



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION

June 16, 2010

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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ALL SUPPORTING DOCUMENTATION AVAILABLE AT

www.ocgov.net



THE ASSEMBLY
STATE OF NEW YORK
ALBANY

RANKING MINORITY MEMBER
Codes

CHAIRMAN
Minority Task Force on
Crime In Our Communities

COMMITTEES
Labor Committee
Housing
Governmental Employees
Corporations, Authorities and
Commissions

DAVID R. TOWNSEND, JR.
Assemblyman 115TH District

CHAIRMAN
Minority Joint Conference Committee

May 25, 2010

Mikale Billard
Clerk of the Board
Oneida County Board of Legislators
Oneida County Office Building
800 Park Avenue
Utica, New York 13501-2977

FN 20 10 - 242

READ & FILED

Dear Mr. Billard:

Thank you for forwarding the Oneida County Board of Legislators' April 28, 2010 memorializing petition to oppose a provision in Governor Paterson's 2010-2011 Recommended Executive Budget that would eliminate the Fire Safety Advisory Board, the Arson Board, the Fire Fighting and Code Enforcement Standards and Education Commission from the Office of Fire Prevention and Control.

I share the Oneida County Board of Legislators' concerns about the impact the elimination of these Boards and Commission would have on the protection of the public and fire safety. Therefore, I will not support the Governor's Budget (A.9713/S.6613) in its present form.

Please convey my appreciation to the Oneida County Board of Legislators for conveying their opinion on this matter.

Sincerely,

David R. Townsend
Member of Assembly

DRT:kjw



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

May 24, 2010

FN 20 10 - 245

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

PUBLIC WORKS

Honorable Members:

WAYS & MEANS

RECEIVED
LEGISLATIVE
MAY 24 PM 3:25

I am in receipt of a letter from Jeff DeLutis, Chairman of the Rome Baseball Association, Inc., requesting that the County lease to the Association certain property situated at the Griffiss Business and Technology Park at the intersection of Perimeter Drive and Mohawk Drive (Route 825). The requested property is comprised of approximately 6.14 acres and would be added to the 16.6 acres that the Association currently leases from the City of Rome for the DeLutis Field Baseball Complex. (See letter attached)

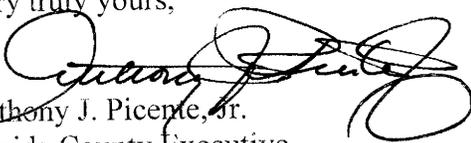
I attach herewith a copy of a map depicting the proposed lease property which map with accompanying description has been prepared by our Public Works Dept.

The additional acreage would be used by the Association to further develop its baseball facility. It is the Association's belief that their continued improvement of this acreage will be consistent with the current development in that area and will enhance the northern entrance to the Business and Technology Park. The 6.14 acres would provide a buffer between the Baseball Association's property and the expanded square footage recently leased to the Smith Post.

I respectfully request that the Board of Legislators approve of leasing to the Rome Baseball Association, Inc. the subject 6.14 acres of property located at the Griffiss Business and Technology Park. The terms of said lease would include a rental of \$1.00 per year for a term from June 1, 2010 through May 31, 2016.

I thank the Board for its kind consideration of this request.

Very truly yours,


Anthony J. Picente, Jr.
Oneida County Executive

Cc: Jeffrey DeLutis
Mark Laramie

THE ROME BASEBALL ASSOCIATION, INC.

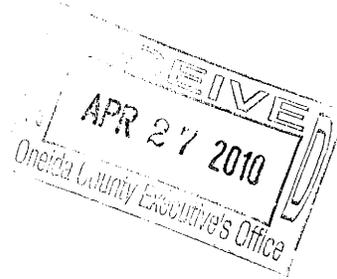
PO BOX 4337

ROME, NY 13442-4337

(315) 796-4051

April 22, 2010

County Executive's Office
Attn: Mr. Tony Picenti
800 Park Ave – 10th Floor
Utica, NY 13501



Dear Tony,

I am taking this opportunity to contact you to respectfully request on behalf of the Rome Baseball Association, Inc's Board of Directors that Oneida County consider leasing additional property located on the Griffiss Business & Technology Park at the intersections of Perimeter Road and Mohawk Drive (NYS Rt. 825) to the Rome Baseball Association, Inc.(RBAI) a 501 (C)(3) non-profit organization.

The additional property that we are seeking to lease is part of an approximately 25 acre parcel. The RBAI currently leases approximately 16.6 acres of that 25 acre parcel to house its DeLuits Field Baseball Complex. Of the remaining 8.4 acres+/- the Smith Post American Legion, I believe, leases approximately 2 acres +/- to accommodate the B-52 Bomber display and its accompanying artifacts.

The RBAI Board of Directors would like to enter into a lease with Oneida County with similar terms and length as the original lease it signed in October of 1997 and a subsequent addendum lease signed on June 18, 2002. The approximate acreage we are seeking would be the remaining available acreage under the approximate 25 acre parcel subtracting the current lease land by the RBAI of 16.6 acres and the approximately 2 acres +/- for the Legion/B-52 Bomber group. The remaining acreage that we would seek to be placed under a new lease would be approximately 8.4 acres as mentioned above.

The RBAI would utilize the additional acreage to continue to develop its baseball facility. We believe that our continued development of this acreage would be consistent with the current development in that area and will continue to enhance the Northern entrance of the Griffiss Business and Technology Park, while expanding the RBAI's ability to serve the youth and citizens of Rome, Oneida County and beyond.

Although I believe you are already aware of this in the spirit of proper disclosure I would mention the Oneida County Board Chairman Jerry Fiorini is a member of the RBAI Board of Directors. Although, he supports this additional lease this particular project has been handled by myself and fellow board member Dick Meiss.

Please feel free to contact me with any questions or need for additional information. I thank you for your time and assistance.

Sincerely,


Jeff DeLutis
Chairman



A 501(C) (3) Not-for-Profit Organization

www.delutisfield.org



5.

Oneida County Department of Public Works

ANTHONY J. PICENTE, JR.
County Executive

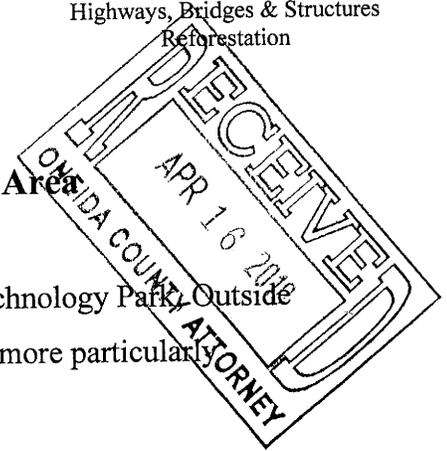
DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6247 Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

The Rome Baseball Association, Inc. Lease Area

All that piece or parcel of property situate in the Griffiss Business & Technology Park, Outside District of the City of Rome, County of Oneida, State of New York and more particularly described as follows:



Commencing at a point located at the intersection of the proposed N.Y.S. D.O.T. northerly right-of-way for the proposed Griffiss Parkway improvement with the intersection of the existing Perimeter Road easterly right-of-way, said point also being 155.80± feet distant northerly measured at right angles from station 4+151.914± (m) of the N.Y.S. D.O.T. survey baseline; thence along the proposed N.Y.S. D.O.T. northerly right-of-way for the proposed Griffiss Parkway improvement the following two (2) courses and distances:

North 83° 43' 30" East 362.26 feet to a proposed right-of-way angle point; thence
North 86° 18' 47" East 51.75 feet to a proposed right-of-way angle point and the
Point of Beginning, said point also being 193.01± feet distant northerly measured at right angles
from station 4+026.252± (m) of the N.Y.S. D.O.T. survey baseline; thence North 04° 06' 02"
West along the existing Smith Post lease line 232.21 feet to an angle point; thence South 84° 56'
59" West along the existing Smith Post lease line 421.81 feet to an angle point; thence North
06° 01' 25" West along the first mentioned existing Perimeter Road easterly right-of-way
152.37 feet to a right-of-way angle point; thence North 84° 39' 13" East along a proposed lease
line 926.39 feet to an angle point; thence South 08° 05' 03" East along a proposed lease line
402.72 feet to a right-of-way angle point, said point also being 286.40± feet distant northerly
measured at right angles from station 3+881.766± (m) of the N.Y.S. D.O.T. survey baseline;
thence along the first mentioned proposed N.Y.S. D.O.T. northerly right-of-way for the proposed
Griffiss Parkway improvement the following two (2) courses and distances:

6.

South 87° 27' 09" West 14.46 feet to a proposed right-of-way angle point; thence
South 86° 18' 47" West 512.84 feet to the Point of Beginning, containing 267,475±
square feet or 6.14± acres more or less.

The above mentioned courses and distances are as shown on a map entitled, "Map and Survey Showing Proposed Lease Area Prepared for Rome Baseball Association, Inc., Outside District, City of Rome, County of Oneida, State of New York", prepared by the Oneida County Department of Public Works, Division of Engineering and dated April 7, 2010.

LEASE AGREEMENT

This Lease Agreement dated the _____ day of _____, 2010, by and between the **County of Oneida**, a municipal corporation organized and existing under the laws of the State of New York, with its principal place of business located at 800 Park Avenue, Utica, New York, 13501, hereinafter referred to as "**Lessor**" and the **Rome Baseball Association, Inc.**, P.O. Box 4337, Rome, New York, 13444-4337, hereinafter referred to as "**Lessee**".

WITNESSETH

Whereas, the Lessor is the owner of certain property located at the Griffiss Business Park, more particularly described and depicted on Exhibits "A" and "B" attached herewith, consisting of 6.14 acres more or less, which acreage lies adjacent to the DeLutis Field Baseball Complex at the intersection of Perimeter Road and Mohawk Drive (NYS Rte. 825) and

Whereas, the Lessee wishes to lease this described property from the Lessor to assist the Lessee in the development and improvement of the baseball field complex, and

Whereas, the Lessor wishes to assist the Lessee in the promoting the athletic and recreational purposes of the site and the enhancement of the Park in general

NOW THEREFORE, in consideration of the premises and the mutual promises made by the parties hereto, the Lessor and Lessee agree as follows:

1. The Lessor shall let to the Lessee and the Lessee shall lease from the Lessor approximately 6.14 acres of property situated at the intersection of Perimeter Road and St. Rte. 825 in the City of Rome, County of Oneida and State of New York as more particularly set forth and described on Exhibit "A", Description, and Exhibit "B", Map and Survey, both of which exhibits are attached hereto and made a part hereof this Lease Agreement (the "Demised Premises")
2. The Lessee shall pay to the Lessor the annual sum of One and 00/100 Dollars (\$1.00) for the lease of said 6.14 acres for a term of six (6) years commencing on June 1, 2010 and ending on May 31, 2016. The Lessee shall have the right to renew the Lease Agreement for four (4) additional terms of five (5) years each on the condition that the Lessee is, upon the date of any renewal and thereafter, in compliance with all of the terms of this Lease Agreement and the Demised Premises is being used for the athletic and recreational purposes set forth herein..

