

**Herkimer-Oneida Counties
Transportation Planning Committee
June 1, 2017**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Thursday, June 1, 2017. Chairman Dennis Davis opened the meeting at 9:35 a.m.

Voting Members Present:

Dennis Davis	Chairman, Oneida County Department of Public Works Commissioner
Deb Windecker	NYSDOT Region 2 Regional Planning Program Manager
E.J. Moses	CNYRTA/Centro of Oneida
Calla Perrilloux	Birnie Bus Service, Inc.
Sean Jackson	City of Utica
Andy Karas	City of Utica
Mark Nagele	Herkimer County Highway Department
John Kent	HOCCPP

Others Present:

Brian Hoffmann	NYSDOT Region 2
Sandra Lusher	NYSDOT Region 2
Dana Crisino	HOCTS
Ethan Brennan	HOCTS
Barb Hauck	HOCTS

Approval February 28, 2017 Minutes

Chairman Dennis Davis asked for a motion to approve, as mailed, the minutes from the February 28, 2017 TPC meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is in accordance with HOCTS Public Participation Plan 2016 Update.

Chairman Dennis Davis asked for any public comments. It was noted that none were made.

2017-2018 Unified Planning Work Program (UPWP) Update

Dana Crisino gave a brief presentation update of the HOCTS 2017-2018 Unified Planning Work Program (UPWP) that began on April 1, 2017. Dana explained that the UPWP serves as an outline and a guide for the MPO's transportation planning funds and activities for the fiscal year beginning April 1, 2017 running to March 31, 2018.

Herkimer County Old Forge-Thendara Community Shuttle: The 2017-2018 Section 5311 Rural Transit application was submitted to NYSDOT Main Office April 10, 2017 with supporting documents submitted by May 10th. Herkimer County is the applicant and HOCTS is doing the administrative work, as it is budgeted. Scheduling changes were made based on the summary, review and recommendations made by all parties involved. The 2017 schedule starts July 1st and runs through September 2nd during the day between 10:00 am to 4:30 pm on Thursdays, Fridays, and Saturdays with two buses running. A third bus will be in use for the same time period but in coordination with the Adirondack Scenic Railroad train schedules on Thursdays and

Saturdays. An addition to the system is the Night Owl run on Friday and Saturday nights only from 6:00 pm to 10:00 pm to accommodate the local restaurants and entertainment businesses. Also new this season is the bus wrapping of the four shuttle buses to brand and market the Old Forge-Thendara Community Shuttle as an established transportation amenity for the tourists and locals during the summer season. The draft is still in the design stage but will be on the buses for the beginning of the shuttle season. The colors will be green and gold to coordinate with the Adirondack Scenic Railroad and continue an Adirondack flavor. When the new brochures are done, Dana will email it to TPC and GP&L members, along with website links, and any other pertinent information. There will be a fall leaf peeping shuttle, starting September 16th through the middle of October, which will again coordinate with the Adirondack Scenic Railroad, but different brochures and marketing will be done separately, as not to confuse the users.

System-Wide Analysis: Coordination is rising to a new level in the transit area. The Transportation Coordination Committee (TCC) and Oneida County's Vision 2020 Phase II: Transportation working groups are talking about the same needs, gaps, and resolving to improve transportation options in Oneida County. One of the common areas is the need to refresh the Oneida County Rural Transit system. At a recent meeting HOCTS had with NYSDOT Main Office reps in early May, it was agreed that the OCRT system needs to be refreshed. HOCTS and NYSDOT agreed to milestone intervals to move the change slowly, but steadily along within two years, with the goal of completion by the beginning of 2019; in time for the 2019-2020 Section 5311 Rural Transit application. The Oneida County's Vision 2020 Transportation working groups chairperson will be presenting at the June 28th TCC meeting and a group discussion will follow on how the two committees can work together to help shape the scope of work for the System Wide Analysis, including any future transportation improvement and expansion studies.

