility planning at MVCC for the next 20 years.

Although we are increasing tuition for full-time students, access to MVCC programs and services remains a priority. We have frozen part-time tuition and are amplifying our fundraising efforts by launching a \$7 million major gifts campaign through the MVCC Foundation. This unprecedented effort by the Foundation will not go to offset operating expenses, but rather secure the future by endowing the Presidential Scholarship and providing critical resources for initiatives that will allow MVCC to break barriers, create opportunity, play a role in economic revitalization and amplify the educational excellence that exists at MVCC.

With the significant reductions in state aid, the importance of meeting community needs and enrollment growth are as critical as ever. Therefore, we continue to invest in strategic personnel and operations to accommodate the recent growth and create capacity for continued growth. A summary of priority expenditures in the 2010-11 budget request includes:

- The total number of budgeted positions increased by a net of twelve new positions consisting of:
 - a. 6 faculty (Surgical Technology; Allied Health; Developmental Writing; Developmental Chemistry; Reading; Psychology);
 - b. 2 student support positions (College Advisor; Coordinator of Transfer Services);
 - c. 3 tech-related positions (Programmer; Instructional Designer; Media Content Coordinator);
 - d. 1 support position to work with the expansion of our cultural series and community events.
- A couple of full-time temporary positions to accommodate anticipated short-term growth and personnel needs.
- Adjunct faculty have been critical to the flexibility required to meet the significant enrollment demand. As a result, the proposed budget represents an increase in adjunct faculty pay of \$100 per credit hour.
- We continue to plan for strategic updates of furniture in classrooms and labs.
- Annual contractual obligations for collective bargaining agreements are accounted for in the proposed budget.
- After increasing the budget for instructional equipment 55.8% two years ago and 9% last year, the equipment line is down about 19% this year as a result of changes in state aid and the use of fund balance this year for one time purchases.

Thank you in advance for your timely consideration and support of this request. We have made every effort to control costs and identify alternative revenue sources, including a tuition increase, and large fund balance appropriations to offset significant state aid reductions and limit support needed from the County. I hope that you will find our Strategic Plan and associated budget request compelling and worthy of your support to then forward it to the Oneida County Board of Legislators for approval.

Sincerely,



Randall J. VanWagoner, Ph.D.
President

cc: MVCC Board of Trustees
Gerald Fiorini, Chairman of the Board
Ed Welsh, Vice Chairman of the Board
David Wood, Majority Leader
Stephen Roefaro, Assistant Majority Leader
Brian Miller, Assistant Majority Leader
Patricia Hudak, Minority Leader
Michael Clancy, Assistant Minority Leader
William Goodman, Assistant Minority Leader
Rose Ann Convertino, Assistant Minority Leader
Les Porter, Chairman, Ways and Means
Al Candido, Chief of Staff
Tom Keeler, Budget Director
Joe Timpano, Comptroller
Mikale Billard, Clerk of Board

ATTACHMENT

Vision Statement: To transform lives by creating an innovative learning environment that meets the needs of our rapidly changing communities.

Mission Statement: Mohawk Valley Community College promotes student success and community involvement through a commitment to excellence and a spirit of service.

Statement of Purpose: As a diverse institution with a global view, Mohawk Valley Community College provides opportunities for affordable education, with support from Oneida County and the State of New York, and offers career, transfer and transitional education, programs for personal and cultural enrichment, and supports community and economic development.

Values Statement: The following core values guide the operation and work of Mohawk Valley Community College:

- Learning
- Accessibility
- Affordability
- Collaboration
- Diversity
- Excellence
- Integrity

2010-11 Annual Plan Strategic Directions and Annual Initiatives

I. Student Success

I.A. Enhance the overall student intake system

- I.A.1 Image student records and make them available to the appropriate offices.
- I.A.2 Implement structural/process changes for ease of access to College services.

I.B. Strengthen the overall student support system

- I.B.1 Review/realign systems to create transparent processes for students.
- I.B.2 Build on college-wide quality service initiatives.
- I.B.3 Continue implementation of a degree audit system.
- I.B.4 Evaluate/modify/develop first-year experience initiatives.
- I.B.5 Review systems and programs that serve non-traditional students and make changes as necessary.
- I.B.6 Monitor and make appropriate changes to the College's website to increase utilization.
- I.B.7 Create and implement a comprehensive student retention plan.

I.C. Review and refine systems to increase support for under-prepared students

- I.C.1 Review/implement recommendations of the Design Team dealing with underprepared students.

II. Academic Excellence

II.A. Develop a culture common to students, faculty, and staff that values learning

- II.A.1 Implement additional professional development opportunities for faculty and staff.
- II.A.2 Document the use of assessment results in an effort to improve student learning.
- II.A.3 Create and implement an integrated plan for on- and off-campus international endeavors.

II.B. Strengthen Academic Programs

- II.B.1 Implement and assess processes for considering new and reviewing existing academic programs.
- II.B.2 Create, implement and assess marketing strategies to identify and support signature programs.

II.C. Diversify learning opportunities for students.

- II.C.1 Review and begin to implement Design Teams recommendations dealing with learning communities, virtual campus, and scheduling.

III. Creative Partnerships

III.A. Increase educational partnerships.

- III.A.1 Coordinate local P-20+ activities to provide articulation, transfer, and career opportunities.
- III.A.2 Develop partnerships with community organizations and/or other colleges to serve the region.

III.B. Expand workforce development efforts.

- III.B.1 Collaborate to provide credit and non-credit programming
- III.B.2 Offer workforce development courses/programs/services for emerging and high-demand occupations.

IV. Vibrant Culture

IV.A. Strengthen faculty and staff communication.

- IV.A.1 Evaluate the college-wide impact of the reorganizations and make modifications as appropriate.
- IV.A.2 Refine the use of metrics and measurements for more informed decision making.

IV.B. Enhance the overall working environment for faculty and staff.

- IV.B.1 Assess the employee recognition and support systems and modify as appropriate.
- IV.B.2 Implement additional campus safety/emergency response measures.

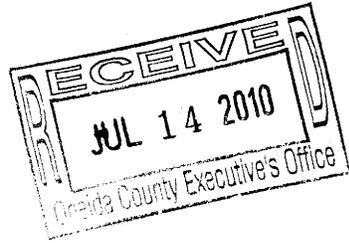
V. Leveraged Resources

V.A. Expand resources that support learning.

- V.A.1 Create/increase endowments for ACCESS and Presidential Scholarship Funds.
- V.A.2 Identify and pursue additional grants to advance institutional priorities.

V.B. Create a more learner-centered physical environment

- V.B.1 Prioritize the recommendations in the Campus Master Plan.
- V.B.2 Implement Committee recommendations for classroom improvements.
- V.B.3 Implement a comprehensive sustainability plan for the College.