3. Lessee may renew this Lease Agreement as provided herein upon written notice to the Lessor at least ninety (90) days prior to the expiration of the term immediately preceding such notice. Said notice must be served as set forth in paragraph 8 below.
4. Lessee agrees that it shall not place or store on the Demised Premises or in any structure thereon any hazardous materials or supplies.
5. Groundskeeping and maintenance of the Demised Premises shall be the sole responsibility of the Lessee. Lessee promises to maintain the Demised Premises in a neat and orderly condition. Lessee further agrees to make all payments related to any utility services provided to the Demised Premises and engendered by the Lessee's occupancy of the Demised Premises for the purposes set forth herein.
6. The Lessee agrees to indemnify and hold harmless the Lessor and the County of Oneida from and against any and all claims, suits and demands for personal injury, including death and property damage, which may arise or be attributable to the negligence or lack of care of the Lessee, its employees, agents and invitees in relation to Lessee's use, occupation and maintenance of the Demised Premises.
7. In the event that the Lessee defaults in the performance of any of the covenants herein, it is mutually understood and agreed that the Lessor may terminate this Lease Agreement and re-enter said premises without resort to judicial process or to any legal remedy available to it.
8. All notices to be served upon Lessee by Lessor or upon Lessor by Lessee shall be in writing and delivered by registered or certified mail. Notices to the Lessors shall be addressed to:

Oneida County Dept. of Public Works
6000 Airport Road
Oriskany, New York, 13424

Attention: Commissioner of Public Works

Notices to the Lessee shall be addressed to:

Jeff DeLutis
Rome Baseball Association, Inc.
P.O. Box 4337
Rome New York, 13442-4337

9. No waiver of any breach or breaches of any provision or condition of this lease agreement shall be construed to be a waiver of any preceding or succeeding provision or condition of the lease or breach of same.
10. This lease agreement may be modified or amended only in writing, duly authorized and executed by the Lessor and Lessee. It may not be modified or amended by oral agreements or understandings between the parties.
11. If any part of this lease is invalid or illegal, then only that part shall be void and have no effect. All other parts of the lease shall remain in full force and effect. The captions of the various paragraphs of this lease are for convenience and reference purposes only. They are of no other effect.

County of Oneida County

By: _____

Anthony J. Picente, Jr.
Oneida County Executive

DATE _____

Rome Baseball Association, Inc

By: _____

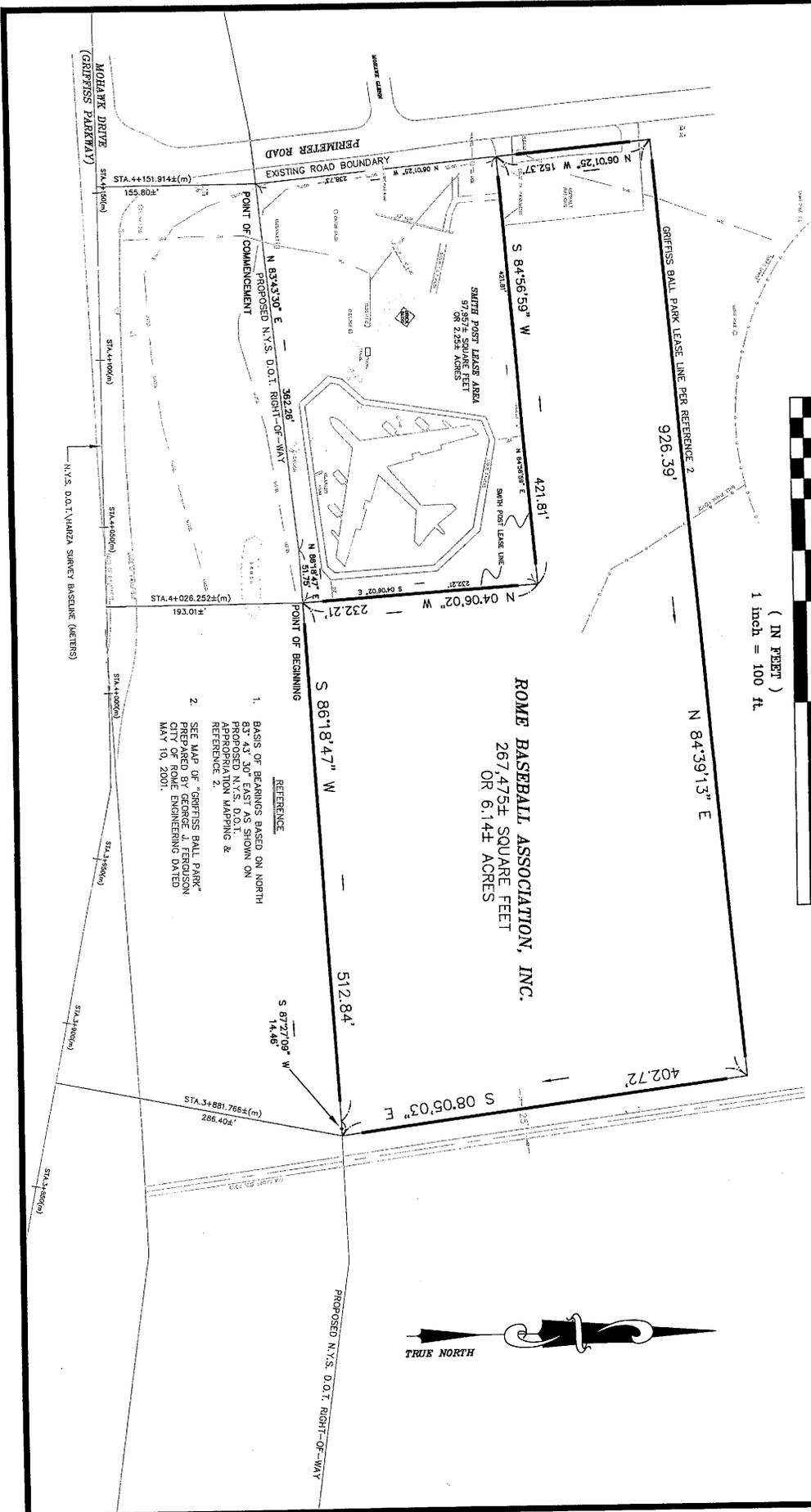
Jeff DeLuttis
Chairman

DATE: 6/10/10

GRAPHIC SCALE



<p>MAP AND SURVEY SHOWING PROPOSED LEASE AREA PREPARED FOR ROME BASEBALL ASSOCIATION, INC. OUTSIDE DISTRICT CITY OF ROME</p>		<p>DRAWN BY: Jeffrey Dudo SCALE: 1" = 100' DATE: April 7, 2010 SHEET 1 OF 1</p>
<p>ROME BASEBALL ASSOCIATION, INC. OUTSIDE DISTRICT CITY OF ROME</p>		<p>ORANGE COUNTY DEPARTMENT OF PUBLIC WORKS DIVISION OF ENGINEERING</p>



- REFERENCE
1. BASIS OF BEARINGS BASED ON NORTH 85° 43' 30" EAST AS SHOWN ON APPROPRIATION MAPPING & REFERENCE 2.
 2. SEE MAP OF "GRIFISS BALL PARK" PREPARED BY GEORGE W. FERGUSON CITY OF ROME ENGINEERING DATED MAY 10, 2001.

ONEIDA-HERKIMER SOLID WASTE AUTHORITY

BOARD MEMBERS

Donald Gross, Chairman
Neil C. Angell, Vice Chairman
Harry A. Hertline, Treasurer
Vincent A. Casale
Alicia Dicks

James M. D'Onofrio
Barbara Freeman
Kenneth A. Long
Robert J. Roberts, III
James M. Williams

William A. Rabbia, Executive Director
Peter M. Rayhill, Authority Counsel
Jodi M. Tuttle, Authority Secretary

June 1, 2010

FN 20 10 - 246

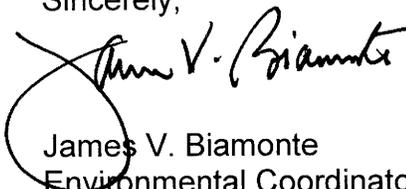
Mikale Billard
Clerk of the Board
Oneida County Board of Legislators
800 Park Avenue
Utica, NY 13501

READ & FILED

Dear Mr. Billard:

Pursuant to New York State Municipal Law Section 120-w, please make available the enclosed Draft Request for Proposals for public review until 8/3/10. Thank you.

Sincerely,


James V. Biamonte
Environmental Coordinator

JVB/aag

Enclosure

12.
2010 MAY 30 PM 3:13
RECEIVED
ONEIDA COUNTY LEGISLATURE

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501

(315) 798-5780 ♦ Fax: (315) 798-6415

E-Mail: jtimpano@ocgov.net

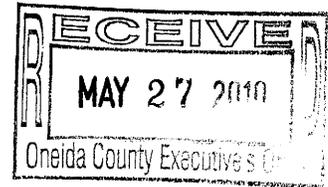
FN 20 10 - 248

MEMO

WAYS & MEANS

TO: ANTHONY J. PICENTE, JR. *Tony*
COUNTY EXECUTIVE

FROM: JOSEPH J. TIMPANO *Joe*
COMPTROLLER



DATE: May 26, 2010

RE: CAPITAL PROJECTS' CLEAN-UP TASK

During the past year and a half, my department has performed a forensic accounting of 94 capital projects with some dating back to the 1990's. Through our efforts, we were able to identify for closure 33 of these capital projects. These 33 projects have a combined total of \$702,950 in unused, unspent funds. Upon approval of the board to commence closure, all \$702,950 will be transferred to our Debt Service Fund for payment of bonds. There will be a budgetary savings of \$102,950 to the General Fund, since we already anticipated \$600,000 of these savings in the 2010 budget.

I respectfully request you forward this on to the appropriate committees and full Board of Legislators for their review and adoption.

Thank you.

Cc: Sheryl Brown, Deputy Comptroller
Dan Ruzbasan, Auditor III

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 6/8/10

2010 JUN 10 AM 10:31
RECEIVED
ONEIDA COUNTY LEGISLATURE



JOSEPH J. TIMPANO
Comptroller

SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5780 ♦ Fax: (315) 798-6415
E-Mail: jtimpano@ocgov.net

Memo

To: Joseph J. Timpano, Comptroller
From: Daniel Ruzbasan, Auditor III
Date: 5/14/2010
Re: Recommendations for Capital Projects to be closed in 2010

After meeting with Mark Laramie, John Kent, Bill Applebee and Ralph Feola, and after reviewing various capital fund accounts, I recommend that the following 33 projects be closed* and the remaining excess revenue amounts be transferred to the debt service fund:

H159	Construct T - Hangers	\$60,204.29
H214	Environmental Facilities	290.96
H225	Transit Modernization Ph 1	0.00
H262	Former Airport Terminal Imp's Ph 1	0.00
H267	Transit Modernization Ph 2	0.00
H275	H - Courthouse Ph 2	743.97
H276	Un Station Ph 3	186,240.49
H278	MVCC Campus Infrastructure	0.00
H289	E-911 Comm Center	0.00
H2905	MVCC Tech Upgrades	0.00
H302	Stanley PA Center Ph 2	0.00
H303	Comprehensive Bldg Ph 2	1,953.29
H304	Rome Sentinel Building	86,845.57
H311	Consol County Road Phase 2	0.00
H314	Const/Maint/Snow Equip Phase 2	0.00
H334	MVCC Master Plan	0.00
H335	Rome Intermodal Center Renov	0.00
H336	MVCC Athletic Facilities Master Plan (Reduction*)	0.00
H347	Sheriff Net Delivery System	256.01
H348	Sh Jail Security System Upgrade	4,579.38
H350	Sh Law Enf & Terrorism Prev	0.00
H351	MVCC Training Center at Griffiss	263,894.15

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501

(315) 798-5780 ♦ Fax: (315) 798-6415

E-Mail: jtimpano@ocgov.net

H354	Jervis Public Library HVAC	0.00
H355	Utica Public Library HVAC	0.00
H356	MVCC Pool Filter/ Basketball Backboard	1,840.52
H357	Sheriff Law Enf & Buffer Zone	0.00
H361	DPW - Broadacres Demolition	0.00
H366	MVCC Maintenance Equipment	1,061.33
H370	H - Griffiss Airfield Bldg 100 Renovations	0.40
H371	H - Demolitions Utica/Rome	0.00
H372	H - Libraries - New Hartford & Camden	0.00
H378	Sh - Law Enf & Terror Prev 2006	0.00
H52	Un Station Ph 1 & 2	95,039.20
	Total of closed projects to be transferred to Debt Service Fund	\$702,949.56

* - H336 will be reduced but will not close. H336, MVCC Athletic Facilities Master Plan, shares a dual designation with MVCC Jorgensen Athletic Center. H336 will be reduced by \$100,000, the amount of the completed Athletic Facilities Master Plan designation. The second designation, Jorgensen Athletic Center, remains unaffected and will remain open.

