



## **METROPOLITAN PLANNING ORGANIZATION**

Boehlert Center at Union Station  
321 Main Street, Utica, NY 13501  
Phone: 315.798.5710 E-mail: [transplan@ocgov.net](mailto:transplan@ocgov.net)  
Director: Dana R. Crisino, AICP

---

### **Invitation to Submit** **Request for Proposals #2023-371**

The Herkimer-Oneida Counties Transportation Council (“HOCTC”), through its host the County of Oneida, seeks to retain a firm to prepare the update to HOCTC’s 2020–2040 Long Range Transportation Plan, “Going Places”. HOCTC invites all qualified firms, individuals, or teams of firms and/or individuals to submit proposals for:

#### **RFP # 2023-371: Herkimer-Oneida Counties Transportation Council (HOCTC) Update for the Long Range Transportation Plan**

Copies of the RFP may be examined or picked up at no expense at HOCTC, Boehlert Center at Union Station, 321 Main Street, 3rd floor, Utica, NY 13501, or downloaded at <https://ocgov.net/departments/purchasing/>

Proposal packages, prepared in accordance with the conditions contained in the RFP, must be received by HOCTC by 12:00 PM EST on November 17, 2023.

The proposal package must be clearly marked with the RFP # and submitted electronically to the attention of:

Herkimer Oneida Counties Transportation Council  
Transportation Program Manager  
Oneida County Department of Planning  
321 Main Street, 3rd Floor  
Utica, New York 13501

HOCTC/Oneida County reserves the right to reject any and all proposals. If a low number of proposals is submitted, the right to extend the deadline is reserved. HOCTC also reserves the right to reject all proposals if determined to be in the best interest of HOCTC.

HOCTC’s host the County of Oneida, in order to promote its established Affirmative Action Plan, invites proposals from minority groups. This policy applies to all persons without regard to age, race, creed, color, national origin, gender, religion, sexual orientation, disability, military status, marital status, genetic predisposition or carrier status or political affiliation or belief.

Date: November 10, 2023

Dana R. Crisino, MBA, AICP  
Deputy Commissioner, Department of Planning  
HOCTC Director