**MOHAWK VALLEY COMMUNITY
COLLEGE**

**2010-11 OPERATING BUDGET
REQUEST**

Board of Trustees Meeting
July 19th, 2010

**Mohawk Valley Community College
2009 - 2010 to 2010 - 2011
Budget Request**

Date July 19, 2010

Full Time Tuition: \$ 3,400
 Part Time Tuition: \$ 120
 Chargeback Rate: \$ 1,620
 State Aid: \$ 2,260

	Adopted 2009 - 10 Budget	Percent of Net Budget (1)	2010 - 11 Request	Increase (Decrease)	Percent Change	Percent of Net Budget
<u>Estimated Revenues:</u>						
Tuition	\$ 15,589,775	37.53%	\$ 18,552,240	\$ 2,962,465 (3)	19.00%	41.94%
State Aid	\$ 12,879,613	31.01%	\$ 12,161,091	\$ (718,522)	-5.58%	27.49%
Chargebacks	\$ 2,455,750		\$ 1,903,500	\$ (552,250)	-22.49%	
Out-of-State	\$ 335,000		\$ 340,000	\$ 5,000	1.49%	
Fed Aid/Offsets	\$ 2,357,101		\$ 2,349,700	\$ (7,401)	-0.31%	
Fund Balance	\$ 3,000,000		\$ 4,000,000	\$ 1,000,000	33.33%	
Sponsor Appropriation	\$ 7,280,100	31.47% (2)	\$ 7,280,100	\$ -	0.00%	30.57%
Subtotal:	\$ 43,897,339	100.0%	\$ 46,586,631	\$ 2,689,292	6.13%	100.0%
Grants & Non Credit: (4)						
Grants & Non Credit:	\$ 450,000		\$ 450,000	\$ -	0.00%	
Non-Credit Offsets	\$ 725,480		\$ 791,890	\$ 66,410	9.15%	
Subtotal:	\$ 1,175,480		\$ 1,241,890	\$ 66,410	5.65%	
Grand Total:	\$ 45,072,819		\$ 47,828,521	\$ 2,755,702	6.11%	

57

**Mohawk Valley Community College
2009 - 2010 to 2010 - 2011
Budget Request**

Date July 19, 2010

	Adopted 2009 - 10 Budget	Percent of Net Budget	2010 - 11 Request	Increase (Decrease)	Percent Change	Percent of Net Budget
Appropriations:						
General Operating:						
Personal Services	\$ 25,762,567	58.69%	\$ 28,239,558	\$ 2,476,991	9.61%	60.62%
Equipment	\$ 590,500	1.35%	\$ 500,000	\$ (90,500)	-15.33%	1.07%
Contractual	\$ 8,434,272	19.21%	\$ 8,228,073	\$ (206,199)	-2.44%	17.66%
Fringe Benefits	\$ 9,110,000	20.75%	\$ 9,619,000	\$ 509,000	5.59%	20.65%
Subtotal	\$ 43,897,339	100.00%	\$ 46,586,631	\$ 2,689,292	6.13%	100.00%
Grants & Non Credit:						
Personal Services	\$ 601,280	51.15%	\$ 615,390	\$ 14,110	2.35%	49.55%
Equipment	\$ 60,000	5.10%	\$ 60,000	\$ -	0.00%	4.83%
Contractual & Fringe Benefits	\$ 514,200	43.74%	\$ 566,500	\$ 52,300	10.17%	45.62%
Subtotal	\$ 1,175,480	100.00%	\$ 1,241,890	\$ 66,410	5.65%	100.00%
Grand Total:	\$ 45,072,819		\$ 47,828,521	\$ 2,755,702	6.11%	

Footnotes:

- (1) Net Operating Budget = Total budget - (Offset + "Cost not Allowable for State Aid").
- (2) Local Share = Sponsor + Fund Balance + Chargebacks + Out-of-State
- (3) Full-time Tuition increase of \$50, 1.5%
- (4) 100% Offset to Expense - self-sustaining programs.

**Mohawk Valley Community College
2009 - 10 State Aid Calculations**

Date July 19, 2010

	Actual
Fundable FTE's - 2007 - 08	4,559.0
Fundable FTE's - 2008 - 09	4,812.3
Fundable FTE's - 2009 - 10	5,320.0

Weighting Factors x Actual Funded FTE

2007 - 08	20%	4,559.0		911.8
2008 - 09	30%	4,812.3		1,443.7
2009 - 10	50%	5,320.0		2,660.0
Weighted Average				5,015.5
Funded FTE = Greater Weighted average or prior year's actual				5,320.0

Base State Aid	\$ 2,260			\$ 12,023,200
Rental	\$ 100,000	39.6%		\$ 39,612
Funding High Needs Programs				\$ 98,279
Total Budgeted State Aid 2009 -10				\$ 12,161,091

**Mohawk Valley Community College
2010 - 11 Tuition Computation Calculations**

Date July 19, 2010

	Head Ct	Cr. Hrs.	Rate	Tuition
Full Time			\$ 3,400	
Fall 2009	4,557.0	67,712.0		
Spr. 2010	4,367.0	64,203.0		
Average	4,462.0			\$ 15,170,800
Part Time - Regular			\$ 120	
Fall 2009		8,894.0		\$ 1,067,280
Spr. 2010		9,569.0		\$ 1,148,280
Part Time - High School Program				
Fall 2009		3,709.0		\$ 148,360
Spr. 2010		3,928.0		\$ 157,120
Sum 2009		7,170.0		\$ 860,400
Total Part Time		33,270.0		\$ 3,381,440
Total Tuition 2009-10				\$ 18,552,240
Total Credit Hours		165,185.0		
Total FTE		5,506.2		

**DETAIL FOR OFFSETS TO EXPENSE AND FEDERAL AID
2010 - 2011 Budget Request**

Date July 19, 2010	Actual 2008 - 09	Budget 2009 - 10	Budget 2010 - 11
Offset to Expense			
Day Care	\$47,094	\$50,000	\$50,000
Air Frame & PowerPlant Fee	\$166,425	\$150,000	\$120,000
Gymnasium	\$10,732	\$8,000	\$8,000
Technology Fee	\$894,433	\$840,000	\$900,000
Internet Course Fee	\$136,737	\$110,000	\$135,000
Late Fees	\$4,110	\$3,000	\$3,500
Transcript Fees	\$31,863	\$30,000	\$31,000
Credit by Exam/Life Experience	\$7,170	\$8,500	\$7,000
Protested Check Fee	\$1,060	\$1,000	\$1,000
Interest Earnings	\$131,115	\$70,000	\$50,000
Rental of Facilities	\$72,953	\$75,000	\$75,000
Forfeiture of Deposits	\$7,200	\$8,000	\$0
Sale of Equipment	\$14,125	\$5,000	\$5,000
Refund of Prior Year Expense	\$0	\$50,000	\$50,000
Child Care (State Aid)	\$23,688	\$20,000	\$20,000
Commissions/Vending	\$22,615	\$25,000	\$25,000
Millennium Reimbursement	\$0	\$50,000	\$0
Parking Fines	\$10,855	\$5,000	\$5,000
Library Fines (Copier)	\$3,372	\$2,500	\$2,500
Foundation - Reimbursement	\$5,395	\$13,000	\$0
Dorm Utility Charges	\$187,929	\$235,000	\$200,000
Dorm Staff Charges	\$67,658	\$123,200	\$123,200
Nursing Proficiency Exam	\$2,500	\$2,000	\$2,500
Nursing IV Diagnostic Readiness Test	\$4,850	\$4,500	\$4,500
Nursing Lab Fee	\$59,075	\$65,000	\$60,000
Food Service Income	\$9,037	\$5,000	\$5,000
Building & Security Services	\$6,189	\$7,500	\$7,500
Art Studio Lab Fee (\$20 - \$60)	\$29,425	\$30,000	\$30,000
Welding Fee \$100	\$12,725	\$8,000	\$12,000
Other Miscellaneous	\$352,643	\$188,044	\$229,000
Total Other Offsets	\$2,322,973	\$2,192,244	\$2,161,700
FEDERAL AID			
USDA - Child Care	\$8,069	\$9,500	\$9,500
VA Reporting Fees	\$1,233	\$1,500	\$1,500
Fed. Funds Admin. Allowance	\$45,769	\$48,000	\$48,000
Federal Work Study	\$83,456	\$105,857	\$129,000
Total Federal Aid	\$138,527	\$164,857	\$188,000
Total Offsets/Federal Aid:	\$2,461,500	\$2,357,101	\$2,349,700