Griffiss International Airport



Oneida County Department of Aviation
592 Hangar Road, Suite 200
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
County Executive

W. VERNON GRAY, III
Commissioner of Aviation

FN 20 10 - 249

May 27, 2010

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

AIRPORT
WAYS & MEANS

Re: **HANGAR 220 LEASE – REUTTER AIRCRAFT SERVICES, INC.**

Dear Mr. Picente,

With the completion of the renovation of Hangar 220, Reutter Aircraft Services, Inc. has been relocated from the East Bay of Building 100 to this hangar.

It is requested that you submit to the Board of Legislators for approval the enclosed Commercial Hangar Use Agreement between the County and Reutter Aircraft Services, Inc., effective as of June 1, 2010.

Sincerely,

W. Vernon Gray, III
Commissioner of Aviation

Encl: Five (5) copies of Lease

2010 JUN 10 AM 10:11
RECEIVED
ONEIDA COUNTY LEGISLATURE

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 6/8/10

Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Reutter Aircraft Services, Inc.

Title of Activity or Service: **Hangar 220 Lease**

Client Population/Number to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:

Commercial Hangar Use Lease of Building 220

2) Program/Service Objectives and Outcomes:

N/A

3) Program Design and Staffing Level:

N/A

Total Funding Requested: N/A

Oneida County Department Funding Recommendation: N/A

Account # **A1781.4**

Proposed Funding Source: Federal N/A State N/A County N/A

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments:

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

May 24, 2010

FN 20 10 - 250

RECEIVED
ONEIDA COUNTY LEGISLATIVE
2010 JUN 10 AM 10:08

INTERNAL AFFAIRS

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

WAYS & MEANS

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

Please forward said petitions to the Oneida County Board of Legislators for their consideration.

<u>NUMBER</u>		<u>AMOUNT</u>
3	REFUNDS	\$ 700.85
6	CORRECTIONS	\$ 1,213.16

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 6/4/10

DATE: 5/21/10		ERROREOUS ASSESSMENTS			TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"
TOWN	YEAR	NAME	TAX MAP NUMBERS							
Deerfield	2010	Samuel A. Hershberger	3200 250.000-1-19.1 MS				\$ 2,028.85	\$ 448.90	\$ 1,579.95	\$ -
Deerfield	2010	Samuel A. Hershberger	3200 250.000-1-27.1 LY				\$ 173.19	\$ 75.66	\$ 97.53	\$ -
Whitestown	2010	Christopher Burtch & Janice Nolander	7001 276.017-1-8.2 SW				\$ 352.55	\$ 176.29	\$ 176.26	\$ -
Vienna	2010	Camden Central School District	6489 217.017-1-52 SQ		\$ 355.40	\$ 355.40			\$ -	\$ -
Vienna	2010	Camden Central School District	6489 217.017-1-55 UV		\$ 345.45	\$ 345.45			\$ -	\$ -
Vienna	2010	Robert J. Montross	6489 217.017-1-57 WH		\$ 682.25	\$ 297.35			\$ 384.90	\$ -
Whitestown	2010	Lawrence & Elaine Wheat	7003 305.013-1-19 OZ		\$ 726.36	\$ 28.25			\$ 698.11	\$ -
Whitestown	2010	George John Meehan	7007 305.019-6-5 SD		\$ 743.92	\$ 34.43			\$ 709.49	\$ -
Whitestown	2010	JMTG Realty, LLC	7089 275.000-1-62.4 TS		\$ 3,768.81	\$ 152.28			\$ 3,616.53	\$ -
				TOTAL:		\$ 1,213.16		\$ 700.85		

19.

Oneida County Department of Public Works

ANTHONY J. PICENTE, JR.
County Executive

DENNIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6213
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

May 17, 2010

FN 20 10 - 251

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

2010 JUN 10 AM 10:16
RECEIVED
ONEIDA COUNTY LEGISLATURE

Dear County Executive Picente,

Attached is a copy of a roadside ditching agreement for consideration and approval with various Towns/City (listing attached) in Oneida County. These agreements are an effort to utilize existing resources to accomplish a common goal. The agreement shows the range of an hourly rate of between \$225.00 and \$275.00 per hour with an estimated amount of \$9,000.00 and a not to exceed maximum amount of \$11,000.00. There are a few towns that will utilize the Shared Services Agreement with a combined town/county crew and no monetary exchange.

If you concur with this request, kindly forward to the Public Works and Ways and Means Committees to review as their schedules permit, with presentation to the Board of Legislators at their regularly scheduled meeting.

Sincerely,

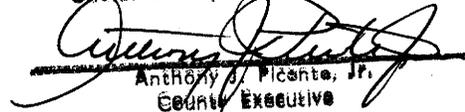


Dennis S. Davis
Commissioner

DSD/mk
Enclosure(s)

cc: Thomas Keeler, Budget Director
Joseph Timpano, Comptroller

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 6/8/10

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Towns of Annsville, Augusta, Ava, Annsville, Boonville, Bridgewater, Camden, Kirkland, Marcy, Marshall, New Hartford, Paris, Rome, Sangerfield, Steuben, Vernon (pending), Verona, Vienna, Westmoreland and Whitestown.

Title of Activity or Service: Roadside Ditching Agreements

Client Population/Number to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services: Utilize existing resources to accomplish a common goal. There are a few towns that will utilize the Shared Services Agreement with a combined town/county crew and no monetary exchange.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing Level: N/A

Total Funding Requested: \$181,000.00

Oneida County Department Funding Recommendation: Account # D5110

Proposed Funding Source: Federal _____ State _____ County X

Cost Per Client Served: N/A

Past Performance Data: N/A

Oneida County Department Staff Comments

LI.

TOWN	Contract	Est. Hours	Rate	Agreement	Est. Cost	Sent	Received
ANNSVILLE	Yes	40	275.00	Payment	\$ 11,000.00		
AUGUSTA	Yes	40	275.00	Payment	\$ 11,000.00		
AVA	Sh. Ser	40	0.00	Use Co. Gradall			
BOONVILLE	Sh. Ser	40	0.00	Use Co. Gradall			
BRIDGEWATER	Yes	40	225.00	Payment	\$ 9,000.00		
CAMDEN	Yes	40	275.00	Payment	\$ 11,000.00		
DEERFIELD	No	0	0.00				
FLORENCE	No	0	0.00				
FLOYD	No	0	0.00				
FORESTPORT	No	0	0.00				
KIRKLAND	Yes	40	275.00	Payment	\$ 11,000.00		
LEE	No	0	0.00				
MARCY	Yes	40	275.00	Payment	\$ 11,000.00		
MARSHALL	Yes	40	275.00	Payment	\$ 11,000.00		
NEW HARTFORD	Yes	40	275.00	Payment	\$ 11,000.00		
PARIS	Yes	40	225.00	Payment	\$ 9,000.00		
REMSEN	No	0	0.00				
ROME	Yes	40	275.00	Payment	\$ 11,000.00		
SANGERFIELD	Yes	40	275.00	Payment	\$ 11,000.00		
STEUBEN	Yes	40	275.00	Payment	\$11,000.00		
TRENTON	No	0	0.00				
VERNON	Pending	40	225.00	Payment	\$ 9,000.00		
VERONA	Yes	40	275.00	Payment	\$ 11,000.00		
VIENNA	Yes	40	275.00	Payment	\$ 11,000.00		
WESTERN	Sh. Ser	40	0.00	Use Co. Gradall	\$ -		
WESTMORELAND	Yes	40	275.00	Payment	\$ 11,000.00		
WHITESTOWN	Yes	40	275.00	Payment	\$ 11,000.00		
TOTAL		800					
WEEKS		20					

22

ROADSIDE DITCHING AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 20__ by and between the **County of Oneida**, hereinafter referred to as "**County**" acting through Dennis S. Davis, Commissioner, Oneida County DPW, and the **Town of SAMPLE**, County of Oneida, State of New York, hereinafter referred to as "**Town**"

WITNESSETH

That for the consideration and upon the terms and conditions hereinafter provided, the Town agrees to furnish some machinery and labor to the County for the purpose of providing the County with roadside ditching services to keep Right of Way portions of the highway ditched in accordance with the rules and regulations as set forth by the County, which rules and regulations are attached herewith and made a part hereof this agreement for the construction season dating from April 2010 through December 2010.

It is further agreed that the governing board of said Town, by resolution, accepts the following proposal of the County of Oneida for roadside ditching on the improved County Road System of said Town for the consideration appearing in the "Additions" below. The Town agrees to expend up to 40 hours, upon the terms and conditions hereinafter provided, to ditch county roads within the Town of SAMPLE, and the County agrees to reimburse the Town of SAMPLE for its labor and its equipment use at the rates as listed below, the total cost not to exceed \$11,000.00(\$275/hour).

The Town shall save the County from all claims for labor or materials used in the Town's performance under this contract. The Town shall further defend and indemnify the County against any and all claims or allegations of negligent acts of commission or omission related to property damage and bodily injury, including death, which may be attributable to the Town in their performance under the terms of this agreement. The County shall defend and indemnify the Town from all claims or allegations for property damage and bodily injury, including death, arising from the County's design and/or signing of the highways covered by this agreement and any other claims or allegations of negligent acts of commission or omission attributable to the County.

ADDITIONS

The Town shall ditch County roadsides as specified below:

- 1. The County will designate the areas to be cleaned.
- 2. The hourly rates shall be as follows:

A. gradall, 2- single axle trucks, flag-person and operators	\$250 per hour.
B. gradall, 1- tandem, 1-single axle trucks, flag-person and operators	\$260 per hour.
C. gradall, 2- tandem axle trucks, flag-person and operators	\$275 per hour.
D. gradall, 2- tandem axle trucks and operators	\$250 per hour.
E. gradall, 2- single axle trucks and operators	\$225 per hour.

IN WITNESS WHEREOF, the County and the Town, through their authorized representatives, place their signatures on this agreement on the day and date first above written.

COUNTY OF ONEIDA

TOWN OF SAMPLE

BY: _____
Deputy Commissioner
Oneida County DPW

BY: _____
Supervisor

BY: _____
Highway Supt.

COUNTY OF ONEIDA

Approved As To Form
ONEIDA COUNTY ATTORNEY

BY: _____
County Executive

By _____

23.

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENIS S. DAVIS
Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone:(315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

May 14, 2010

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 20 10 - 252

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

A minimum of eight (8) bridge and structure reconstruction projects will begin and be completed in the summer of 2010. Since 2000, Oneida has contracted for Construction Inspection services for County funded bridge rehabilitation / replacement projects. The primary objective is to insure compliance with construction plans and specifications. As a result, quality and completion times have noticeably improved.

Proposals were solicited and received from Consultants interested in providing Construction Inspection services. Payment for this type of service is typically made on a time and materials basis. Therefore, proposals were based on hourly rates and contracts would be structured with hourly rates and not-to-exceed fees.

A large number of projects are likely to be under construction concurrently. Therefore, to provide adequate coverage by a Chief Inspector it was recommended that the work load be divided between two consultants. Therefore, on April 28, 2010 the Oneida County Board of Acquisition and Contract accepted proposals from Lochner Engineering and C&S Engineers as follows.

Acceptance of the proposal from Lochner Engineering to provide construction inspections services for Bridge/Structure rehabilitation Group 1.

Total Estimated Not-To-Exceed Fee: \$73,909.00

Bridge/Structure Group 1:

1. Structure C3-92, Walker Road / Br. Realls Creek (Deerfield)
Slipline existing 10 ft. diameter x 115 ft. long CMP
2. BIN 3310960, Butternut Road / Six Mile Creek (Rome)
Replace existing 24 ft span I-beam Bridge.
3. BIN 3310510, Mapledale Road / Tionadara Creek (Bridgewater)
Rehabilitation of existing two cell box culvert (2 – 10ft. spans).

2010 JUN 10 AM 9:57
COMMUNICATIONS SECTION

Acceptance of the proposal from C&S Engineers to provide construction inspections services for Bridge/Structure rehabilitation Group 2.