Exit 31 Redesign Feasibility Study: Slight progress has been made, but mostly delayed due to the priorities of the administrative tasks involved in getting the Old Forge Shuttle ready for the 2017 season, and with the NYSDOT requirements regarding Oneida County Rural Transit system. It is anticipated that progress on work tasks for Feasibility Study will be back on track during the summer months.

HOCTS Resolution 2017-22: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280566 – Traffic Systems Improvement Project 15 in Madison and Oneida Counties, shall be revised to have the funding for the phases of Construction and Construction Inspection be increased. The total project cost shall be increased from \$1,277,000 to \$1,593,000.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-22 for the revision of PIN 280566 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-23: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280591 – Bridge Rehabilitation Project 17, State Route 29A over the East Canada Creek (BIN 1020740) and State Route 46 over Barge Canal (BIN 4025690) in Fulton and Oneida Counties, shall be revised to have a site changed from State Route 46 over Barge Canal (BIN 4025690) to State Route 8 over Genesee Street (BIN 1051530). The funding for the phase of Detailed Design shall be reduced and

the funding for the phases of Construction and Construction Inspection shall be increased. The fund Source for the phases of Detailed Design, Construction and Construction Inspection shall be changed from STP Flex to NHPP. The total project cost shall increase from \$2,957,000 to \$3,520,000.

Brian Hoffman noted that projects were switched due to resource availability. Region 2 can't do many in-house design phases at once with limited capacity.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-23 for the revision of PIN 280591 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-24: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280532 - RT 5S: Safety Project, City of Utica in Oneida County, shall be revised to have the funding for the phases of Construction and Construction Inspection increased. The total project cost shall be increased from \$16,135,000 to \$19,887,000.

Sandra Lusher noted the increase is due to the limited staff capacity of construction inspectors for larger projects.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-24 for the revision of PIN 280532 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-25: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 201207 – RT 169/Stoney Creek (BIN 1039050) Town of Fairfield, Bridge Replacement Structural in Oneida County, shall be revised to have the fund source for the phases of Detailed Design, ROW Acquisition, Construction and Construction Inspection changed from STP Flex to NHPP. The funding for the phases of Construction and Construction Inspection shall increase and the total project cost shall increase from \$1,335,000 to \$1,608,000.

It was noted that the project is in Herkimer County, Oneida County; therefore the resolution needs to be amended before bring it before the GP&L meeting.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-25 for the revision of PIN 201207 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously as amended.

HOCTS Resolution 2017-26: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 2TTS18 – Traffic Systems Improvement Project 18, Safety Traffic Signals/Devices Regionwide, shall be replaced by PIN 280598. The funding for the phases of ROW Acquisition, Construction, and Construction Inspection shall be increased. The total project cost shall increase from \$1,529,000 to \$1,557,000.

It was asked of NYSDOT if all projects are mapped out. Brian responded with information on the NYSDOT website and clicking on “Projects in your Neighborhood”. Once the project PIN number is entered, the project will be located on a map with corresponding project details. The link is <https://www.dot.ny.gov/projects>.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-26 for the revision of PIN 280598 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-27: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 2TTM18 – Pavement Marking Project 18, Safety Pavement Markings Regionwide, shall be replaced by PIN 280599. The funding for the phases of Construction, and Construction Inspection shall be changed from NHPP to STP Flex. The total project cost shall increase from \$2,943,000 to \$2,997,000.

Sandra noted that this was a precautionary change of moving from federal NHPP and adding to STP Flex for Construction and Construction Inspection due to federal funding levels.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-27 for the revision of PIN 2TTM18 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-28: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project Block PIN 2TCV19 - Culvert Repair / Replacement Project 19, Various Locations Regionwide shall be replaced by PIN 280600. The total project cost shall be increased from \$1,280,000 to \$1,325,000.

Sandra noted the increase was due to inflation factor adjustment.

With no further discussion, Chairman Dennis Davis Crisino asked for a motion to recommend for the approval HOCTS Resolutions 2017-28 for the revision of PIN 2TCV19 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-29: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 2ST027 – Higby Road (County Routes 186, 51, & 96): Oneida County Line to State Route 5S, CIPR W/Overlay, in Herkimer County, shall be revised to have the funding for the phases of Construction and Construction Inspection be increased and project moved from SFY 2017 to SFY 2018. The total project cost shall be increased from \$2,078,000 to \$2,251,000.