55

**DETAIL FOR OFFSETS TO EXPENSE AND FEDERAL AID
2010 - 2011 Budget Request**

Date July 19, 2010	Actual 2008 - 09	Budget 2009 - 10	Budget 2010 - 11
Balance Forward:	<u>\$2,461,500</u>	<u>\$2,357,101</u>	<u>\$2,349,700</u>
Grants and Non-Credit			
Grants	\$992,784	\$450,000	\$450,000
Contract Course Fees	\$238,519	\$276,080	\$288,945
Self Sustaining Non Credit Offerings	\$894,388	\$449,400	\$502,945
Total Grants & Non-Credit	<u>\$2,125,691</u>	<u>\$1,175,480</u>	<u>\$1,241,890</u>
Grand Total:	<u><u>\$4,587,191</u></u>	<u><u>\$3,532,581</u></u>	<u><u>\$3,591,590</u></u>

St.

Date July 19, 2010	MVCC 2010 - 11 Operating Budget Request											
	PERSONAL SERVICE			CONTRACTUAL			EQUIPMENT			TOTAL		
	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.
DEPARTMENT												
Grants * #	\$ 313,500	\$ 627,365	\$ 313,500	0.0%	\$ 76,500	\$ 439,511	\$ 76,500	0.0%	\$ 60,000	\$ 284,023	\$ 60,000	0.0%
Community Services *	\$ 107,700	\$ 107,700	\$ 117,945	9.5%	\$ 39,700	\$ 39,700	\$ 63,000	58.7%	\$ 147,400	\$ 147,400	\$ 180,945	22.8%
Corporate Programs *	\$ 180,080	\$ 180,080	\$ 183,945	2.1%	\$ 398,000	\$ 398,000	\$ 427,000	7.3%	\$ 578,080	\$ 578,080	\$ 610,945	5.7%
Subtotal Offset Items	\$ 601,280	\$ 915,145	\$ 615,390	2.3%	\$ 514,200	\$ 877,211	\$ 566,500	10.2%	\$ 60,000	\$ 284,023	\$ 60,000	0.0%
VP Learning & Academic Affairs	\$ 956,782	\$ 956,782	\$ 957,758	0.1%	\$ 207,450	\$ 207,450	\$ 166,400	-19.8%	\$ 150,500	\$ 150,500	\$ 1,124,712	-14.5%
Student Serv Center	\$ 503,015	\$ 502,015	\$ 532,571	5.9%	\$ 26,050	\$ 26,050	\$ 32,600	25%	\$ 529,065	\$ 528,065	\$ 565,171	6.8%
Business & Information Tech	\$ 1,205,413	\$ 1,205,413	\$ 1,177,074	-2.4%	\$ 1,650	\$ 1,650	\$ 6,350	284.8%	\$ 1,207,063	\$ 1,207,063	\$ 1,183,424	-2.0%
Engineering Tech. & The Trades	\$ 1,104,116	\$ 1,104,116	\$ 1,145,761	3.8%	\$ 81,800	\$ 79,700	\$ 90,820	11.0%	\$ 1,183,816	\$ 1,183,816	\$ 1,236,581	4.3%
Carpentry & Masonry	\$ 108,333	\$ 108,333	\$ 129,333	19.4%	\$ 18,200	\$ 18,200	\$ 12,000	-34.1%	\$ 126,533	\$ 126,533	\$ 141,333	11.7%
Welding	\$ 174,881	\$ 174,881	\$ 193,026	10.4%	\$ 54,200	\$ 56,300	\$ 55,000	1.5%	\$ 229,081	\$ 231,181	\$ 248,026	8.3%
Airframe & Power Plant	\$ 522,832	\$ 522,832	\$ 471,611	-9.8%	\$ 56,500	\$ 56,500	\$ 51,000	-9.7%	\$ 579,332	\$ 579,332	\$ 522,611	-8.8%
Computer Information Science	\$ 101,115	\$ 101,115	\$ 131,115	29.7%	\$ -	\$ 0	\$ 1,000		\$ 101,115	\$ 101,115	\$ 132,115	30.7%
Engineering, Computer, & Physical Sci's	\$ 704,329	\$ 704,329	\$ 679,344	-3.5%	\$ 30,550	\$ 29,800	\$ 32,130	5.2%	\$ 734,879	\$ 734,129	\$ 711,474	-3.2%
Developmental Studies	\$ 310,010	\$ 310,010	\$ 832,645	168.6%	\$ -	\$ 2,250	\$ 5,850		\$ 310,010	\$ 312,260	\$ 838,495	170.5%
Dual Credit	\$ 40,495	\$ 40,495	\$ 92,615	128.7%	\$ 300,000	\$ 300,000	\$ 326,500	8.8%	\$ 340,495	\$ 340,495	\$ 419,115	23.1%
Humanities	\$ 1,394,322	\$ 1,163,355	\$ 1,073,627	-7.7%	\$ 53,500	\$ 53,500	\$ 48,000	-10.3%	\$ 1,216,855	\$ 1,216,855	\$ 1,212,627	-7.8%
Languages	\$ 284,480	\$ 284,480	\$ 412,470	45.0%	\$ 20,200	\$ 19,700	\$ 18,250	-9.7%	\$ 284,480	\$ 284,480	\$ 412,870	45.1%
Criminal Justice	\$ 161,378	\$ 161,378	\$ 207,223	28.4%	\$ -	\$ 0	\$ 400		\$ 161,378	\$ 161,378	\$ 209,273	29.7%
Social Sciences	\$ 452,302	\$ 452,302	\$ 452,867	0.1%	\$ 79,000	\$ 79,000	\$ 81,825	3.6%	\$ 531,302	\$ 531,302	\$ 534,692	0.6%
Mathematics	\$ 988,054	\$ 988,054	\$ 823,171	-15.0%	\$ 1,665	\$ 1,665	\$ 2,000	20.1%	\$ 989,719	\$ 989,719	\$ 825,171	-14.9%
History & Geography	\$ 94,603	\$ 94,603	\$ 92,748	-2.0%	\$ -	\$ 0	\$ -		\$ 94,603	\$ 94,603	\$ 92,748	-2.0%
Education	\$ 148,062	\$ 148,062	\$ 247,082	66.9%	\$ -	\$ 0	\$ 1,500		\$ 148,062	\$ 148,062	\$ 248,562	67.9%
Life Science	\$ 927,743	\$ 927,743	\$ 984,178	3.9%	\$ 77,700	\$ 77,700	\$ 96,750	24.5%	\$ 1,005,443	\$ 1,005,443	\$ 1,060,928	5.5%
Hospitality Program	\$ 251,835	\$ 251,835	\$ 228,488	-9.3%	\$ 64,200	\$ 64,200	\$ 65,400	1.9%	\$ 316,035	\$ 316,035	\$ 293,868	-7.0%
Nursing	\$ 923,680	\$ 923,680	\$ 904,740	-2.1%	\$ 92,000	\$ 92,000	\$ 53,400	-42.0%	\$ 1,015,680	\$ 1,015,680	\$ 958,140	-5.7%
Psychology, Human Srv & Education	\$ 778,870	\$ 778,870	\$ 804,572	3.3%	\$ 13,800	\$ 12,800	\$ 2,900	-79.0%	\$ 792,670	\$ 791,670	\$ 807,472	1.9%
Allied Health	\$ 130,590	\$ 130,590	\$ 186,083	42.5%	\$ 5,700	\$ 5,700	\$ 6,650	16.7%	\$ 136,290	\$ 136,290	\$ 192,733	41.4%
Respiratory Care	\$ 284,756	\$ 284,756	\$ 280,714	-1.4%	\$ 12,275	\$ 12,275	\$ 7,830	-36.2%	\$ 297,031	\$ 297,031	\$ 288,544	-2.9%
Health Information Tech	\$ -	\$ -	\$ -		\$ 1,400	\$ 1,400	\$ -	-100.0%	\$ 1,400	\$ 1,400	\$ -	-100.0%
Medical Assistant/Assisting	\$ 23,347	\$ 23,347	\$ 62,167	166.3%	\$ 1,675	\$ 1,675	\$ 975	-41.8%	\$ 25,022	\$ 25,022	\$ 63,142	152.3%
Physical Education	\$ 688,139	\$ 688,139	\$ 676,177	-1.7%	\$ 17,337	\$ 17,337	\$ 15,957	-8.0%	\$ 705,476	\$ 705,476	\$ 692,134	-1.9%
Corp. & Customized Trng - CGED	\$ 107,261	\$ 107,261	\$ 113,025	5.4%	\$ -	\$ 0	\$ 3,200	69.0%	\$ 322,817	\$ 322,817	\$ 339,013	5.0%
Art Infusion	\$ 97,586	\$ 97,586	\$ 106,642	9.3%	\$ -	\$ 0	\$ 48,500		\$ 107,261	\$ 107,261	\$ 116,225	8.4%
Community Restoration Initiative	\$ 81,992	\$ 81,992	\$ 90,425	10.3%	\$ -	\$ 0	\$ 7,900		\$ 97,586	\$ 97,586	\$ 155,142	59.0%
International Initiative	\$ 75,645	\$ 75,645	\$ 80,823	6.8%	\$ -	\$ 0	\$ 6,000		\$ 81,992	\$ 81,992	\$ 98,325	19.9%
P-20 ARC	\$ 249,654	\$ 249,654	\$ 281,654	12.4%	\$ 309,941	\$ 309,941	\$ 254,244	-18.0%	\$ 889,595	\$ 889,595	\$ 868,223	-2.4%
Info Tech - Educational Applications	\$ 15,327,272	\$ 15,327,272	\$ 16,134,402	5.3%	\$ 1,541,293	\$ 1,541,293	\$ 1,527,881	-0.9%	\$ 17,349,065	\$ 17,349,065	\$ 17,662,283	1.8%
Total Instr w/o Grants & Offsets:	\$ 15,928,552	\$ 16,241,417	\$ 16,749,792	5.2%	\$ 2,055,493	\$ 2,418,504	\$ 2,084,381	-1.9%	\$ 540,500	\$ 764,523	\$ 60,000	-88.9%
Total Instruction:	\$ 15,928,552	\$ 16,241,417	\$ 16,749,792	5.2%	\$ 2,055,493	\$ 2,418,504	\$ 2,084,381	-1.9%	\$ 540,500	\$ 764,523	\$ 18,524,444	18.9%
* Expenses are offset 100% by revenues.												
# Contractual amounts includes Fringe Benefit costs for grants.												