Total Estimated Not-To-Exceed Fee: \$60,429.50

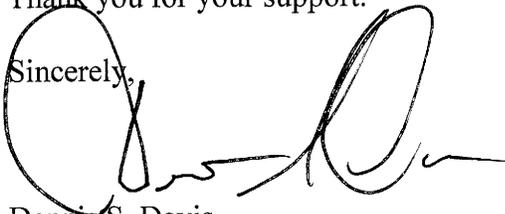
Bridge/Structure Group 2:

1. C7A-32, Valley Road / Phillips Brook (Whitestown)
Replace existing 8ft span x 4ft rise composite structure.
2. BIN 3311290, Higginsville Road / Fish Creek (Vienna)
Replace expansion joints and headers (5 joints on bridge to be replaced).
3. BIN 3310830, Shanley Road / Big Creek (Marshall)
Repair spalled concrete and corroded reinforcing bars on existing three sided arch structure.
4. BIN 3310800, River Road / Nine Mile Creek (Marcy)
Seal transverse cracks in reinforced concrete deck.
5. BIN 3310950, Wright Settlement Road / Mohawk River (Rome)
Replace expansion joint seal (one location).

Enclosed is a contract with Lochner Engineering for \$73,909.00 to provide Construction Inspection services for Bridge/Structure Group 1. If acceptable, please forward to the Oneida County Board of Legislators for consideration. Because of an early start to the 2010 construction season, I respectfully request consideration by the full Board no later than **June 16, 2010**.

Thank you for your support.

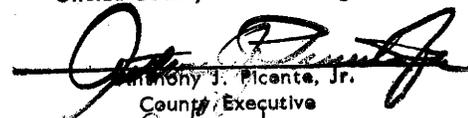
Sincerely,



Dennis S. Davis
Commissioner

cc: Mark E. Laramie, P.E., Deputy Commissioner

REVIEWED AND APPROVED FOR SUBMITTAL TO THE
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive
Date 9/10/10

95.

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: **Lochner Engineering, P.C.**
181 Genesee St., Suite 300
Utica, NY 13501

Title of Activity or Service: **Construction Inspection Services**

Client Population/Number to be Served: **N/A**

Summary Statements:

1) Narrative Description of Proposed Services:

Construction inspection services for county funded bridge replacement / rehabilitation projects.

2) Program/Service Objectives and Outcomes:

The primary objective is to insure compliance with construction contract documents and obtain an acceptable level of quality.

3) Program Design and Staffing Level:

N/A

Total Funding Requested: **\$73,909.00**

Oneida County Department Funding Recommendation: **\$73,909.00**

Account # **H-374**

Proposed Funding Source: Federal _____ State _____ County 100%

Cost Per Client Served: **N/A**

Past Performance Data: **N/A**

Oneida County Department Staff Comments

26 -

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Dawn Catera Lupi
First Assistant

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

May 27, 2010
RECEIVED
JUN 02 2010
Oneida County Executive's Office

FN 20 10 - 253

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

By this letter, I am requesting your approval, as well as that of the Board of Legislators, for the following supplemental appropriation from the federal forfeiture cost center to purchase an iRecord Essential - 1 Room Interrogation Recording System for the New York State Police at the Turning Stone Casino:

To:

A1162.2954 DA - Law Enforce., Other Expenses-Fed. Forfeiture Funds \$15,000.

This 2010 supplemental appropriation will be fully supported by federal forfeiture funds that are already on deposit.

From:

A2678.1 DA - Law Enforce., Federal Seizure - DA Law Enforcement \$15,000.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please contact me.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 6/8/10

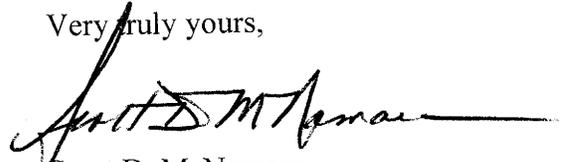
ONEIDA COUNTY LEGISLATURE
2010 JUN 10 AM 10:35

27.

The Honorable Anthony J. Picente, Jr.
May 27, 2010
Page Two

Thank you for your time and assistance in this matter.

Very truly yours,



Scott D. McNamara
Oneida County District Attorney

se

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Dawn Catera Lupi
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
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Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

May 10, 2010 **FN 20** 10 - 254

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

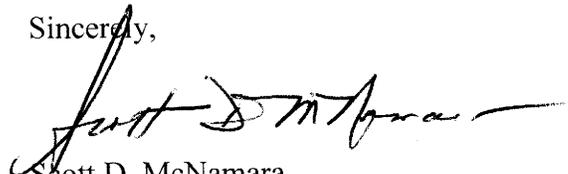
Enclosed is the proposed grant award which the New York State Division of Criminal Justice Services has rewarded our office in the amount of \$52,800.00. The grant period is from April 1, 2010 through March 31, 2011. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

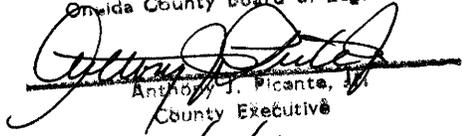
Thank you for your time and assistance in this matter.

Sincerely,



Scott D. McNamara
Oneida County District Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 6/8/10

2010 JUN 10 AM 10:10
ONEIDA COUNTY LEGISLATURE
29.

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization:

Oneida County District Attorney

Title of Activity or Service:

Aid to Prosecution

Proposed Dates of Operation:

04/01/10 – 03/31/11

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services

Funds will be used to enhance the prosecution of repeat violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel who will seek to minimize the plea-bargaining option and to impose the maximum sentence for such defendants.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Total Funding Requested:

\$52,800.00

Account #:

A2201

A1165.101

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

\$52,800.00 in state dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
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Bernard L. Hyman, Jr.

Dawn Catera Lupi
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Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

FN 20 10 - 255

PUBLIC SAFETY

WAYS & MEANS

May 10, 2010

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Enclosed is the proposed grant award which the United States Department of Justice, Office of Justice Programs has rewarded our office in the amount of \$215,000.00. The grant period is from September 1, 2009 through August 31, 2012. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

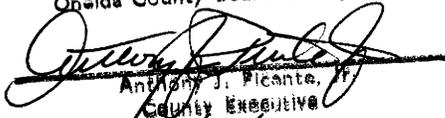
Thank you for your time and assistance in this matter.

Sincerely,



Scott D. McNamara
Oneida County District Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 6/8/10

2010 JUN 10 AM 9:55
RECEIVED
ONEIDA COUNTY LEGISLATURE

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name of Proposing Organization:

Oneida County District Attorney

Title of Activity or Service:

Congressional Appropriations Act
The Oneida County Universal Records Management Systems Project

Proposed Dates of Operation:

09/01/09 – 08/31/12

Client Population/Number to be Served:

Summary Statements:

1) Narrative Description of Proposed Services

Funds will be used to set-up an Oneida County Universal Records Management System which will better equip our local law enforcement agencies in Oneida County to share data.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Total Funding Requested:

\$215,000.00

Account #:

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$):

\$215,000.00 in federal dollars.

Cost Per Client Served:

Past Performance Data:

O.C. Department Staff Comments:



OFFICE OF THE SHERIFF

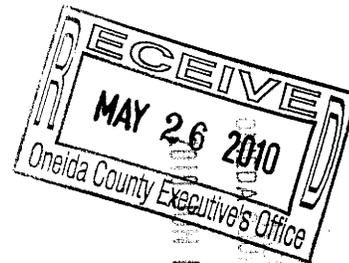
COUNTY OF ONEIDA

DANIEL G. MIDDGAUGH
SHERIFF

M. PETER PARAVATI
UNDERSHERIFF

May 20, 2010

FN 20 10 - 256



Anthony Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente

The Sheriff's Office is requesting that a new Capitol Project be established for the New York State Office of Homeland Security grant for the 2009 State Law Enforcement Terrorism Prevention Program. This Office has been awarded \$145,750. There is no county share required. The grant will expire on August 31, 2012. The funding award letter is attached.

The monies obtained for the grant will be used for several purposes. First, the grant will allow the to continuance of the Automatic Vehicle Locator (AVL) Project . This project pays for a cellular based system that helps to coordinate manpower and vehicle resources in critical incidents. It is important for Officer Safety. The system is in place but there are operating costs involved. This project is coordinated with Village and Town police agencies, as well as the City of Rome. Additional response equipment will also be purchased.

Secondly, the grant also allows for the continuation of the maintenance of the Records Management System implemented in the Law Enforcement Unit. This system allows for one source of investigative information and the ability to search and retrieve data from one location to another. This is useful in solving crimes and enforcing the law.

Finally, 25% of the funds must be used for training of Deputies in Homeland Security or reimbursement to backfill positions for overtime costs incurred as a result of such training.

I am requesting that a new Capitol Project be established because this is a multi year project and we desire to track the expenses under this grant separately. A separate request for the approval of the contract has been made.

If I can be of further assistance , please feel free to contact me.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/9/10

Sincerely,

Daniel G. Middaugh,
Sheriff

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495

Oneida Co. Department: Sheriff

Competing Proposal _____
Only Respondent _____
Sole Source RFP X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Contract with New York State Homeland Security

Title of Activity or Service: Homeland Security funds: Law Enforcement Terrorism Prevention

Proposed Dates of Operation: 8/01/2009 – 7/31/2012

Client Population/Number to be Served: Residents of Oneida County

Summary Statements

1) Narrative Description of Proposed Services: Firstly, to fund the continuation of the Automatic Vehicle Locating (AVL) Project. This is a cellular based system that assists in mobilizing resources in critical incidents. This effort is coordinated with other town/village police departments and the City of Rome. Secondly, to continue with the Records Management System that was recently installed in Law Enforcement Unit. Lastly, 25 % of the funding must be used for training related to homeland security or to backfill staff time while Deputies receive training.

2) Program/Service Objectives and Outcomes: Coordination of manpower and equipment is critical in high risk incidents. Location of the incident, assessment of the incident by properly trained staff, and mobilization of physical resources are critical in a high risk situation. Proper record maintenance is also vital so that information is accessible, comprehensive and current.

3) Program Design and Staffing: This grant will allow for overtime for Deputies backfilling for shifts when Deputies are being trained in homeland security. Otherwise, there is no reimbursement for staff.

Total Funding Requested: \$145,750 **Account #** New Capitol Account requested

Oneida County Dept. Funding Recommendation: Recommend funding

Proposed Funding Sources (Federal \$/ State \$/County \$): NYS Homeland Security funding

Cost Per Client Served: N/A

Past Performance Data: Have contracted with NYS Homeland Security before with success.

O.C. Department Staff Comments: Please create a new capitol account.



ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

June 8, 2010

FN 20 10 - 257

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUN 10 AM 10:37

Dear County Executive Picente:

Attached for your review and approval is correspondence from David Tomidy, Probation Director, requesting the creation of one (1) new part time Probation Assistant position (Grade 25W, Step 1 \$16.38/hr) in the Oneida County STOP-DWI, Cost Center 3313.

As stated in Director Tomidy's letter, the one (1) new Probation Assistant position is needed due to the preparation of the Oneida County Ignition Interlock plan. The position is anticipated to be part time beginning August 12, 2010 through December 31, 2010. In January this position could become full time or possibly be manned by another pat time position and fully funded by STOP-DWI.

They anticipate that eventually over 300 people will have Ignition Interlock installed on their vehicle as a result of Leandre's Law which becomes effective August 15, 2010. Probation would be unable to monitor these cases, communicate with all of our courts, and intercede with the offenders without someone designated to perform this function.

These positions would be funded 100% by STOP-DWI.

I respectfully request this recommendation be forward to the Board of Legislators for their consideration.

Sincerely,

John P. Talerico
Commissioner of Personnel

Copy: Probation
STOP-DWI
County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/9/10

Anthony J. Picente, Jr.
County Executive



David Tomidy
Director



Oneida County Probation Department

321 Main Street, 2nd Floor, Utica, New York 13501

Utica ~ Phone: (315) 798-5914 Fax: (315) 798-6467
Rome ~ Juvenile: (315) 337-0080 Adult: (315) 337-0073
E-mail: probation@ocgov.net · Web Site: www.ocgov.net

Thomas J. Marcoline
Deputy Director

Supervisors
Thomas Brognano
Patrick Cady
Paula Mrzlikar
David J. Radell

June 7, 2010

Mr. John Talerico, Commissioner
Oneida County Department of Personnel
Oneida County Office Building
800 Park Avenue – 3rd Floor
Utica, New York 13501

Re: Ignition Interlock
Probation Assistant Position

Dear Mr. Talerico:

We are in the midst of preparing the Oneida County Ignition Interlock plan that must be approved by you by June 14, 2010. Part of the plan is the creation of a Probation Assistant position to be paid 100% by STOP-DWI. We anticipate it being a part-time position beginning August 12, 2010 through December 31, 2010. STOP-DWI has allotted up to \$20,000 in funding.