There was a brief discuss on this amendment due to it being a locally derived and coordinated project. It was noted that it was at the project sponsor's request that the project be pushed out from 2017 to 2018, which in turn was adjusted for inflation causing the project cost increase. As a Bridge NY project, the time for design process and construction letting was too short. It was also noted that traffic signals at the ramps will be added in addition to the widening of the pavement.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-29 for the revision of PIN 2ST027 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-30: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280589 – Pavement Marking Project 17, Regionwide shall be revised to have the fund source NHPP removed from the phases of Construction and Construction Inspection. The phases of Construction and Construction Inspection shall be moved from FFY 2018 to FFY 2017. The total project cost shall decrease from \$3,019,000 to \$2,963,000.

A local concern was noted of NYSDOT's use of STP Flex funds for pavement markings. A better fit would be to use NHPP. It was noted the use of STP Flex for Regionwide projects is an easier fund source to manage for the various functional highway classifications this pavement project would cross.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-30 for the revision of PIN 280589 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-31: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280577 – Culvert Repair/Replacement Project 17, Regionwide shall be revised to have the funding be increased for the phases of ROW Incidentals and ROW Acquisition. The total project cost shall be increased from \$2,595,000 to \$2,636,000.

Sandra noted that there is typographical error on the proposed amendment: the Construction NHPP line under "Other" should be \$129,000 not \$126,000. Therefore the resolution needs to be amended before bring it before the GP&L meeting.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-31 for the revision of PIN 280577 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously as amended.

HOCTS Resolution 2017-32: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project Block PIN 2TM182 – Cyclical Highway Maintenance Bridge Painting, Minor Maintenance and/or Cleaning Regionwide, shall be revised and used to create PIN 280601 and PIN 280602. The funding remaining in the Block PIN shall decrease from \$10,822,000 to \$4,672,000.

It was noted that both Resolutions 2017-32 and 2017-33 are related as both come from the same Block PIN 2TM182.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-32 for the revision of PIN 2TM182 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-33: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280602 – PM Bridge Project, Oneida County, General Bridge Rehabilitation, in Oneida County shall be created from the Block PIN 2TM182. The funding source shall be NHPP for FFY 2017, 2018, and 2019 for a total project cost of \$2,799,000.

It was noted that both Resolutions 2017-32 and 2017-33 are related as both come from the same Block PIN 2TM182.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-33 for the addition of PIN 280602 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-34: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 265053 – Mohawk River Trail Phase II, City of Rome (TAP), New/Improved Shared Use Paths Oneida County, shall be added to the 2017-2021 TIP. The funding source shall be TAP FLEX for FFY 2017 and 2018 for a total project cost of \$1,750,000.

Dana noted that she will ask the City of Rome to present the project details at future TPC and GP&L meetings.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-34 for the addition of PIN 265053 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

NYSDOT Projects Update

Debra Windecker provided an update regarding the status of the projects within the MPO and Region 2:

- North-South Arterial Project: Project nearing completion and within budget. Finishing work will include final paving and landscaping. Crews are working on Court Street now and expected to be open by the end of July 2017.
There was a positive comment on the improved signage of points of interest.
- Griffiss Parkway Phase 3: As weather permits, construction continues with a focus on the contractor installing drainage and underground utility relocations (major steam line, water) and will progress in to 2018.
It was noted that a delay in the design phase occurred when the Stewart's Ice Cream Company decided to come into the Design Phase and build before the project was completed instead of after completion. Stewarts Company plans to build a convenient store on Floyd Ave. The GDLC is planning to build a connector road from Floyd Avenue to the hanger. Stewarts will have access to this road.
- Route 51 Bridge in Ilion (over Mohawk River): A major rehab, two season project is underway to replace the bridge in a 2 year contract at a cost of \$4.5 M.
- Burrstone Road Bridge Replacement: A major rehab, two year project to replace bridge deck at \$7.2M.
- Route 5S Safety Improvement, Oriskany Blvd, Utica: Design Approval pending with FHWA working towards a December 2017 letting and spring 2018 for construction to start. This is a \$15.3M project, which is a major portion of Region 2's capital program.
- Route 5A/Oriskany Blvd. Combined Storm Sewer Separation Project, City of Utica: Construction is progressing, but has been hampered by unexpected soil conditions. Project area has a lot of contaminated soil that will be spoiled in the clover area of Route 12/Glass Factory Road. Work will continue as weather permits this summer.
- Bridge NY Program: Region 2 is working closely with local sponsors and been having biweekly meeting with Main Office. There have been some environmental complications with the progress of some projects, such as the Higginsville, Hawkins Bridge replacement. DEC required a Mussel Survey be done to see if the mussels are on the endangered species list. Although no date has been identified for the next round of Bridge NY funding, it was noted that \$50 mil was added to the Bridge NY Program in the Governor's budget.

