



# Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
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## **MEETING MINUTES**

**November 17, 2020**

**4:30 PM**

Whitestown Town Offices  
8539 Clark Mills Road  
Whitestown, NY

### **Present**

Chairperson Dave Glenn (T. of Whitestown)  
Kyle Tritten (V. of Whitesboro)  
Stephanie Wurz (City of Utica)  
Rick Sherman (T. of New Hartford)  
Shaun Kaleta (T. of Whitestown)  
Steve Devan (WP&WQC)

Representative for Assemblyperson Buttenschon  
Sherry Hierholzer (NYS DOT)  
Kristina Markey (NYS DEC)  
Karl Schrantz (OBG)  
Gary Kielar (Resident)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the minutes from the October 20, 2020 meeting were approved with a motion by Rick Sherman and a second by Kyle Tritten. Approval of the minutes passed unanimously.

### **Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project**

Maggie Reilly provided a brief written update to Chairperson Glenn that he summarized for members. Project II at the CSX tracks has received the USACE permit in mid-October and all permits are now secured. Whitestown/OBG will be going to advertise the project for bid very soon and planning for construction to begin in late January/early February 2021. For a project of this magnitude and varying involvement with private landowners, regulatory agencies and CSX the timeline for the project is going well.

Project I at Dunham Manor Park is being surveyed shortly to obtain the existing conditions to build an H&H Model that Shaun Gannon's group will complete. Based on that model, a resilient design will be proposed as part of the FEMA Repairs project. This is all due to the damages incurred by the 2019 Halloween Storm.

Project III topographic survey should be completed shortly.

### **USDA-NRCS Flood Plain Easement Program Announcement- Whitesboro**

Karl Schrantz gave a brief update on the status of the signups by property owners interested in the buyout program. There are 191 applications that have been submitted. NRCS granted a 30-day

extension for the application deadline last week to give the Town more time to track down the owners of the few properties that have not applied such as the abandoned properties or out of state owners. June 2021 is when appraiser should start their work on selected properties in the project area.

### **Treasurer's Report**

Dave reported the balance in the Commission's bank account is \$ 135,677.49. There was one bill for \$27,812.40 submitted by OBG/Ramboll for the Sediment and Debris Management Plan. Upon a motion by Rick Sherman and a second by Kyle Tritten, the motion passed to accept the Treasurer's report and pay the invoice from OBG/Ramboll.

### **Other Business**

#### *Member Reports*

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

- Rick Sherman gave an update on the activities of the Town of New Hartford. They have made progress on the Woodberry drainage basin and have installed a 36" pile. The Town has the permit to do work off Foxcroft Road and plan to clear 5 acres in the spring to finish this project. Town has received their small dam permit for the Preswick detention project on Mud Creek. This was funded by an Oneida County Flood Mitigation grant. The Town is looking at a project near Calvary Cemetery and working with the City of Utica in the spring. This has been an area with a history of concerns. In addition, the Town is looking to work on a project at Elm and Mohawk Street in the future.
- Steve Devan reported he is retiring at the end of the year. He gave a brief update on the pump station project.
- Kristina Markey reported on an upcoming distance learning series from FEMA. NYSDEC Floodplain Management is collaborating with FEMA Region 2 to provide free training on the National Flood Insurance Program. There are 5 virtual workshops being held in early December that are open to community officials, and will be of particular use to the local Floodplain Administrators. The Workshops include NFIP Basics, Elevation Certificate Basics, Permitting Floodplain Development, Inspecting Floodplain Development, and Reviewing an Elevation Certificate. Dave will have Kristin send the flyer to members with directions on how to register.

The next meeting date is December 15, 2020 and will be held remotely. Kristin will send out a WebEx reminder with log in information.