DEPARTMENT	MVCC 2010 - 11 Operating Budget Request															
	PERSONAL SERVICE						CONTRACTUAL						EQUIPMENT		TOTAL	
	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.
Public Service	\$ -	\$ 0	\$ -		\$ 3,500	\$ 3,500	\$ 3,750	7.1%					\$ 3,500	\$ 3,500	\$ 3,750	7.1%
Library	\$ 560,485	\$ 560,485	\$ 560,366	0.0%	\$ 426,400	\$ 426,400	\$ 412,000	-3.4%					\$ 986,885	\$ 986,885	\$ 972,366	-1.5%
Tutoring Center	\$ 194,140	\$ 194,140	\$ 211,413	8.9%	\$ 2,500	\$ 2,500	\$ 2,500	0.0%					\$ 196,640	\$ 196,640	\$ 213,913	8.8%
Education Technology	\$ 273,544	\$ 273,544	\$ 307,530	12.4%	\$ 183,500	\$ 183,500	\$ 203,625	11.0%					\$ 457,044	\$ 457,044	\$ 511,155	11.8%
TOTAL	\$ 1,028,169	\$ 1,028,169	\$ 1,079,309	5.0%	\$ 612,400	\$ 612,400	\$ 618,125	0.9%					\$ 1,640,569	\$ 1,640,569	\$ 1,697,434	3.5%
Rome Campus	\$ 416,903	\$ 416,903	\$ 423,319	1.5%	\$ 25,200	\$ 25,200	\$ 26,200	4.0%					\$ 442,103	\$ 442,103	\$ 449,519	1.7%
VP Student Services	\$ 163,854	\$ 163,854	\$ 163,854	0.0%	\$ 55,950	\$ 55,950	\$ 66,700	19.2%					\$ 219,804	\$ 219,804	\$ 230,554	4.9%
Counseling	\$ 209,129	\$ 209,129	\$ 203,120	-2.9%	\$ 10,650	\$ 10,650	\$ 20,750	94.8%					\$ 219,779	\$ 219,779	\$ 223,870	1.9%
Student Activities	\$ 175,563	\$ 175,563	\$ 173,607	-1.1%	\$ 8,900	\$ 8,900	\$ 11,400	28.1%					\$ 184,463	\$ 184,463	\$ 185,007	0.3%
Health Center	\$ 77,866	\$ 77,866	\$ 78,316	0.6%	\$ 6,200	\$ 6,200	\$ 5,750	-7.3%					\$ 84,066	\$ 84,066	\$ 84,066	0.0%
Admissions	\$ 342,625	\$ 341,625	\$ 324,768	-5.2%	\$ 48,700	\$ 48,700	\$ 48,700	0.0%					\$ 391,325	\$ 390,325	\$ 373,468	-4.6%
Svcs. To Students/Disabilities	\$ 97,548	\$ 99,548	\$ 119,752	22.8%	\$ 36,825	\$ 36,825	\$ 37,325	1.4%					\$ 134,373	\$ 136,373	\$ 157,077	16.9%
Residence Life	\$ 84,877	\$ 84,877	\$ 87,648	3.3%	\$ 250	\$ 250	\$ 350	40.0%					\$ 85,127	\$ 85,127	\$ 87,998	3.4%
Child Care	\$ 163,868	\$ 163,868	\$ 166,165	1.4%	\$ 17,500	\$ 17,500	\$ 19,500	11.4%					\$ 181,368	\$ 181,368	\$ 185,665	2.4%
Athletics	\$ 268,595	\$ 268,595	\$ 250,606	-6.7%	\$ 26,000	\$ 26,000	\$ 28,300	8.8%					\$ 294,595	\$ 294,595	\$ 278,906	-5.3%
Adult Learner	\$ -	\$ -	\$ 104,003		\$ -	\$ -	\$ 4,050						\$ -	\$ -	\$ 108,053	
Career - Job Placement Svc	\$ 57,858	\$ 57,858	\$ 102,668	77.4%	\$ 10,850	\$ 10,850	\$ 7,900	-30.0%					\$ 68,708	\$ 68,708	\$ 110,568	60.9%
Judicial Affairs	\$ 52,548	\$ 52,548	\$ 70,000	33.2%	\$ 1,000	\$ 1,000	\$ 2,500	150.0%					\$ 53,548	\$ 53,548	\$ 72,500	35.5%
International Students	\$ 43,100	\$ 43,100	\$ 41,145	-4.5%	\$ 8,550	\$ 8,550	\$ 8,550	0.0%					\$ 51,650	\$ 51,650	\$ 49,685	-3.9%
Recruitment & Outreach	\$ 124,668	\$ 124,668	\$ 126,772	1.7%	\$ 161,577	\$ 161,577	\$ 136,000	-16.4%					\$ 286,245	\$ 286,245	\$ 262,772	-8.2%
Registrar	\$ 395,087	\$ 395,087	\$ 442,875	12.1%	\$ 11,475	\$ 11,475	\$ 9,975	-13.1%					\$ 406,562	\$ 406,562	\$ 452,850	11.4%
TOTAL Student Svcs.	\$ 2,257,186	\$ 2,258,186	\$ 2,455,299	8.8%	\$ 404,427	\$ 404,427	\$ 407,750	0.8%					\$ 2,661,613	\$ 2,662,613	\$ 2,863,049	7.6%
VP Administrative Svcs.	\$ 164,530	\$ 164,530	\$ 164,530	0.0%	\$ 37,850	\$ 37,850	\$ 45,700	20.7%	\$ 100,000	\$ 100,000	\$ 490,000	390.0%	\$ 302,380	\$ 299,781	\$ 700,230	131.6%
Finance Office	\$ 755,576	\$ 755,576	\$ 760,974	0.7%	\$ 133,900	\$ 133,900	\$ 150,350	12.3%			\$ 303		\$ 889,476	\$ 889,779	\$ 911,324	2.5%
Financial Aid	\$ 365,878	\$ 365,878	\$ 368,925	0.8%	\$ 2,900	\$ 2,900	\$ 2,800	-3.4%					\$ 368,778	\$ 368,778	\$ 371,725	0.8%
Office Services	\$ 235,582	\$ 235,582	\$ 235,582	0.0%	\$ 553,500	\$ 553,500	\$ 503,250	-9.1%					\$ 789,082	\$ 789,082	\$ 738,832	-6.4%
Human Resources	\$ 231,751	\$ 231,751	\$ 247,011	6.6%	\$ 59,400	\$ 59,400	\$ 89,750	51.1%					\$ 291,151	\$ 291,151	\$ 336,761	15.7%
Information Tech - Adm Applications	\$ 569,598	\$ 569,598	\$ 590,597	3.7%	\$ 500,821	\$ 500,821	\$ 547,868	9.4%	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	\$ 1,080,419	\$ 1,080,419	\$ 1,148,463	6.3%
TOTAL Admin. Svcs.	\$ 2,322,915	\$ 2,322,915	\$ 2,367,619	1.9%	\$ 1,286,371	\$ 1,286,371	\$ 1,339,716	4.0%	\$ 110,000	\$ 107,704	\$ 500,000	354.5%	\$ 3,721,286	\$ 3,718,990	\$ 4,207,335	13.1%
College Work Study	\$ 141,143	\$ 141,143	\$ 128,950	-8.6%	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ 141,143	\$ 141,143	\$ 128,950	-8.6%
TOTAL - Page 2	\$ 6,166,316	\$ 6,167,316	\$ 6,454,496	4.7%	\$ 2,333,898	\$ 2,333,898	\$ 2,395,541	2.6%	\$ 110,000	\$ 107,704	\$ 500,000	354.5%	\$ 8,610,214	\$ 8,608,918	\$ 9,350,037	8.6%