In January, this position could become full-time or perhaps be manned by another part-time position and fully funded by STOP-DWI.

We anticipate that eventually over 300 people will have Ignition Interlock installed on their vehicle as a result of Leandre's Law which becomes law on August 15, 2010. We would be unable to monitor these cases, communicate with all of our courts, and intercede with the offenders without someone designated to perform this function.

Therefore, we respectfully request the creation of this new position. Your support for this initiative is most appreciated.

Very truly yours,


DAVID TOMIDY
PROBATION DIRECTOR

DT:kas

C: Mike Colangelo, STOP-DWI



36.



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

FN 20 10 - 258

WORKERS' COMPENSATION

WAYS & MEANS

June 1, 2010

Chairman Gerald J. Fiorini
Board of Legislators
800 Park Ave.
Utica, NY 13501

Dear Chairman Fiorini,

We are writing to inform you that after a lengthy interview process, we are recommending that Mr. Michael L. Lally, a resident of New Hartford be approved for the position of Director of Workers Compensation. We interviewed a number of highly qualified candidates, but it is our unanimous opinion that Mr. Lally was the most qualified candidate for the job.

Mr. Lally has extensive experience in the field of Worker's Compensation. His prior employment includes serving as the Director of Worker's Compensation for Oneida County from 1985-1991, serving as a Worker's Compensation Hearing Representative for the Office of Special Funds from 1991-2008, and most recently, Mr. Lally has worked as a Senior Account Claims Representative for Worker's Compensation Insurance at PMA Management Corporation in Syracuse.

Over the course of the interview process, it became very apparent from our candidates that the approved salary was far too low. Therefore, we are requesting that Mr. Lally be hired at Grade 25, Step 12 (\$44,285). Additionally, we respectfully request that this appointment be considered by the full Board of Legislators on June 30, 2010 so that Mr. Lally receives an appropriate amount of training time prior to the expiration of Lynn Milograno's contract.

We appreciate your patience in regards to the length of the process, but we are confident that Mr. Lally will bring a continued high level of service to our Worker's Compensation Department.

Thank you in advance.

Sincerely,

Norman Leach
Norman Leach
Ed Welsh
Ed Welsh
Brian Mandryck
Brian Mandryck
Chad Davis
Chad Davis
Les Porter
Les Porter

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUN 11 PM 2:39

Michael Lally
3 Center Terrace
New Hartford, NY 13413
Mobile: 315-749-4833
mlally4321@hotmail.com

EXPERIENCE:

PMA Management Corporation, Syracuse, NY **2008-Present**
Senior Account Claims Representative for Workers' Compensation Insurance
Licensed in New York State as an Independent Causality Adjuster
Manages large reserve cases specific to assigned clients including tasks of:

- Analyzing claims and preparing large loss reports to both internal and external audiences
- Working closely with claims attorneys and other vendors including medical case management and surveillance
- Negating settlements inside expected term requirements
- Overseeing Special Funds Section 15-8 recovery

Special Funds Conservation Committee, Syracuse, NY **1991-2008**
Workers' Compensation Hearing Representative

Adjudicated the Workers' Compensation claims pursuant to the interests of Special Funds Conservation Committee and the current Workers' Compensation Law including the specific facts of the cases involved. Further responsibilities include but are not limited to:

- Reviewing and preparing claims files for workers' compensation hearings
- Attending workers compensation hearings and developing the lay and medical record
- Preparing hearing reports, claims summary and recommendations for claims examiners
- Conducting legal research and writing memoranda of law, appeals and rebuttals
- Applying knowledge of pertinent Workers' Compensation statutes, prevailing appellate law and panel decisions
- Conducting administrative Section 25-a reviews
- Attending pre-trial conferences for purposes of Special Funds Section 15-8
- Reviewing, authorizing and signing all Section 32 settlement agreements

Oneida County Self-Insurance Plan, Utica, NY **1985-1991**
Director of Workers' Compensation

Managed all aspects of the Oneida County Workers' Compensation Department.

EDUCATION: SUNY at Plattsburgh: Bachelor of Arts in Business Management **1978**

LICENSES: New York State Independent Casualty Adjuster. License Number IA-1121394.

REFERENCES: Available upon request.



David L. Mathis
Director, Workforce Development

Anthony J. Picente, Jr.
Oneida County Executive

FN 20 10 - 259

May 20, 2010

Oneida County Executive Anthony J. Picente Jr.
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

EDUCATION, YOUTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUN 10 AM 9:59

Dear County Executive Picente,

Attached for your approval are four copies of an Agreement that has been reviewed and is recommended for your signature.

This Agreement is with the BOCES Consortium of Continuing Education to provide a portion of the job placement and job search training program known as *Pride in Work* for up to five hundred (500) potential public assistance recipients in Oneida County. It is expected that successful completers of this program will be placed into unsubsidized employment and not enter the local welfare system.

The term of this Agreement will be July 1, 2010 to June 30, 2011 and is for a total of up to \$163,194.00.

This Agreement is completely funded by the Oneida County Department of Social Services.

Board of Legislators' approval is required.

Funding for this Agreement is from Account #J6300.495.

Please sign and date the attached Agreements where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

Thank you for your continued support of our initiatives. If you have any questions, please feel free to contact me.

Sincerely,

David Mathis

David Mathis, Director
Oneida County Workforce Development

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 6/9/10

5/20/10

Oneida Co. Workforce Development

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization:

Oneida County Department Workforce Development
209 Elizabeth Street
Utica, New York 13501

Title of Activity or Services: JOB Readiness/ JOB Placement & *Pride in Work* Program

Proposed Dates of Operations: July 1, 2010 through June 30, 2011

Client Population/Number to be Served: Safety Net Applicants and Temporary Assistance Recipients TANF/Safety Net. Numbers are unlimited.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services: Oneida County Workforce Development will provide these services with the assistance of Madison Oneida BOCES. This is a full time four week program operated at the Access Center in Utica & the Adult Learning Center in Rome. A class begins every week in Utica & on a bi-weekly basis in Rome. The first two weeks are classroom training involving life skills, personal hygiene, decision making, work ethics, employment expectations, resume' writing, interviewing techniques and budgeting. The second two weeks involves an active job search combined with an assignment to a work experience.

The Contractor agrees to perform the "Pride in Work" program as follows:

- Administer TABE test or equivalent instrument to measure educational level,
- Teach Job finding skills to include resume preparation, application and interviewing skills,
- Computer and internet based application skills and communication,
- Oral communication and phone skills,
- Attendance, dress and workplace etiquette, including conflict resolution,
- Motivation, self confidence, perseverance,
- Assist with job placement through a variety of methods including directing clients to appropriate job openings, and the use of employer incentive programs such as those operated by Social Services and the Workforce Investment Board/ Wage Subsidy Program,

2). Program/Service Objectives and Outcomes This is a full time four week program designed to help Temporary Assistance Applicants/Safety Net find employment which would negate their need for temporary assistance benefits. Public Assistance Recipients that are considered employable will also be placed into the program to reduce their need for public assistance by obtaining employment.

3). Program Design and Staffing Level - This Contract is with the Office of Employment & Training and they have a subcontract with Madison/Oneida BOCES.

Staffing with

Madison/Oneida BOCES

- 1 Full-time Work Skills Teacher I
- 1 Full-time Work Skills Teacher II
- 1 Full-time Work Skills Teacher III
- 1 Part-time Program Supervisor

Total Funding Requested: \$ 163,194.00

Mandated or Non-mandated: Non-mandated, however this program helps Safety Net and Temporary Assistance applicants find employment which reduces the need for Temporary Assistance benefits.

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	100 % =	\$ 163,194
State	0 % =	\$ 0
County	0 % =	\$ 0

Cost Per Client Served:

Past performance Served: The cost of the Contract for the period 7/1/09 - 6/30/10 was \$ 311,000. Data for the current contract period is not yet completed. In 2008, the Pride in Work Program had a total of 1,022 referrals - 507 Safety Net applicants and only 19 completed and opened on Safety Net Assistance, 515 Temporary Assistance receipts were also referred to the program (469 Family Assistance recipients and 46 Safety Net recipients).

O.C. Department Staff Comments: The Department originally contracted for this service with both Madison/Oneida BOCES and the Office of Employment and Training. The two agencies have combined their programs since 1997. The program has proved to be one of the most successful employment readiness programs operated by the Department.

ANTHONY J. PICENTE, JR.
County Executive



ROBERT J. ROTH
Director

ONEIDA COUNTY YOUTH BUREAU
County Office Building ♦800 Park Avenue ♦Utica, New York 13501
Phone: (315) 798-5027 ♦Fax: (315) 798-6438

FN 20 10 - 260

April 21, 2010

EDUCATION, YOUTH

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

2010 JUN 10 AM 10:01
ONEIDA COUNTY LEGISLATURE

Dear Mr. Picente:

Re: Purchase of Service Agreement

Attached for your review and approval is a Purchase of Service Agreement between the Oneida County Youth Bureau and the Neighborhood Center of Utica per Board Resolutions and Local Law # 3 of 1991, amending Article VIII, Section 802 of the Administration Code.

This agreement the Neighborhood Center of Utica has four separate services. The Project AIM Program, the Outreach and Prevention Program, the Career Development Trainee Program, and the Transitional Life Skills Program. These programs include activities and counseling designed to help youngsters in skill building, education classes, stress reduction techniques, assertiveness training and training in independent living and decision making skills.

The term of this agreement is January 1, 2010 through December 31, 2010. This service agreement uses funding from the New York State Office of Children and Family Services in the amounts of \$24,600.00 for Project AIM; \$15,988.00 for Outreach and Prevention; \$7,191.00 for Career Development Trainees and \$21,000.00 for Transitional Life Skills.

I am respectfully requesting your approval of this Purchase of Service Agreement between the Oneida County Youth Bureau and the Neighborhood Center of Utica. In addition, because the total is \$68,779.00 in state funds, I am respectfully requesting that this be forwarded to the Board of Legislators to be reviewed at their earliest convenience.

Very truly yours,

Robert J. Roth
Director

Attachments

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/8/10

Oneida Co. Department Youth Bureau

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization:

Neighborhood Center of Utica, Inc.

Title of Activity or Service:

- (A) Project AIM
- (B) Outreach and Prevention Program
- (C) Career Development Trainees Program
- (D) Transitional Life Skills -
(Part II of the Runaway and Homeless Youth funds)

Proposed Dates of Operation:

January 1, 2010 to December 31, 2010

Client Population/Number to be Served:

- (A) 10 Youth, ages 14 to 18
- (B) 75 Youth, ages 5 to 20
- (C) 10 Youth, ages 16 to 20
- (D) 20 Youth, ages 16 to 20

Summary Statements

1.) Narrative Description of Proposed Services

(A) The Project AIM (Achieve-Inspire-Motivate) program will provide youth an opportunity to build their self-confidence, reduce negative social behaviors, increase employability, and provide a community service. The opportunities and workshops offered to all trainees will help them in school, both academically and in extracurricular activities, while supporting them in setting goals of community participation and career choices.

(B) The Outreach and Prevention program provides after-school and evening clubs, classes and activities for youth during the school year and extended hours of such services during the summer. The program includes club groups, arts and crafts, music, drama, puppetry, sports, field trips, game room activities, playground programs, cooking/nutrition and individual attention. Home visits and parental contacts will be made. The Social Group Work method will be used in most activities and services provided by this program. Group Work is a planned method of working with individuals within a group setting that enables the individuals to better relate to other members of the group.

