



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
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MEETING MINUTES

October 20, 2020

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Chairperson Dave Glenn (T. of Whitestown)
Supervisor Christian (T. of Paris)
Tom Hughes (V. of New Hartford)
Kyle Tritten (V. of Whitesboro)
Stephanie Wurz (City of Utica)
Joseph Cotrupe, Jr (NY Mills)
Celeste Friend (Utica Councilperson)
Dan Appler (OC E911)

Patrick Dooley (NYS DOL)
Representative for Assemblyperson Buttenschon
Kristina Markey (NYS DEC)
Maggie Reilly (OBG)
Shaun Gannon (OBG)
Karl Schrantz (OBG)
Kristin Campbell (HOCCPP)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the minutes from the September 15, 2020 meeting were approved with a motion by Supervisor Christian and a second by Tom Hughes. Approval of the minutes passed unanimously.

Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Maggie Reilly provided a brief update of Phase 2 of the flood plain restoration project near the CSX tracks. The NYSDEC permit has been secured along with the Army Corps of Engineers permit. Now that permits are secured, the bid documents are being fine-tuned by the engineer and the plan is to advertise the project in early November 2020.

USDA-NRCS Flood Plain Easement Program Announcement- Whitesboro

Karl Schrantz gave a brief update on the program. The public meetings were held two weeks ago with approximately 150 people in attendance over 4 nights and a virtual meeting. NRCS explained the program and provided application materials to eligible property owners. Applications are due to NRCS or delivered to the Town offices by November 13, 2020. The anticipated timeline for the project is NRCS will review submitted applications over the winter and develop the project. The appraisals will be completed by December 2021 with purchase offers on properties in 2022. Members talked about additional outreach efforts to make sure residents are aware of the program and how to get assistance with completing the application forms.

Sediment and Debris Management plan

Shaun Gannon and Maggie Reilly of Ramboll provided an update on the benefit and goals of sediment and debris management plan along with the next steps. The purpose of the document is to manage sediment and flooding impacts within the Sauquoit Creek Watershed. The plan will include long-term nature based solutions, involve multiagency cooperation and is an action plan. The purpose is to protect people and property but also reduce spending on recovery by doing preventative sediment management.

The goal is to plan for regular maintenance and prioritize/ address certain issues then you can reduce the amount of sediment. The type of projects that will be in the action plan will range from \$80-100k at a scale that can be completed by municipalities with in-kind services and smaller grants. The plan will identify regulatory actions that will need to be taken and potential future updates to local planning documents.

Maggie has reached out to communities and provided a questionnaire asking for identification of the problem areas that you check of fix every time it storms. These areas can be big or small. Shaun and Maggie is collecting reports and studies from the watershed that will be incorporated with the survey work over the winter and put in a model.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$ 143,446.69. There was one final bill for \$7,765.28 submitted by OBG/Ramboll for the Whitesboro Inundation Study. Upon a motion by Joseph Cotrupe and a second by Kyle Tritten, the motion passed to accept the Treasure's report and pay the invoice from OBG/Ramboll.

Other Business

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

- Kyle Tritten reported that Whitesboro has completed the Main Street storm sewer project.
- Celeste is trying to set up a meeting for her constituents in South Utica to update them one year on from the Halloween Storm.

The next meeting date is November 17, 2020 and will be held at the Whitestown Town Offices.