58

Date July 19, 2010	MVCC 2010 - 11 Operating Budget Request															
	PERSONAL SERVICE							CONTRACTUAL			EQUIPMENT			TOTAL		
	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.	2009 - 10 Original Budget	2009 - 10 Amended Budget	2010 - 11 Requested Budget	% Chg.
DEPARTMENT																
Facilities & Operations	\$ 2,046,052	\$ 2,046,052	\$ 2,032,769	-0.6%	\$ 3,081,431	\$ 3,081,431	\$ 2,726,801	-11.5%					\$ 5,127,483	\$ 5,127,483	\$ 4,759,570	-7.2%
Security	\$ 749,614	\$ 749,614	\$ 807,576	7.7%	\$ 10,800	\$ 10,800	\$ 59,400	450.0%					\$ 760,414	\$ 760,414	\$ 866,976	14.0%
TOTAL	\$ 2,795,666	\$ 2,795,666	\$ 2,840,345	1.6%	\$ 3,092,231	\$ 3,092,231	\$ 2,786,201	-9.9%	\$ -	\$ -	\$ -		\$ 5,887,897	\$ 5,887,897	\$ 5,626,546	-4.4%
President	\$ 411,991	\$ 411,991	\$ 414,024	0.5%	\$ 29,000	\$ 29,000	\$ 32,500	12.1%					\$ 440,991	\$ 440,991	\$ 446,524	1.3%
Board of Trustees	\$ 10,000	\$ 10,000	\$ 10,500	5.0%	\$ 28,500	\$ 28,500	\$ 28,500	0.0%					\$ 38,500	\$ 38,500	\$ 39,000	1.3%
Marketing & Communications	\$ 310,562	\$ 260,562	\$ 380,963	22.7%	\$ 496,600	\$ 546,600	\$ 485,600	-2.2%	\$ 2,126				\$ 807,162	\$ 809,288	\$ 866,563	7.4%
Development	\$ 201,643	\$ 201,643	\$ 229,328	13.7%	\$ 2,500	\$ 2,500	\$ 9,500	280.0%					\$ 204,143	\$ 204,143	\$ 238,828	17.0%
Alumni	\$ 42,484	\$ 42,484	\$ 45,850	7.9%	\$ 15,250	\$ 15,250	\$ 2,750	-82.0%					\$ 57,734	\$ 57,734	\$ 49,600	-15.8%
Events Coordinator	\$ 79,180	\$ 79,180	\$ 122,545	54.8%	\$ 2,700	\$ 2,700	\$ 34,300	1170.4%					\$ 81,880	\$ 81,880	\$ 156,845	91.6%
Grants	\$ 92,284	\$ 92,284	\$ 92,284	0.0%	\$ 22,500	\$ 22,500	\$ 50,500	124.4%					\$ 114,784	\$ 114,784	\$ 142,784	24.4%
Institutional Assessment	\$ 180,168	\$ 180,168	\$ 184,002	2.1%	\$ 14,000	\$ 14,000	\$ 17,200	22.9%	\$ 170				\$ 194,168	\$ 194,338	\$ 201,202	3.6%
TOTAL	\$ 1,328,312	\$ 1,278,312	\$ 1,479,496	11.4%	\$ 611,050	\$ 661,050	\$ 660,850	8.1%	\$ -	\$ 2,296	\$ -		\$ 1,939,362	\$ 1,941,658	\$ 2,140,346	10.4%
Rental					\$ 101,000	\$ 101,000	\$ 100,000	-1.0%					\$ 101,000	\$ 101,000	\$ 100,000	-1.0%
Insurance					\$ 269,000	\$ 269,000	\$ 283,100	5.2%					\$ 269,000	\$ 269,000	\$ 283,100	5.2%
Other Institutional	\$ 145,000	\$ 145,000	\$ 1,330,819	817.8%	\$ 485,800	\$ 485,800	\$ 474,500	-2.3%					\$ 630,800	\$ 630,800	\$ 1,805,319	186.2%
TOTAL	\$ 145,000	\$ 145,000	\$ 1,330,819	817.8%	\$ 754,800	\$ 754,800	\$ 757,600	0.4%					\$ 899,800	\$ 899,800	\$ 2,088,419	132.1%
Employee Benefits																
TOTAL - Page 3	\$ 4,268,978	\$ 4,218,978	\$ 5,650,660	32.4%	\$ 4,559,081	\$ 4,609,081	\$ 4,304,651	-5.6%	\$ 9,110,000	\$ 9,110,000	\$ 9,619,000	5.6%	\$ 17,938,059	\$ 17,938,059	\$ 19,574,311	9.1%
TOTAL Pages 1 - 3	\$ 26,363,846	\$ 26,627,711	\$ 28,854,948	9.4%	\$ 8,948,472	\$ 9,361,483	\$ 8,794,573	-1.7%	\$ 9,110,000	\$ 9,110,000	\$ 9,619,000	5.6%	\$ 44,422,318	\$ 45,099,194	\$ 47,268,521	6.4%
Add Equipment (from pages 1, 2, & 3)																
GRAND TOTAL:																
Page 4b																

**Mohawk Valley Community College
Fringe Benefits
2009 - 10 Vs 2010 - 11**

Date July 19, 2010

	2009 - 10 Adopted	2009 - 10 Amended	2010 - 11 Request	% Change
NYS Teachers Retirement	\$ 260,000	\$ 260,000	\$ 260,000	0.0%
TIAA/CREF Retirement	\$ 1,525,000	\$ 1,525,000	\$ 1,525,000	0.0%
NYS Employees Retirement	\$ 600,000	\$ 600,000	\$ 600,000	0.0%
Social Security	\$ 1,790,000	\$ 1,790,000	\$ 1,900,000	6.1%
Health Insurance	\$ 4,300,000	\$ 4,300,000	\$ 4,700,000	9.3%
Unemployment Compensation	\$ 50,000	\$ 50,000	\$ 60,000	20.0%
Workers Compensations	\$ 200,000	\$ 202,600	\$ 200,000	0.0%
Employee Tuition Waivers	\$ 25,000	\$ 22,400	\$ 25,000	0.0%
Dependent Tuition Waivers	\$ 110,000	\$ 110,000	\$ 95,000	-13.6%
Med LTD & Life Insurance	\$ 30,000	\$ 30,000	\$ 32,000	6.7%
Nursing Liability Insurance	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
Compensated Absences - FICA	\$ 6,000	\$ 6,000	\$ 6,000	0.0%
PA Retirement Incentive	\$ 180,000	\$ 180,000	\$ 180,000	0.0%
AMVA Insurance	\$ 33,000	\$ 33,000	\$ 35,000	6.1%
Total Fringe Benefits	\$ 9,110,000	\$ 9,110,000	\$ 9,619,000	5.6%
RENTAL				
Bowling Lane	\$ 1,000	\$ 1,000	\$ 1,400	40.0%
Golf Course	\$ 1,000	\$ 1,000	\$ 1,000	0.0%
Ice Rental	\$ 15,000	\$ 15,000	\$ 15,000	0.0%
Tennis Court Rental	\$ 1,000	\$ 1,000	\$ 600	-40.0%
Indoor Baseball	\$ 3,000	\$ 3,000	\$ 7,000	133.3%
Room Rental	\$ 27,100	\$ 27,100	\$ 8,100	-70.1%
Rental Other	\$ 52,900	\$ 52,900	\$ 66,900	26.5%
Total Rentals	\$ 101,000	\$ 101,000	\$ 100,000	-1.0%

**Mohawk Valley Community College
Grants Adopted Versus Amended
2009 - 10**

Date July 19, 2010

	Personal Services	Equipment	Contractual	Fringe Benefits	Total
2009 - 10 Adopted Budget:	\$ 313,500	\$ 60,000	\$ 21,500	\$ 55,000	\$ 450,000
2009 - 10 Amended Budget:					
FY '10 Diversity Honors - SUNY	\$ -		\$ 7,283		\$ 7,283
FY '10 CSTEP	\$ 46,924		\$ 37,964	\$ 20,629	\$ 105,517
FAA Airframe & Power Plant		\$ 238,000			\$ 238,000
FY '10 STEP	\$ 44,223		\$ 37,858	\$ 15,888	\$ 97,969
Constr. Skills Trg Youth Building	\$ 93,912		\$ 2,000	\$ 14,088	\$ 110,000
Disconnected Youth-Constr Skills	\$ 53,012			\$ 6,988	\$ 60,000
VATEA Learn'g Center	\$ 58,127		\$ 6,708	\$ 21,434	\$ 86,269
VATEA Engineering Tech & Trades		\$ 46,023			\$ 46,023
VATEA Health Svc. Retention	\$ 82,992		\$ 17,849	\$ 26,880	\$ 127,721
VATEA One Stop Career Counseling	\$ 70,640		\$ 10,561	\$ 27,400	\$ 108,601
Nanoscale Mfg - NSF			\$ 20,580	\$ 1,327	\$ 21,907
Instr. Lab Nano Scale SUNY/NSF	\$ 11,903		\$ 12,732	\$ 5,906	\$ 30,541
Upward Bound	\$ 165,632		\$ 61,908	\$ 60,085	\$ 287,625
City of Rome Youth Constr. Trg.			\$ 23,443		\$ 23,443
Total	\$ 627,365	\$ 284,023	\$ 238,886	\$ 200,625	\$ 1,350,899

**Mohawk Valley Community College
Insurance**

	2009 - 10 Adopted	2009 - 10 Amended	2010 - 11 Request	% Change
Boiler & Machinery	\$ 5,000	\$ 5,000	\$ 5,100	2.0%
Commercial	\$ 235,000	\$ 235,000	\$ 249,000	6.0%
Automobile	\$ 21,000	\$ 21,000	\$ 21,000	0.0%
Other	\$ 8,000	\$ 8,000	\$ 8,000	0.0%
Total	\$ 269,000	\$ 269,000	\$ 283,100	5.2%

**Mohawk Valley Community College
09 - 10 Adopted vs. 09 - 10 Amended**

Date July 19, 2010	2009 - 10 Adopted	2009 - 10 Amended	Change
Instruction	\$ 18,524,545	\$ 19,424,444	\$ 899,899
Public Service	\$ 3,500	\$ 3,500	\$ -
Library & Media	\$ 1,640,569	\$ 1,640,569	\$ -
Rome Campus	\$ 442,103	\$ 442,103	\$ -
Student Services	\$ 2,661,613	\$ 2,662,613	\$ 1,000
Administrative Services	\$ 3,721,286	\$ 3,718,990	\$ (2,296)
College Work Study	\$ 141,143	\$ 141,143	\$ -
Maintenance & Security	\$ 5,887,897	\$ 5,887,897	\$ -
President & Administrative	\$ 1,939,362	\$ 1,941,658	\$ 2,296
Rental	\$ 101,000	\$ 101,000	\$ -
Insurance	\$ 269,000	\$ 269,000	\$ -
Other Institutional	\$ 630,800	\$ 630,800	\$ -
Employee Benefits	\$ 9,110,000	\$ 9,110,000	\$ -
Grand Total	\$ 45,072,818	\$ 45,973,717	\$ 900,899
Personal Services	\$ 26,363,846	\$ 26,627,711	\$ 263,865
Equipment	\$ 650,500	\$ 874,523	\$ 224,023
Contractual	\$ 8,948,472	\$ 9,361,483	\$ 413,011
Employee Benefits	\$ 9,110,000	\$ 9,110,000	\$ -
Grand Total	\$ 45,072,818	\$ 45,973,717	\$ 900,899

62.

**Mohawk Valley Community College
Historical Comparison
Fund Balances**

Date July 19, 2010

Fiscal Yr. Ending	Total Appropriations	% Increase	Fund Balance at End of Fiscal Year	Amount Appropriated	Unapprop. Balance	Unapprop. Balance as a % of Opr Budget	Minimum Recommend Bal 5% of Total Appropriations
August 31, 1999	\$ 27,563,668	2.07%	\$ 1,100,109	\$ 1,059,474	\$ 40,635	0.15%	\$ 1,378,183
August 31, 2000	\$ 28,443,761	3.19%	\$ 1,030,989	\$ 1,149,978	(\$ 118,989)	-0.42%	\$ 1,422,188
August 31, 2001	\$ 30,096,695	5.81%	\$ 118,115	\$ 800,000	(\$ 681,885)	-2.27%	\$ 1,504,835
August 31, 2002	\$ 31,105,667	3.35%	\$ 263,432	\$ -	\$ 263,432	0.85%	\$ 1,555,283
August 31, 2003	\$ 32,640,102	4.93%	\$ 1,170,092	\$ 434,103	\$ 735,989	2.25%	\$ 1,632,005
August 31, 2004	\$ 35,123,246	7.61%	\$ 1,950,693	\$ 1,402,868	\$ 547,825	1.56%	\$ 1,756,162
August 31, 2005	\$ 36,458,478	3.80%	\$ 1,989,256	\$ 1,040,000	\$ 949,256	2.60%	\$ 1,822,924
August 31, 2006	\$ 37,940,000	4.06%	\$ 3,545,798	\$ 842,850	\$ 2,702,948	7.12%	\$ 1,897,000
August 31, 2007	\$ 39,618,571	4.42%	\$ 4,676,914	\$ 1,840,152	\$ 2,836,762	7.16%	\$ 1,980,929
August 31, 2008	\$ 41,433,478	4.58%	\$ 6,154,813	\$ 2,125,000	\$ 4,029,813	9.73%	\$ 2,071,674
August 31, 2009	\$ 45,072,818	8.78%	\$ 7,110,060	\$ 3,000,000	\$ 4,110,060	9.12%	\$ 2,253,641
August 31, 2010	\$ 49,273,281	9.32%	\$ 6,500,000 *	\$ 4,000,000	\$ 2,500,000	5.07%	\$ 2,463,664

* Projected

63

**Mohawk Valley Community College
Budget Vs Projected FTE's
Date July 19, 2010**

	Budgeted FTE's 2009 - 10	Projected FTE's 2009 - 10	Difference
Fall			
Full Time	1,894.1	2,180.8	286.7
Part Time	367.1	405.9	38.8
Spring			
Full Time	1,733.3	2,067.7	334.4
Part Time	383.3	434.7	51.4
Summer			
Part Time	204.0	230.9	26.9
Totals:	4,581.9	5,320.0	738.1

64

**Mohawk Valley Community College
FTE's
2009 - 10 Budget Vs. 2010 - 11 Budget**

Date July 19, 2010

	Budgeted FTE's 2009 - 10	Budgeted FTE's 2010 - 11	Difference
Fall			
Full Time	1,894.1	2,257.1	363.0
Part Time	367.1	420.1	53.0
Spring			
Full Time	1,733.3	2,140.0	406.7
Part Time	383.3	449.9	66.6
Summer			
Part Time	204.0	239.0	35.0
Totals:	4,581.9	5,506.1	924.2

65

**Mohawk Valley Community College
2010 - 11 Enrollment Projections**

Date July 19, 2010

	Actual 2007 - 08	Actual 2008 - 09	07 - 08 to 08 - 09 Chg.	Budgeted 2009 - 10	08 - 09 to 09 - 10 Chg.	2010 - 11 Budget	09 - 10 to 10 - 11 Chg.
Full Time Headcount							
Fall	3,766	3,880	3.03%	3,766	-2.94%	4,557	21.00%
Spring	3,392	3,662	7.96%	3,475	-5.11%	4,367	25.67%
Full Time Credit Hours							
Fall	56,822.0	58,061.5	2.18%	56,822.0	-2.13%	67,712.0	19.17%
Spring	50,686.0	54,926.5	8.37%	52,000.0	-5.33%	64,203.0	23.47%
Part Time Headcount							
Fall	2,278	2,304	1.14%	2,278	-1.13%	2,556	12.20%
Spring	2,282	2,397	5.04%	2,350	-1.96%	2,571	9.40%
Summer & Intersession	1,239	1,502	21.23%	1,174	-21.84%	1,372	16.87%
Part Time Credit Hours							
Fall	11,013.5	11,379.5	3.32%	11,013.5	-3.22%	12,603.0	14.43%
Spring	11,005.5	12,051.0	9.50%	11,500.0	-4.57%	13,497.0	17.37%
Summer & Intersession	6,475.5	7,451.5	15.07%	6,120.5	-17.9%	7,170.0	17.15%
Total Cr. Hrs	136,002.5	143,870.0	5.78%	137,456.0	-4.46%	165,185.0	20.17%
Total FTE's	4,533.4	4,795.7	5.78%	4,581.9	-4.46%	5,506.1	20.17%

66.