(C) The Career Development Trainee program provides on-the-job training experience for youth 16 to 20 years old with primary emphasis on youth that have completed 10th -12th grades. These experiences include working in agency childcare and/or group work programs or in support services related to these programs. Participants are also involved in enriching experiences aimed at fostering their personal and professional growth.

(D) The Transitional Life Skills program (utilizing Part II-Runaway and Homeless Youth funds) provides counseling and independent living services to teens in imminent risk of being homeless with no independent living skills. The focus for the population, referred from OCDSS, OC Probation, MVCAA's Runaway & Homeless Youth Program and Proctor High School, will be to enhance independent living skills to assist youth to attain/maintain a residence; to remain in school or re-enter an educational setting; and to build employability skills, (resume writing, interviewing and interpersonal relations).

2.) Program/Service Objectives and Outcomes

(A) The ***Project AIM (Achieve-Inspire-Motivate)*** goals are:

- Of the 10 youth who will participate, 4 will improve school grades in a minimum of 2 subjects and increase by 5 points or more as measured by report cards;
- Of the 10 youth who will participate, 5 will improve time spent on creative activities by enrollment in an extracurricular activity as measured by attendance;
- Of the 10 youth who will participate, 8 will improve community citizenship by volunteering as measured by a minimum of 10 hours of documented community service;
- Of the 10 youth who will participate, 8 will improve their sense of self and have a positive view of the future. Presentations of their current achievements and future goals will be presented during the session.

(B) The ***Outreach & Prevention*** program's goal is for children to learn about and practice habits that help them to achieve optimal physical and emotional health. Of the 40 regular participants, 27 will achieve on or more of the following: an increase in positive social interaction with their peers; an increase in active participation in group decision-making; development of trusting relationships with Adults; an increase in the frequency of positive methods of anger reduction and management; an increase in self-esteem and self-confidence and personal decision-making skills; identification of at least one area of personal competence or achievement.

(C) The ***Career Development Trainee*** program includes these goals for all 10 participants: All enrolled young adults will complete a formal interview process and attend an Orientation; each youth will participate in the trainee program for a minimum of 8 weeks; each youth will show improvement in basic job skills as measured by the bi-weekly individual conferences with staff mentors; each will participate in a minimum of 6 "growth groups" in which trainees will participate in group discussion and activities; and each youth will participate in a minimum of 2 agency staff meetings.

(D) The ***Transitional Life Skills*** program will strive for two main objectives: Youth in the program will strengthen and increase their capacity to function in a self-sufficient manner; and, Youth will achieve full autonomy and self-sufficiency. Goals will be met when: 100% of participants receive individual and family/group counseling; 100% of participants receive skills training in education, employment and money management; 70% will re-enter or remain in school; 50% of the youth not in school will obtain employment; 70% of the youth will reside in their own apartment or have a permanent residence; and 70% of the youth will maintain a stable address for 3 to 6 months.

3.) Program Design and Staffing

(A) Program staff includes the Associate Director of Behavioral Health Care and several Counselor IIIs, both of who are experienced in working with children and adolescents. Where possible, volunteers may be utilized. These volunteers will be recruited from Graduate and Human Service undergraduate college students in the area.

(B) Staffing for this program consists of the Director of Community Development and Outreach and several Group Workers, all with a minimum of a Bachelors Degree. The Associate Director of Child Care and Family Services assists with overall administrative support to this and other programs at the Neighborhood Center. Additional Group Leaders

and Volunteers will be engaged in some group and social activities as needed to support the program.

(C) Personnel paid by this program will be the student trainees, functioning as Program Aides. Agency personnel, not funded through, but involved with the program include the Director of Community Development and Outreach and other staff who will have the responsibility as supervisors and/or mentors for the trainees.

(D) The staff members for this program will have a Bachelor's degree level training (preferred) or educational and work experience sufficient to provide the services required. One staff member will serve as the Supervisor for the program. Wherever possible, volunteers in a graduate or undergraduate program may be utilized.

Total Funding Requested	(A)\$ 37,031.00	Account #	A8830.49555
	(B)\$ 19,949.00		A8830.4951
	(C)\$ 8,997.00		A8830.4951
	(D)\$ 24,284.00		A8830.49556

Oneida County Dept. Funding Recommendation:	(A)\$ 24,600.00
	(B)\$ 15,988.00
	(C)\$ 7,191.00
	(D)\$ 21,000.00

Proposed Funding Sources (Federal \$/ State \$/County \$): New York State Office of Children and Family Services (NYSOCFS)

Cost Per Client Served:	(A)\$ 2,460.00 per youth	(C)\$ 719.10 per youth
	(B)\$ 213.17 per youth	(D)\$ 1,050.00 per youth

Past Performance Data: All these programs have been reviewed by the Oneida County Youth Bureau and have met performance standards.

O.C. Department Staff Comments:

ANTHONY J. PICENTE, JR.
County Executive



ROBERT J. ROTH
Director

ONEIDA COUNTY YOUTH BUREAU
County Office Building ♦800 Park Avenue ♦Utica, New York 13501
Phone: (315) 798-5027 ♦Fax: (315) 798-6438

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JUN 10 AM 10:19

May 6, 2010

FN 20 10 - 261

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

EDUCATION, YOUTH

Re: Resource Allocation Plan for FY2010 **WAYS & MEANS**

Dear Mr. Picente:

The Oneida County Youth Bureau is pleased to submit the attached Resource Allocation Plan for the year 2010 for review and approval by the Board of Legislators.

This Resource Allocation Plan apportions important youth services funding from the New York State Office of Children and Family Services to the agencies contracting with the Oneida County Youth Bureau. *It is important to note that in 2010, the allocation received from New York State has been reduced by 12.5% and it is anticipated that local service agencies will be forced to reduce the programs and services they are able to provide.*

The FY2010 plan allocates state funding of \$446,840 to 21 different agencies and 34 municipalities in Oneida County. These allocations have been reviewed and approved by the department staff and the members of the Advisory Board of the Youth Bureau and the agencies were found to be well-qualified to deliver the services they proposed.

On behalf of the Youth Bureau, I am respectfully requesting that this matter be forwarded to the Board of Legislators for action as soon as possible. Thank you for your consideration.

Very truly yours,

Robert J. Roth
Director

Attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date: 6/8/10

Oneida Co. Department Youth Bureau

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name of Proposing Organization: Oneida County Youth Bureau
Title of Activity or Service: Resource Allocation Plan (RAP)
Proposed Dates of Operation: January 1, 2010 to December 31, 2010
Client Population/Number to be Served: 65,922 youth throughout Oneida County

Summary Statements/Narrative Description of Proposed Services

The Resource Allocation Plan (RAP) for 2010 outlines the distribution of state funds received from the New York State Office of Children and Family Services to provide youth services, delinquency prevention, recreation and runaway/homeless youth programs to the young people, whose ages include birth to 21 years, in Oneida County. In FY 2010, these funds are to be distributed to 20 agencies and 34 municipalities, which are responsible for the design and delivery of youth services at their level. All programs are monitored annually by Youth Bureau administrative staff and Advisory Board members appointed by the County Executive.

Total Funding: \$ 446,840.00 Account # A8830

Oneida County Dept. Funding Recommendation: \$ 446,840.00

Proposed Funding Sources (Federal \$/ State \$/County \$): New York State Office of Children and Family Services (NYSOCFS)

Cost Per Client Served: Varies by program

Past Performance Data: Agencies are reviewed annually to assure they meet NYS OCFS performance standards. Agencies which do not meet standards may receive a reduction in, or elimination of fund allocations.

Oneida County Department Comments: There was a dramatic decrease of 19% in the funding made available by the New York State Office of Children and Family Services for allocation in 2009, and as it was anticipated, this trend continued with a further reduction of another 13% in 2010. Overall, the OCFS allocation to the Oneida County Youth Bureau has decreased by 28% in the past three years.

ONEIDA COUNTY HEALTH DEPARTMENT

A Ironclack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PH.D, MPH, CHES
DIRECTOR OF HEALTH

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 10 - 262

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY HEALTH DEPARTMENT
2010 JUN 10 AM 10:06

May 17, 2010

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Re: Community Health Worker Program
C-021373

Attached are five (5) copies of a contract between Oneida County through its Health Department and the New York State Department of Health for the provision of the Community Health Worker Program.

The purpose of this contract is to provide enrollment of low income, pregnant women in continuous comprehensive prenatal care, enrollment of infants and children in preventive health care, including enrollment in Medicaid, child health plus and WIC. Families will be informed of HIV risk factors, with availability of HIV counseling and testing. Families will be made aware of risk factors associated with prenatal substance use, including tobacco use, families will be educated about domestic violence and those in need of assistance, women of child-bearing age will be informed about effective family planning methods. The term of this agreement shall become effective July 1, 2010 through June 30, 2011 with reimbursement by New York State in the amount of \$199,314. This contract is 100% State funded.

If this agreement meets with your approval, please forward to the Board of Legislators.

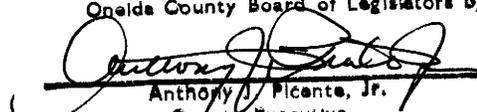
Sincerely,



Gayle D. Jones, Ph.D., MPH, CHES
Public Health Director

attachments
ry

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive
Date 6/8/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Community Wellness

NAME AND ADDRESS OF VENDOR: New York State Department of Health
Division of Family Health, Fiscal Unit
Corning Tower, Room 878
Empire State Plaza
Albany, New York 12237-0657

VENDOR CONTACT PERSON: John C. Sterling

DESCRIPTION OF CONTRACT: To provide for enrollment of low income, pregnant women in continuous comprehensive prenatal care, enrollment of infants and children in preventive health care, including enrollment in medicaid, child health plus and WIC. Families will be informed of HIV risk factors, with availability of HIV counseling and testing. Families will be made aware of risk factors associated with prenatal substance use, including tobacco use, families will be educated about domestic violence and those in need of assistance, women of child-bearing age will be informed about effective family planning methods.

PREVIOUS CONTRACT YEAR: July 1, 2009 through June 30, 2010

TOTAL: \$199,314

THIS CONTRACT YEAR: July 1, 2010 through June 30, 2011

TOTAL: \$199,314

_____ **NEW** X **RENEWAL** _____ **AMENDMENT**

FUNDING SOURCE: A3419 Grant Award \$199,314
State Funds \$199,314
County Dollars – Previous Grant \$ 0
County Dollars – This Grant \$ 0

SIGNATURE: Gayle D. Jones, Ph.D., MPH, CHES, Public Health Director

DATE: May 17, 2010

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

GAYLE D. JONES, PHD, MPH, CHES
DIRECTOR OF HEALTH

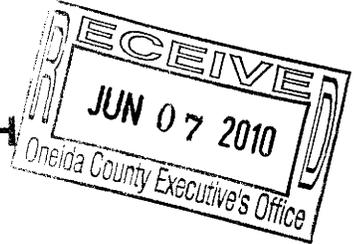
ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

FN 20 10 - 263

June 3, 2010

PUBLIC HEALTH



Anthony J. Picente Jr., County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

The Oneida County Health Department (OCHD) was one of twelve counties that received Phase IV funds to continue H1N1 vaccination activities. The purpose of the Public Health Emergency Response (PHER) Phase IV grant is to provide the funding needed to support the 2009-2010 H1N1 vaccination campaign.

In anticipation of receipt of these funds, the Health Department is requesting the following supplemental appropriation for the 2010 fiscal year

To: A4092.295 – Other Equipment.....	\$21,000
A4092.425 – Training & Special Schools.....	2,000
A4092.492 – Computer Software & Licenses.....	17,000
A4092.495 – Other Expenses.....	60,000
Total:	\$100,000

2010 JUN 10 AM 10:00
ONEIDA COUNTY LEGISLATURE

This appropriation will be supported by revenue in A3481 – State Aid – Emergency Preparedness for \$100,000

I respectfully request that this supplemental appropriation be presented to the full board of legislature by June 30, 2010.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Gayle D. Jones, PHD, MPH, CHES
Director of Health

Cc: T. Keeler, Director of Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/8/10

ONEIDA COUNTY DEPARTMENT OF HEALTH

Date: 06-03-10

ONEIDA COUNTY BOARD OF LEGISLATORS

APPROPRIATION / SUMMARY

**Appropriation X
Transfer
Fiscal Year 2010**

1.) Appropriation or Transfer Description –

Cost Center: Pubic Health- Emergency Preparedness Program / 4092

To: Other Equipment -	21,000
Training & Special Schools -	2,000
Computer Software & Licenses –	17,000
Other Expenses –	60,000

2.)Activity or Service –

Funds will be use to support the 2009-2010 H1N1 vaccination campaign. These funds are to be used exclusively to continue the H1N1 vaccination campaign focusing on the following groups:

- **Underserved and vulnerable population**
- **Racial and ethnic minorities**
- **Population groups that consistently have lower than average seasonal influenza vaccination coverage rates**
- **Population groups disproportionately affected by lower than average seasonal influenza vaccination coverage rates**
- **Adults with chronic conditions**
- **Phase IV funds should also be used to continue vaccination of the general public**

3.)Client population to be served –

Residents of Oneida County

Explanation of Appropriation /Transfer –

These additional funds are a result of the H1N1 outbreak and the critical role that local Health Departments play in emergency preparedness. Oneida County is one of twelve counties that received Phase IV funds. These funds will be use for the following:

- **Mass flu vaccination campaign (printing, web, PSA's, radio, television, etc.)**
- **Vaccine tracking system**
- **Laptop encryption software**
- **IT training for IT support**
- **Back up power supply – generator for clinic**
- **Strategic national stockpile equipment and supply tracking system**

5.) Funding Source –

New York State Department of Health/Health Research Inc.

Oneida County Department Staff Comments:

Funding for the period ending July 31, 2010



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

June 10, 2010

FN 20 10 - 264

Chairman Gerald J. Fiorini
Board of Legislators
800 Park Ave.
Utica, NY 13501

WAYS & MEANS

Dear Chairman Fiorini,

Effective August 12, 2009, the New York State Comptroller requires all elected and appointed officials who are members of the New York State Retirement System and do not participate in the County's payroll time system to maintain a "Record of Activities" for a period of three months. The Legislators who participate in the retirement system have maintained a "Record of Activities" for February, March, and April, and have until June 29, 2010 to submit the log to the Clerk of the Board. Following their submission, the Board of Legislators must pass a resolution stating the average days worked per month for each member of the Retirement system (**Note: non-members are not required to participate in the record keeping, nor are they required to be included in the Resolution**). Each member may submit a new "record of Activities" for a different three month period if they feel that the current "Record" is not reflective of their actual time worked.

The outcome of each members "Record of Activities" will be the major factor in the calculation to determine each member's annual service credit. That calculation is the responsibility of the New York State Comptroller's Office. The "Record of Activities" log book must be kept on file in the Clerk of the Board's Office for a period of ten (10) years following approval of the resolution. Furthermore, as newly elected officials become members of the retirement system, or if current elected officials join the system, they will be required to maintain a "Record of Activities" log for a period of three months. Once an individual completes their "Record of Activities," they will not be required to maintain a new one at the beginning of their next term of office.

This requirement also includes appointed employees. If these employees participate in the payroll time keeping system, they are not required to keep a "Record of Activities" log, but they must be included in the resolution. It may be necessary to pass an annual resolution listing these employees as new terms of employment begin.

I therefore respectfully request that the Board of Legislators approve a resolution establishing the standard work day and reporting days for the New York State and Local Employees Retirement System for certain county officials at the July 14, 2010 meeting. I will provide the resolution as soon as all calculations are completed. Thank you in advance.

Sincerely,

Mikale P. Billard
Clerk of the Board

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Understanding Your Responsibilities

Overview

A new regulation which more clearly defines the process for reporting time worked by elected and appointed officials became effective August 12, 2009. This presentation describes your responsibilities as an elected or appointed official under the new regulation and how they differ from the previous process.

The new regulation adds additional requirements for both employers and elected and appointed officials including:

- An expanded record of work-related activities,
- A more detailed standard work day resolution and
- Specific time frames within which requirements must be completed.

These requirements help ensure elected and appointed officials receive accurate service credit and the retirement benefits they've earned.

The new regulation applies to all elected and appointed officials who:

- Are members of the Retirement System and
- Do not participate in an employer's time keeping system that shows hours worked. (This includes systems that keep track of accruals used and attest that, other than time charged to accruals, full hours were worked.)

The new regulation applies to new terms of office or appointments beginning on or after August 12, 2009. The first time these new requirements will affect currently serving elected or appointed officials is the start of the term after their next election or appointment to office. View our [decision tree](#) if you need assistance.

For more information, check out our [FAQ's on the new regulation](#), or [email our Member & Employer Services Bureau](#).

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Regulation on Reporting for Elected or Appointed Officials

315.4 Additional reporting requirements for elected or appointed officials of a participating employer.

(a) Record of Work Activities.

(i) Except as otherwise provided in this subdivision, an elected or appointed official shall record his or her work activities for a period of three consecutive months. Such requirement shall not apply to any elected or appointed official who is not a member of the Retirement System nor to any elected or appointed official whose employer maintains a daily record of actual time worked. In recording work activities, such official may include time outside the normal working hours that requires his or her attention to attend to official duties, including responding to an emergency, attending an employer sponsored event, or meeting with or responding to members of the public on matters of official business. Such record of activities shall be completed within 150 days of taking office and shall be submitted by such official to the secretary or clerk of the governing board within 180 days of taking office. Such record of activities shall be accepted by such secretary or clerk as submitted without alteration thereof. An elected or appointed official who has prepared a record of activities pursuant to this subdivision for a previous term, may certify in writing to the governing board within 180 days of taking office that his or her duties, responsibilities and hours have not substantially or materially changed. A record of work activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained. Each such record of activities and any subsequent certification shall be retained by the employer for a period of at least ten years and full and complete copies thereof shall be provided to the State Comptroller upon his or her request.

(ii) In the event the initial recording of work activities for a period of three consecutive months is not representative of the average number of hours worked by the elected or appointed official, he or she may record work activities during the same calendar year for an alternative period of three consecutive months which is representative of the average number of hours worked by such official. Such alternate record of work activities shall be submitted to the governing board.

(b) Standard Work Day and Reporting Resolution.

In addition to the reporting requirements set forth in subpart 315.3 of this Part, and for the sole purpose of reporting days worked to the Retirement System, the governing board of a participating employer of an elected or appointed official shall establish, by resolution, a standard work day for each elective or appointive office or position. Such resolution shall indicate: (i) the number of hours prescribed as a standard work day for each such elective or appointed office or position; (ii) the expiration of the term for each such office or position; (iii) that the employer maintains an actual daily record of time worked for the elected or appointed official or that the official holding the office has recorded and

submitted to the clerk his or her work activities for a period of three consecutive months; and (iv) for each elected and appointed official who has submitted a record of work activities pursuant to paragraph (i) of subdivision (a) of this section, the total number of days per month to be reported based upon such record of work activities. For the purpose of determining days worked, no fewer than six hours nor more than eight hours shall be established as a full-time standard work day. Such resolution shall be adopted no later than the first regular meeting held 180 days following commencement of the term of office and shall be applicable to employers whose elected and appointed officials are members of the Retirement System and are reported to the Retirement System by the employer. In the event an official submits an alternate record of activities pursuant to Paragraph (ii) of subdivision (a) of this section, the governing board may pass an additional resolution amending the maximum total number of days per month that will be reported for such official and directing the appropriate personnel to submit an adjustment report amending the number of days previously reported to the Retirement System.

(c) Resolution: Filing and Posting Requirements.

The resolution required by subdivision (b) of this section shall be posted on the employer's website for a minimum of thirty days or, in the event the employer does not maintain a website available to the public, such resolution shall be posted on the official sign-board or at the main entrance to the office of the clerk for the municipality or similar office of the employer for a minimum of thirty days. A certified copy of the resolution and an affidavit of posting shall be filed by the secretary or clerk of the governing board with the Office of the State Comptroller within 45 days of the adoption of the resolution. The failure of the governing board to adopt such resolution shall result in the suspension of service crediting and Retirement System membership benefits for the elected or appointed official until such time as the resolution is adopted, posted, and filed with the Comptroller. In the event the governing board submits an additional resolution amending the maximum total number of days per month that will be reported for an official pursuant to subdivision (b) of this section, such additional resolution shall be subject to the posting and filing requirements set forth in this subdivision.

Understanding Your Responsibilities

Your Record of Work Activities (Log)

If you are an elected or appointed official who is member of the Retirement System and your term of office or appointment starts on or after August 12, 2009 you must keep a record of all your work-related activities (log) for three consecutive months unless you participate in your employer's time keeping system that shows hours worked. This includes systems that keep track of accruals used and attest that, other than time charged to accruals, full hours were worked.

The log must show a daily detail of hours worked and duties performed that are directly related to your elected or appointed position. You can include duties performed outside normal business hours as long as they are work related. See examples of appropriate and inappropriate activities .

You must complete your record within 150 days of the start of any new term or appointment. Once you've prepared this log, it's also your responsibility to submit it to the clerk of your governing board no later than 180 days of taking office.

If your term of office started prior to August 12, 2009, you still must keep a record of work activities for a one-month period and submit it to your governing board. Although we encourage everyone to keep a three-month log, the regulation doesn't require this until the start of the term after your next election/appointment.

If, after preparing your initial three-month record of work activities, you decide it is not representative of the average number of hours you generally work, you may submit a new record for an alternate three-month period. Preparing this new record of work activities will help your employer accurately determine your number of days worked for the Retirement System report and help you receive a timely and accurate benefit when you retire.

You should keep new record of work activities periodically — especially if your duties and hours change — to ensure the days worked being reported for you are accurate. However, if you feel a previously submitted three-month log is still representative of your time worked, you may certify in writing to the governing board that your responsibilities and hours have not changed substantially. A record of work activities cannot be valid for more than eight years.

The legislative clerk or secretary must retain records of work activities for at least ten years and provide full and complete copies to the Office of the State Comptroller upon request.

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Understanding Your Responsibilities

The Standard Work Day and Reporting Resolution

Just as hourly or salaried positions must have standard work days, elected and appointed officials must have them too. Without a standard work day, there's no way your employer can determine the correct number of days you worked to report to the Retirement System. Since days worked are the basis for service credit and retirement benefits are based in part on service credit, it's critical that the reported number of days worked are accurate.

The governing board establishes standard work days by adopting a standard work day and reporting resolution . The resolution must list the employee title (e.g. town clerk, town justice, etc.) and the number of hours in the standard work day for that title. For Tier 2, 3 and 4 members, the minimum number of hours in a standard work day is six, while the maximum is eight.

An employer may establish several standard work days for different positions. For example, all elected officials may have a six hour standard work day, all clerical workers seven and a half hours, and all laborers eight hours. An employer may also establish several standard work days for the same title, depending on the job duties.

In addition to the employee title and standard work day, the resolution must:

- Identify the term of office and expiration for each elected and appointed official;
- Attest that each official has submitted a sample three-month log or time sheets of actual time worked; and
- Specify the number of days per month to be reported for each official based on his or her log.

The resolution must be adopted at the first regular meeting held after the first 180 days of a new term, or whenever a new elected or appointed office is established. The resolution must be posted on the employer's public website for at least 30 days or, if a website isn't available to the public, on the official sign-board or at the main entrance to the clerk's office. An affidavit of the posting and a copy of the resolution must be filed with the Office of the State Comptroller within 45 days of adoption.

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Understanding Your Responsibilities

Frequently Asked Questions

1. I've never been asked to keep a record of activities before. Was I supposed to?

Since 1976, every elected or appointed official who is a member of the Retirement System has been required to keep a record of work activities and submit it to his/her governing board if you do not participate in your employer's time keeping system which shows hours worked. (This includes systems that keep track of accruals used and attest that, other than time charged to accruals, full hours were worked.)

2. When do I have to submit my record of activities to the clerk of the governing board?

Effective August 12, 2009, you have to prepare your log within 150 days of the start of a new term or appointment, and you have to submit it to the clerk no later than 180 days of taking office. See our [decision tree](#) for help determining what to do and when to do it.