There was a brief discussion on how can technical assistance be provided, for the next round of funding, to local municipalities to develop a realistic scope of work, and help them sort through the application process. Suggestions included were checklists, workshops, and pre-reviews. It was further suggested that NYSDOT Main Office understand the need for at least one local representative be a part of the State application review and scoring process. Currently there is no local knowledge on the State Review committees to help determine the local feasibility of applications. The lack local knowledge and familiarity wastes time and resources on projects that "look good" verses vital local projects the municipalities' sponsors do not have the expertise in providing all application details.

- TAP Projects: Announcement of awards was in April 2017. There were two local projects awarded, which are 1) City of Rome's Mohawk River Trail Phase II; awarded \$1,400,000; and 2) Town of Lenox's Town of Lenox-Canastota to Wampsville Rail Trail; awarded \$800,000.
- Pedestrian Action Safety Plan: Local solicitation to be forthcoming by the end of the year.

Other Business

~ John Kent showcased the new, interactive Web Mapping Applications for Traffic Counts, Oneida County Ag-Districts, and Oneida County Ag Tourism by accessing the Oneida County Planning website at <http://www.ocgov.net/oneida/planning/WebMappingApplications>. It will also soon be available to be downloaded to smart phones. In developing these apps, John explained the GIS staff needed to physically go out to mark all the actual locations of the attractions. This was needed due the majority of the attractions use google maps, for their marketing, which inaccurately marked the attraction locations with up to 3 miles error in location. Although this app is currently only available for Oneida County, John noted that they will work with Herkimer County if they would like to have the same.

~ Andy Karas, City of Utica Engineer, noted that Barnes Avenue Bridge is a safety issue for the City of Utica and asked Region 2 for suggestions on how to resolve it. Brian Hoffman will check into aid for removal of bridge and suggestions on how to address the safety issue.

Andy asked about funding for culverts. Dennis suggested Bridge NY program. He noted that information from last round was still on website from last round. He suggested Andy familiarize himself with it so to be ready for the next round of funding. Dennis noted that there is no state data base for culverts that populate the Bridge NY application; like it does for the bridge application. There was a brief discussion on culverts, noting the Construction Inspection of projects in under staffed.

Andy informed members of Rudy Lake Glass Demonstration Thursday June 15, 2017 from 10am to 12pm to demo their ground glass product on a Lafayette Street crosswalk as a sample. All TPC and GP&L members are invited.

Lastly, Andy thanked Dana and Brain for their technically assistance in the City of Utica's project in designing a bike loop in the City of Utica.

~John Kent noted the City of Utica approached the Oneida County Planning Department for GIS assistance to do road scoring of non-federal aid local roads for the City of Utica's pavement project. A contract between Oneida County and the City of Utica was established for \$30,000 to do the road scoring. The data will be housed in the Planning Department, but will be password-protected for the City of Utica to access. This is similar to the Oneida County sewer/manhole data the Planning Department houses.

Closing

With all scheduled business completed and no other business presented, Chairman Dennis Davis adjourned the meeting at 11:08 am.

Respectfully submitted,
Barb Hauck – Associate Planner, HOCTS