



# Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program  
The Boehlert Center at Union Station  
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## MEETING MINUTES

May 17, 2022

4:30 PM

Town of New Hartford Offices  
at "The Orchards"  
8635 Clinton Street  
New Hartford, NY 13413

### Present

Chairperson Dave Glenn (T. of Whitestown)  
Kyle Tritten (V. of Whitesboro)  
Rick Sherman (T. of New Hartford)  
Stephanie Wurz (City of Utica)  
Jake Voelker (NYS DOT)

Dan Hayes (NYS DEC)  
Maggie Reilly (Ramboll)  
Adam Palmer (HOCCPP Staff)  
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The April 19, 2022 minutes were approved with a motion by Kyle Tritten and a second by Rick Sherman. Approval of the minutes passed unanimously.

### Whitestown Flood Plain Bench Update

Maggie R. provided updates on Projects 1, 2 & 3. Project 2 at the CSX tracks is under construction with Contractors grading the south side and working on plantings. Instream work has commenced as of May 15<sup>th</sup>. Work should be done by end of June.

The Town will be request funding from NYS EFC for Project 3. The letters of intent for the NRCS buy-out program response were due to NRCS by May 16. The majority of property owners indicated interest to continue with the process. Now NRCS is designing the project area.

### New Hartford Clinton Street Bridge and Rayhill Trail Repairs

Rick and Kristin C stated there is ongoing coordination work with different agencies involved on the New Hartford Street storm repair and Clinton Street Bridge replacement just upstream. The Town has hired Jerry Stucchi to help with grant assistance. He has successfully helped them received funding or a salt shed. The Town of New Hartford is working with him to apply for the Norther Boarder Regional Commission grant that was approved to move forward in response to the letter of intent submitted last month.

## **Proposal for the Study and Design of locations for projects on Upper Portion of Sauquoit Creek**

Dave asked the group to look at a scope of services from Ramboll to provide preliminary design services for located on the Sauquoit Creek. Upon a motion from Kyle Tritten, and a second from Rick Sherman the motion to sign the agreement was passed unanimously.

## **Treasurer's Report**

The balance in the Commission's bank account is \$92,704.35. Upon a motion by Stephanie W. and a second by Rick S., the motion passed to accept the Treasure's report.

## **Other Business**

### *Grants*

- Kristin reminded the members that FEMA DR-4480 applications are due June 1.
- She asked if any communities had done letters of intent for the Northern Border Regional Commission. Michael Stadelmaier has reached out to see if the group would like someone from the Northern Border Regional Commission to attend a Commission meeting to discuss the agency and see how they can help our efforts.
- The 2022 CFA is open with applications due on July 29, 2022. There is many opportunities for communities. Kristin provided members with a handout describing applicable programs.
- The Nature Conservancy also has a program asking communities for applications for grant writing capacity. This is free and communities are encouraged to apply for a grant writer to assist in any projects that they want to search for funds.

### *Member Reports*

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

### New Hartford

Rick reported that the Mud Creek project is progressing and dam work has commended after May 15. Oneida Street project is underway and the street will be closed for 2 weeks as the culverts are installed. There have been issues with water main breaks in the area.

### City of Utica

Stephanie W. reported the City is also using Jerry Stucchi to help with FEMA grants.

### Whitesboro

Kyle reported that the wood chips have been removed and NYS DEC assessment team has been checking. Also, Whitesboro approved the HMP Plan.

## **Other Business**

The next meeting date is June 21, 2022 at 4:30 in the Town of New Hartford.