Oneida County Department of Public Works

ANTHONY J. PICENTE, JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

June 23, 2010

FN 20 10-302

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 16 PM 3:27

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente:

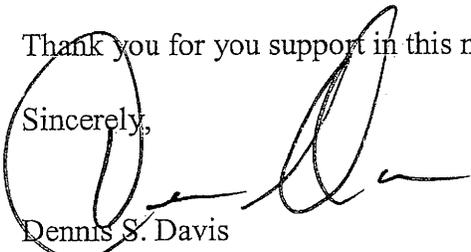
I have received correspondence from the State of New York Department of Transportation requesting consideration and approval of the "Agreement to Extend Conventional Municipal Snow and Ice Agreement" with the New York State Department of Transportation. Pursuant to New York State Highway Law, Oneida County has provided snow and ice control on state highways since 1975. Each year, the county has renewed the original agreement.

Under the terms of the attached Agreement, the county would continue to provide this service through the 2011-2012 snow season. The state will pay Oneida County an estimated \$2,213,000.00.

If you concur with this request, kindly forward to the Public Works and Ways and Means Committees for their consideration as their schedules allow, with submission to the Board of Legislators to follow.

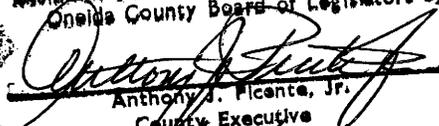
Thank you for your support in this matter.

Sincerely,


Dennis S. Davis
Commissioner

DSD/mk
Enclosure(s)

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 7/13/10

Oneida County Department: Public Works
6/28/10

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: NYS Department of Transportation

Title of Activity or Service: Control of Snow & Ice on State Roads July 1, 2011 to June 30, 2012

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services: Extension of Snow & Ice Control Agreement dated March 10, 1975.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing Level:

Total Funding Requested:

Oneida County Department Funding Recommendation:

Account # D2302

Proposed Funding Source: Federal _____ State \$2,213,000.00 County _____

Cost Per Client Served:

Past Performance Data:

Oneida County Department Staff Comments: This Agreement is extremely important to this department and is 100% reimbursable from the NYS Department of Transportation.



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

FN 20 10 - 303

July 19, 2010

READ & FILED

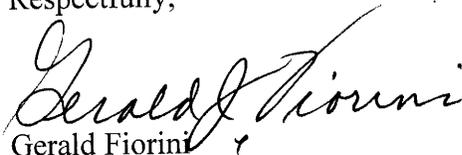
Mikale Billard, Clerk
Oneida County
Board of Legislators
800 Park Avenue
Utica, NY 13501

Mr. Billard:

The New York State Department of Agriculture & Markets has certified the parcels submitted during the 2010 Open Enrollment period in Oneida County and which Board of Legislators recommended for inclusion into agricultural districts by way of Resolution No. 178, dated May 10, 2010.

Please file attached as a "Read & File docket to read "RE: NYS certification of properties added to agricultural districts during Oneida County's designated Open Enrollment Period, January 2010."

Respectfully,


Gerald Fiorini
Chairman of the Board

GJF:pp

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUL 20 AM 10:17



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 1 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 17th day of June, 2010

A handwritten signature in black ink that reads "Patrick Hooker".

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS

10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 3 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 17th day of June, 2010

A handwritten signature in black ink that reads 'Patrick Hooker'.

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 4 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 17th day of June, 2010

A handwritten signature in cursive script that reads "Patrick Hooker".

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 5 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 17th day of June, 2010

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 6 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 17th day of June, 2010

A handwritten signature in cursive script that reads "Patrick Hooker".

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Mikale Billard, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 178-10, a plan to modify Oneida County Agricultural District No. 7 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonia,
County of Albany, New York,
This 17th day of June, 2010

A handwritten signature in black ink that reads "Patrick Hooker".

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

FN 20 10 - 304

READ & FILED

July 20, 2010

Mikale Billard, Clerk
Oneida County
Board of Legislators
800 Park Avenue
Utica, NY 13501

Mr. Billard:

The New York State Department of Agriculture & Markets has certified the parcels submitted during the 2009 Open Enrollment period in Oneida County and which Board of Legislators recommended for inclusion into agricultural districts by way of Resolution No. 158, dated June 26, 2009.

Please file attached as a "Read & File docket to read "RE: NYS certification of properties added to agricultural districts during Oneida County's designated Open Enrollment Period, January 2009."

Respectfully,

Gerald Fiorini
Chairman of the Board

GJF:pp

2010 JUL 20
RECEIVED
ONEIDA COUNTY



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Susan L. Crabtree, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 JUN 29 PM 3:49

Dear Ms. Crabtree:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 158-09, a plan to modify Oneida County Agricultural District No. 3 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 26th day of June, 2009

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

PH/rjm

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS

10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Susan L. Crabtree, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 JUN 29 PM 3:50

Dear Ms. Crabtree:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 158-09, a plan to modify Oneida County Agricultural District No. 7 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 26th day of June, 2009

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

PH/rjm

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Susan L. Crabtree, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 JUN 29 PM 3:49

Dear Ms. Crabtree:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 158-09, a plan to modify Oneida County Agricultural District No. 5 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 26th day of June, 2009

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

PH/rjm

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
 DEPARTMENT OF AGRICULTURE AND MARKETS
 10B Airline Drive, Albany, New York 12235
 518-457-8876 Fax 518-457-3087
 www.agmkt.state.ny.us

David A. Paterson
 Governor

Patrick Hooker
 Commissioner

Susan L. Crabtree, Clerk
 Oneida County Board of Legislators
 Oneida County Office Building
 800 Park Avenue
 Utica, New York 13501

RECEIVED
 ONEIDA COUNTY LEGISLATURE
 2009 JUN 29 PM 3:50

Dear Ms. Crabtree:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 158-09, a plan to modify Oneida County Agricultural District No. 6 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
 County of Albany, New York,
 This 29th day of June, 2009

PATRICK HOOKER
 Commissioner of Agriculture and Markets
 of the State of New York

PH/rjm

- cc: James Vincent, Chair, Advisory Council on Agriculture
- Susan Hoskins, IRIS
- Brymer Humphreys, Chairman, AFPB
- Guy Sassaman, Oneida County Dept. of Planning



STATE OF NEW YORK
DEPARTMENT OF AGRICULTURE AND MARKETS
10B Airline Drive, Albany, New York 12235
518-457-8876 Fax 518-457-3087
www.agmkt.state.ny.us

David A. Paterson
Governor

Patrick Hooker
Commissioner

Susan L. Crabtree, Clerk
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

RECEIVED
ONEIDA COUNTY LEGISLATURE
2009 JUN 29 PM 3:50

Dear Ms. Crabtree:

In accordance with Section 303-b of the Agriculture and Markets Law, the Oneida County Board of Legislators submitted to me, by Resolution No. 158-09, a plan to modify Oneida County Agricultural District No. 23 by including predominantly viable agricultural land in the District.

Following review of the plan and its related documentation, I hereby certify that the inclusion of predominantly viable agricultural land as proposed is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the District.

Signed and Sealed at the Town of Colonie,
County of Albany, New York,
This 26th day of June, 2009

PATRICK HOOKER
Commissioner of Agriculture and Markets
of the State of New York

PH/rjm

cc: James Vincent, Chair, Advisory Council on Agriculture
Susan Hoskins, IRIS
Brymer Humphreys, Chairman, AFPB
Guy Sassaman, Oneida County Dept. of Planning