

ONEIDA COUNTY DEPARTMENT OF PUBLIC WORKS

5999 JUDD ROAD, ORISKANY, NEW YORK 13424

TELEPHONE: (315) 793-6221

(SECTION 136 OF THE NYS HIGHWAY LAW)



(PRIVATE OR COMMERCIAL ACCESS BY DRIVEWAY OR PUBLIC ACCESS BY HIGHWAY OR SUB-DIVISION STREET)

DATE:

Application is hereby made by the undersigned for permission to construct and keep in repair:

(a) A driveway to private land (b) A proposed public highway

County road name: _____ Town of: _____

Location of proposed access: _____

Describe area to serve: _____

Describe future planning for this area: _____

Proposed top surface material, if any: _____

Proposed driveway width: _____ Remarks: _____

****PIPES 15" AND OVER MUST HAVE FLARED END SECTIONS****

****PIPES OVER 18" NEED SAFETY BARS OR GRATES****

The undersigned applicant hereby agrees to the conditions and responsibilities as given on this application. (See other side.)

APPLICANT'S signature: _____ Owner: _____

Address: _____ Phone: _____

Date work to begin: _____ Contractor or Installer: _____

This PERMIT approved and granted by: _____
District Supervisor

Date: _____
Deputy Commissioner

Approved ditch crossing pipe: Diam.: _____ Length: _____ C.M.P. R.C.C.P. HDPE
(See Para. #19) (See Para. #5)

Foundation material: _____ Driveway width at crossing: _____

Permit expires: _____ Permit fee (Liability insurance): _____

A cash deposit or check will be required by the County, returnable at the completion of the work to the satisfaction of the County. Applicant is responsible for notifying the County that the work has been completed.

Deposit for performance guarantee: _____ Inspected by: _____
Date: _____

Accepted by: _____
Date: _____

Permit number: _____

CONDITIONS & RESPONSIBILITIES OF THE PERMITEE

1. The County of Oneida shall be held free from any manner of damages, claims, or demands of whatever nature which may arise as a result of granting of this Permit or for any damage resulting from any faulty operations of this ditch crossing and/or its appurtenances.
2. The applicant or contractor shall maintain and protect traffic by so conducting his construction operations so that the traveling public is subjected to a minimum of delay and hazard. Adequately lighted or reflectorized warning signs and barricades, including red flags, shall be furnished and erected to guide and protect the traffic until the work is completed. In addition, advance warning signs shall be set about 300 feet each side of the work. The applicant or contractor shall provide watchmen and flagmen as may be necessary including any safety requirements as ordered by the Deputy Commissioner of Highways, Bridges, & Structures.
3. The work shall progress with as little delay as possible, and shall not be started until necessary materials and equipment are at the site.
4. No trench cuts shall be closer than two (2) feet from the edge of pavement.
5. Types of culvert pipe allowed: corrugated metal, high density polyethylene (HDPE), reinforced concrete, and cast iron. Types of culvert pipe not allowed: clay tile, sheet metal steel, used boilers of tanks.
6. The surface of the driveway shall slope downward from the edge of the pavement not less than $\frac{1}{2}$ " per foot for the normal shoulder width. Storm water from applicant's driveway shall be conducted in the ditch. (See detail below)
7. When a Blacktop or Concrete driveway is to be built the shoulder shall be removed to provide a sufficient depth of a minimum of 6" of gravel or crushed stone base under the driveway pavement and shall be properly flared at the edge of pavement.
8. No headwall or other obstruction shall be constructed to protrude above the level of the edge of pavement. No part of the driveway shall be constructed outside of the applicant's frontage.
9. The highway must be kept in a clean condition at all times with no mud, stone, or other materials left on the pavement.
10. The shoulder, ditch, guide posts, and back slopes located on either side of the ditch crossing shall be restored to as close to their original condition as possible.
11. The applicant or contractor is required to have compensation insurance for his workers, if any, for the entire period of the permit, or such permit is invalid.
12. Work must start within 30 days from date of permit.
13. Oneida County does not assume any responsibility for clearance of snow or ice upon any portion of driveway or intersecting highway, even though some may be deposited by Oneida County during normal maintenance operations.
14. The Oneida County Department of Public Works reserves the right of inspection, by authorized representatives of the Commissioner, of any driveway or intersecting highway construction within the right of way in the event of faulty workmanship and/or materials. The Department of Public Works shall have the right to cancel the Permit until such time as those conditions are corrected. All costs, including removal costs by County forces, shall be borne by the applicant.
15. No work shall be done to obstruct drainage or divert creeks, water courses, or sluices onto the right of way.
16. Work locations must be approved by the Deputy Commissioner of Highways, Bridges & Structures or his representative.
17. The Deputy Commissioner of Highways, Bridges, & Structures reserves the right to modify fees and to revoke or annul the Permit at any time without a hearing or the necessity of showing cause.
18. This Permit allows, sets the conditions, and gives permission for work to be performed within the County Road right of way and does not approve or give permission for any development or improvement upon abutting private lands. Section 239 of the General Municipal Law regulates development or improvement upon private lands abutting upon or adjacent to any County Road. Submit plan and map for determination by Deputy Commissioner, Division of Highways, Bridges, & Structures, prior to issuance of building permits by Town Clerks and approval by Planning Boards. This work permit, "Access by Driveway or Proposed Highways," may be issued after the requirements of Section 239 have been reviewed and approved.
19. Only culverts of the diameter, lengths, and types as specified on the front of this application will be accepted.
20. The flow line of the culvert shall be the same depth as the roadside ditch flow line.