3. My term of office began before August 12, 2009. What does this new regulation mean to me? How do I comply with it?

The first time these new requirements will affect those who are currently serving as elected or appointed officials will be the start of the term after their next election/appointment to office.

4. Do I have to submit a record of my work activities if my term of office began before August 12, 2009?

You still have to keep a log and submit to your governing board. Since your term began prior to August 12, 2009, you are only required to keep a log for one month. We encourage everyone to keep a three-month log, but the regulation doesn't require this until the start of the term after your next election/appointment to office.

5. I was appointed to my position prior to August 12, 2009 and serve continuously. Will the new regulation apply to me?

Yes. Your term is considered to be cotermious with your appointer's term of office. You will need to comply with the requirements of the new regulation at the beginning of your appointer's term after his or her next election or appointment to office.

6. What should I do if I take a two week vacation during the three-month time period when I'm keeping a record of my work activities?

You should extend your record by two weeks.

7. I already submit time sheets. Do I also need to keep a log?

Not if your time sheets track the actual hours you've worked. Like the regulation it amends, new regulation 315.4 does not require officials who already submit records of the time they've worked to keep a log.

8. Could you give me examples of activities that are, and are not, considered work-related?

Work-related activities can include attending an employer-sponsored event, addressing constituent matters and responding to an emergency. Activities that should be excluded from your log are hours spent attending electoral and campaign events, attending a candidates forum, on call time and time spent socializing after board meetings.

9. I know that I cannot receive service credit for electoral fundraisers, but how about other events like attending testimonial dinners or fundraising events for not-for-profit organizations?

An event can be included on your record of activities (log) if you attended in your capacity as an elected or appointed official — not as a private citizen. For example, a testimonial dinner at which you presented a formal proclamation would be considered work-related and could be included in your log. However, a fundraising dinner for a not-for-profit organization on whose board you sit as a private citizen cannot be included.

10. What should I do if, after preparing a record of work activities for three consecutive months, I decide that the log isn't a good representation of the time I actually work?

You can submit a new record of work activities for a different three-month period.

11. Do I need to keep a log each time I begin a new term?

If you feel a previously submitted three-month log is still representative of the time you actually work, you can certify in writing that your duties, responsibilities and hours have not changed substantially. You would submit your written certification to the governing board no later than 180 days of taking office. A record of work activities can be valid for up to eight years.

12. Who can I contact if I have questions about following these new regulations?

You can always email our Member & Employer Services Bureau if you are unsure about how to correctly comply with this

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new regulation.

[\(Return to Top\)](#)

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Col.

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney

Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Dawn Catera Lupi
First Assistant

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

FN 20 10 - 265

PUBLIC SAFETY

WAYS & MEANS

May 20, 2010



Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am requesting your approval, as well as that of the Board of Legislatures, for the following supplemental appropriation. The transfer of funds from A3430.109 to A3430.103 for the overtime of two (2) Oneida County District Attorney Investigators who were previously employed by the Oneida County Sheriff's Office. The money that was budgeted in A3430.109 was originally budgeted for the two (2) investigators when they were members of the Oneida County Sheriff's Office assigned to the Drug Enforcement Task Force.

TO: A3430.103 Overtime \$10,000.00

This transfer does not represent any increase in the Drug Enforcement Task Force budget.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

If you have any questions or concerns, please feel free to contact me.

Thank you.

Sincerely,

Scott D. McNamara
Scott D. McNamara
Oneida County District Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 6/9/10

2010 JUN 14 AM 11:40
ONEIDA COUNTY LEGISLATURE

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cc: Honorable Gerald J. Fiorini, Chairman
Honorable David J. Wood, Majority Leader
Honorable Patricia A. Hudak, Minority Leader
Honorable Michael Waterman, Chairman, Courts & L.E. Comm.
Honorable Les Porter, Chairman, Ways & Means Committee
Honorable Richard Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director

ONEIDA COUNTY

**ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE**



EMERGENCY MANAGEMENT Kevin W. Revere - Director

120 Base Rd * Oriskany, NY 13424 (315) 765-2526 * Fax (315) 765-2529

FN 20 10-266



June 10, 2010

The Honorable Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Ave
Utica NY 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

Oneida County is in receipt of a grant from New York State of Homeland Security in the amount of \$356,965. These funds shall be used for the Homeland Security effort in Oneida County. These funds are from FY'09 program year and must be expended by June 30, 2012.

Please seek the Oneida County Board of Legislators approval of the acceptance of this grant. Also please ask for the board's approval to increase Capitol Project H-346 (Emergency Preparedness) \$356,965. to allow for the expenditure of these unanticipated funds on our Homeland Security efforts in Oneida County.

There will be no county funds utilized to support this effort. I am available at any time to further discuss this grant should you have any questions.

Sincerely,

Kevin W. Revere
Director

CC: T. Keller, Budget
L. Dillon, County Attorney
J. Timpano, Audit and Control

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Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/14/10

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New York State
Office of Homeland Security

THOMAS G DONLON
DIRECTOR

September 9, 2009

The Honorable Anthony Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente, Jr.:

I am pleased to announce that Oneida County has been awarded \$583,000 from the FY09 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). In accordance with the federal guidance for this program, 25 percent of this award must be spent in support of law enforcement initiatives. Additionally, due to the H1N1 outbreak and the critical role that the Local Health Departments (LHDs) play in health emergency preparedness, the New York State Office of Homeland Security (OHS) and Department of Health (DOH) have identified funding from this award to support LHDs. In order to meet the program and reporting requirements of this grant program, we will initiate three separate contracts with your county as outlined below.

A SHSP contract in the amount of ~~556,260~~ will be initiated to provide funds to support the implementation of the State Homeland Security Strategy and address the identified planning, equipment, training and exercise needs for acts of terrorism and other catastrophic events.

A State Law Enforcement Prevention Program (SLETPP) contract in the amount of \$145,750 will be initiated to provide funds for the law enforcement community to support their terrorism prevention and preparedness efforts. I strongly encourage that funding be utilized for prevention initiatives consistent with the local Counter Terrorism Zone (CTZ) strategy. This would allow these fiscal resources to be utilized for seamless and effective counter terrorism information sharing, including necessary planning, training, counter terrorism investigation functions, equipment and exercises.

A State Local Health Department Program (SLHD) contract in the amount of \$80,285 will be initiated to provide funds for the local health departments to support their health emergency preparedness efforts. This project will be implemented in coordination with funding being provided through the NYS DOH and will follow DOH guidelines for project deliverables.

Enclosure 1 is a brief Executive Overview regarding SHSP, SLETPP and SLHD guidance.

1220 Washington Avenue, State Office Building Campus
Building 7A - 6th Floor
ALBANY, NY 12242

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Enclosure 2a and 2b are forms to designate a point of contact for each of these three programs. I specifically request that the SLETPP contact be a member of the law enforcement community, and someone who is familiar with the local CTZ efforts and strategies and the SLHD contact be from the County Health Department. Please complete the form and immediately fax it to the Federal Grant Program Administration Division at (518) 485-0146.

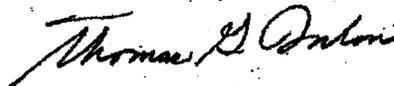
Program guidance, application instructions and a data collection spreadsheet will be sent under separate cover to your designated points of contact. In order for the State to be able to provide these critical funds to you as quickly as possible, your application(s) should be submitted to us electronically via the E-Grants system by November 30, 2009. Upon the receipt and approval of your application, we will execute a standard reimbursement contract. **The separate data collection spreadsheet must be submitted to OHS not later than Wednesday September 30, 2009.** This information is necessary for the State to comply with a DHS mandated reporting requirement by October 5th.

As you coordinate and assemble your plans for this funding we request you consider projects that can be developed regionally with surrounding jurisdictions. All projects must support one or more of the 2009 Investment Justifications. To assist you, Enclosure 3 provides a list of 66 priority projects listed by Investment Justification and associated link to the specific goal and objective in the State Homeland Security Strategy.

Additionally, in order to provide you with immediate assistance, we have established a Grant Assistance Hotline where you can call to receive answers to questions you may have. The toll free number is ~~(866) 837-9133~~ and is available during business hours Monday through Friday.

Thank you for your cooperation in this important public safety endeavor.

Sincerely,

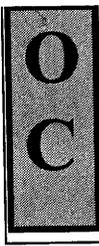


Thomas G. Donlon
Director

- Encl. 1 – 2009 SHSP and SLETPP Guidance: Executive Overview
- Encl. 2 – Point of Contacts Designation Forms
- Encl. 3 – State Strategy/Priority Project Listing

ONEIDA COUNTY

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE



EMERGENCY MANAGEMENT Kevin W. Revere - Director

120 Base Rd * Oriskany, NY 13424 (315) 765-2526 * Fax (315) 765-2529

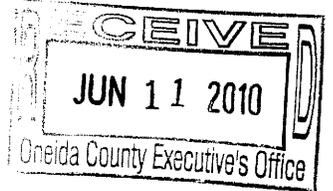
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June 10, 2010

The Honorable Anthony J. Picente Jr.
Oneida County Executive
Oneida County Office Building
800 Park Ave
Utica NY 13501

PUBLIC SAFETY

WAYS & MEANS



Dear Mr. Picente:

Oneida County is in receipt of a grant from New York State of Homeland Security in the amount of \$299,250. These funds shall be used for the Homeland Security effort in Oneida County. These funds are from FY'08 program year and must be expended by June 30, 2011.

Please seek the Oneida County Board of Legislators approval of the acceptance of this grant. Also please ask for the board's approval to increase Capitol Project H-346 (Emergency Preparedness) \$299,250.00 to allow for the expenditure of these unanticipated funds on our Homeland Security efforts in Oneida County.

There will be no county funds utilized to support this effort. I am available at any time to further discuss this grant should you have any questions.

Sincerely,

Kevin W. Revere
Director

CC: T. Keller, Budget
L. Dillon, County Attorney
J. Timpano, Audit and Control

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 6/14/10

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October 07, 2008

The Honorable Anthony Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

I am pleased to announce that Oneida County has been awarded \$399,000 from the FY08 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). In accordance with the federal guidance for this program, 25 percent of this award must be spent in support of law enforcement initiatives. In order to meet the program and reporting requirements of this grant program, we will initiate two separate contracts with your county as outlined below.

A SHSP contract in the amount of \$299,250 will be initiated to provide funds to support planning, equipment, training and exercise needs associated with preparedness and prevention activities for terrorist events using weapons of mass destruction involving chemical, biological, radiological, nuclear and explosive materials.

A State Law Enforcement Prevention Program (SLETPP) contract in the amount of \$99,750 will be initiated to provide funds for the law enforcement community to support their terrorism prevention and preparedness efforts. I strongly encourage that funding be utilized for prevention initiatives consistent with the local Counter Terrorism Zone (CTZ) strategy. This would allow these fiscal resources to be utilized for seamless and effective counter terrorism information sharing, including necessary planning, training, counter terrorism investigation functions, equipment and exercises.

Attached is a form to designate a point of contact for each program. I specifically request that the SLETPP contact be a member of the law enforcement community, and someone who is familiar with the local CTZ efforts and strategies. Please complete the form and immediately fax it to the Federal Grant Program Administration Division at (518) 485-0146.

Program guidance for each program and application instructions will be sent under separate cover to your designated points of contact. In order for the State to be able to provide these critical funds to you as quickly as possible, we are requesting that your applications be submitted to us electronically via our E-Grants system by **Thursday**

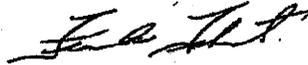
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October 30, 2008. Upon the receipt and approval of your application, we will execute a standard reimbursement contract.

Additionally, in order to provide you with immediate assistance, we have established a Grant Assistance Hotline where you can call to receive answers to questions you may have. The toll free number is: (866) 837-9133 and is available business hours Monday through Friday.

Thank you for your cooperation in this important public safety endeavor.

Sincerely,



Frank Tabert
Deputy Director

Enclosure

69.