

Jurisdiction: Oneida County  
Towns & Villages  
Jurisdictional Class: Non-Competitive  
Revised: 2/3/97

**WATER METER READER** (PART-TIME)

**DISTINGUISHING FEATURES OF THE CLASS:** This work consists of reading water meters at consumers' homes, business establishments and municipal buildings and recording consumption. Leaks and other conditions resulting in waste of water are reported to supervisors for corrective action. The work is performed under general direction. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Reads and records water meter readings;  
Reports damaged meters or water leaks to proper authorities for corrective action;  
Assists in collecting delinquent bills;  
Investigates complaints of disputed meter readings;  
Performs routine laboring tasks when not involved in reading meters.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Ability to acquire a working knowledge of the operation of mechanical measuring devices; ability to understand and carry out oral and written directions; ability to make simple mathematical calculations; ability to record figures accurately; dependability; accuracy; tact and courtesy in dealing with the public.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma.