



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Philip M. Sacco
Minority Leader

COMMUNICATIONS FOR DISTRIBUTION FOR THE October 13, 2021 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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AVAILABLE ON WEBSITE ONLY
www.ocgov.net

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

June 21, 2021,

FN 20 21 - 250

HEALTH & HUMAN SERVICES

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Contract Amendment between the Oneida County Department of Family and Community Services, and Trinity Services Group, Inc., located at 477 Commerce Boulevard, Oldsmar, FL 34677 for your review and approval.

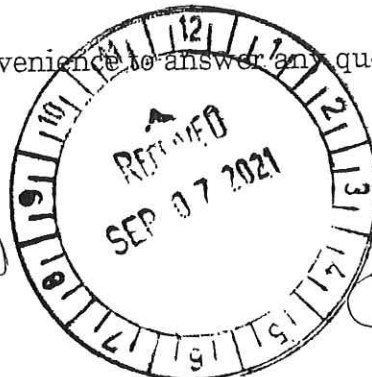
This Amendment is to increase the per meal rate from \$8.31 to \$8.69. The total amount for this Amendment is \$1,665,309.00. This contract commences January 1, 2021 and terminates December 31, 2021.

If this Agreement meets with your approval, please forward it to the Board of Legislators for further consideration.

I am available at your convenience to answer any questions you may have regarding this Agreement.

Sincerely,

Michael J. Romano
Deputy Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-3-21

MJR/md

Oneida Co. Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: Trinity Services Group, Inc.
477 Commerce Boulevard
Oldsmar, FL 34677

Title of Activity or Service: Amendment

Proposed Dates of Operation: January 1, 2021 – December 31, 2021

Client Population/Number to be Served: Approximately 700 clients

Summary Statements:

1) **Narrative Description of Proposed Services**

Amendment to increase the per meal rate from \$8.31 to \$8.69

Trinity Service Group, Inc. will provide congregate meals (9 dining sites), home delivered meals (40+ routes throughout the county) and agencies who contract with OFA for client meals including: Senior Network Health.

2) **Program/Service Objectives and Outcomes:**

Trinity Services Group, Inc. will purchase, warehouse, prepare, deliver and serve at sites and homes high quality noon meals that nutritionally meet one third of the recommended daily allowance of an individual's daily requirement for nutrition.

3) **Program Design and Staffing**

N/A

Total Funding Requested: \$ 1,665,309.00 Account #: A6773.495100

Oneida County Dept. Funding Recommendation: \$1,665,309.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 51% (\$849,307.59)

State: 29% (\$482,939.61)

Private Pay (Other): 20% (\$333,061.80)

Cost Per Client Served: \$8.69 per meal. A total of 191,635 meals per year will be provided to service approximately 700 clients which is 273.76 meals per client at a cost of \$8.69 per meal = \$2,378.97 per client per year.

Is this service mandated? Yes

Past Performance Data: 2021 will be the sixth year for Trinity Services Group, Inc. to provide food services to Oneida County's Office for the Aging.

O.C. Department Staff Comments: Trinity Services Group, Inc. currently provides food service to Oneida County's Jail and the Senior Nutrition Program. They have established approved track record of high quality service.

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

FN 20 21 - 251

June 21, 2021

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

Attached for your review and approval is a Purchase of Service Agreement between Oneida County, through its Department of Family and Community Services, and the Herkimer - Oneida Counties Comprehensive Planning Program. If this Agreement meets with your approval please forward to the Board of Legislators for consideration at their next meeting.

This Agreement between Oneida County and the Herkimer - Oneida Counties Comprehensive Planning Program will provide preparation and monitoring of the Consolidated Services Plan, data collection and analysis, needs assessment, grant assistance, and other planning services as needed.

The term of the Agreement is January 1, 2021 through December 31, 2021. The total cost of the Agreement is \$95,168.60 with a local cost of 40% or \$38,067.44.

I am respectfully requesting the approval of this Agreement between Oneida County, through its Department of Family and Community Services, and the Herkimer - Oneida Counties Comprehensive Planning Program.

Thank you for your consideration.

Sincerely,

Colleen Fahy-Box
Colleen Fahy-Box
Commissioner



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9-3-21

MS
Attachment

3

12601

Oneida Co. Department Social Services

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other _____ X

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Herkimer-Oneida Counties Comprehensive Planning Program
 (HOCCPP)
 Union Station
 321 Main Street
 Utica, New York 13501

Title of Activity or Services: Planning Assistance

Proposed Dates of Operations: January 1, 2021 through December 31, 2021

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

The program assists the Department in satisfying New York State and County planning requirements and achieving program goals and objectives. It also provides assistance to the Department in such areas as grant proposals, implementation and planning of programs, the planning and organization of community resources for the department, and preparation of various reports required by New York State based on evolving regulations and needs.

2). Program/Service Objectives and Outcomes -

To provide technical assistance and consultation to the Department in the preparation and monitoring of the Consolidated Service Plan and other areas identified by the Department.

3). Program Design and Staffing Level -

5%	Commissioner
40%	Associate Planner
45%	Senior Planner
70%	Planner
15%	GIS Analyst
15%	Graphic Design Artist
5%	Principal Office Specialist
5%	Finance Administrative Officer

Total Funding Requested: \$95,168.60

Oneida County Dept. Funding Recommendation: Account #:A6010.49535

Mandated or Non-mandated: Non-mandated

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	48 %	\$ 45,680.93
State	12 %	\$ 11,420.23
County	40 %	\$ 38,067.44

Cost Per Client Served:

Past performance Served: The Department has had an Agreement with HOCCPP to provide this service since 1989.

O.C. Department Staff Comments: The Department is satisfied with HOCCPP's performance.

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

2021-252

August 26, 2021

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I enclose an Agreement between Oneida County Department of Family and Community Services and The Lutheran Home of Central New York, Inc., for your review and approval.

This Agreement is for the provision of Social Adult Day Care Services. This Agreement will help the County continue to provide community based long-term care services to the frail and elderly to delay or divert nursing home placement. The total amount of this Agreement is \$77,500.00, with 75% State (\$58,125.00) and 25% County (\$19,375.00) funds. This Agreement commences January 1, 2021 and terminates December 31, 2021. Although we submitted this Agreement to the Contractor in March 2021, the Contractor did not return it until this month.

If this Agreement meets with your approval, please forward to the Board of Legislators for further consideration.

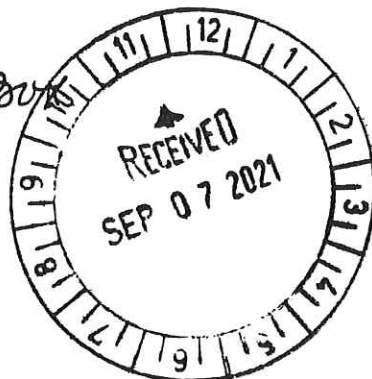
Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/md

Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9-3-21

Oneida Co. Department: Office for the Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: The Lutheran Home of Central New York, Inc.
108 Utica Road
Clinton, New York 13323

Title of Activity or Service: Social Adult Day Care

Proposed Dates of Operation: January 1, 2021 through December 31, 2021

Client Population/Number to be Served: Frail elderly age 60+ with functional impairment.

Mandated Service: Yes

Summary Statements:

1) Narrative Description of Proposed Services

Social Model Adult Day Services is a structured five-hour, five-day a week adult day care serving frail elderly individuals in a supervised group setting. The program is in compliance with the New York State Regulations for Social Adult Day Care. Eligible participants must be age 60 or older and functionally impaired, needing assistance in at least one of the following activities of daily living: toileting, mobility, transferring, or eating; or needing supervision due to cognitive and/or psycho-social impairment. Services include a noon meal and transportation to and from the program

2) Program/Service Objectives and Outcomes:

- To provide 5-hour per weekday adult day care programming
- To provide noon meal and transportation
- To provide services that include socialization, supervision and monitoring, personal care, nutrition, and other appropriate activities
- To provide maintenance and enhancement of daily living skills, caregiver assistance, and transportation.

3) Program Design and Staffing

Each adult day service provider will serve OFA authorized participants with a structured 5-hour program that complies with NY State regulations. Each site will have a coordinator and sufficient staff (paid and volunteer) to supervise participants in a safe environment. The staff will provide appropriate activities and therapies to enhance the general well-being of each participant.

Total Funding Requested: \$77,500.00 **Account #:** A6772.495.116

Oneida County Dept. Funding Recommendation: \$77,500.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: 0% (\$0) State: 75% (\$58,125.00) County: 25% (\$19,375.00)

Cost Per Client Served: \$75.00 per client per five-hour day

Past Performance Data: Lutheran Home of Central New York has been providing services to Oneida County for several years.

O.C. Department Staff Comments: Contractor is monitored regularly for compliance. All federal, state, and local program standards set forth by NYSOFA and Oneida County OFA/OCC are met.

Anthony J. Picente, Jr.
County Executive



Colleen Fahy-Box
Commissioner

ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES
Commissioner's Office
COUNTY OFFICE BUILDING ~ 800 PARK AVENUE ~ UTICA, NY 13501
PHONE: 315-798-5733 ~ FAX: 315-798-5218

September 1, 2021

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 21 - 253

Re: Grant from OCFS (Contract 144367) HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

Oneida County is in receipt of a grant from the New York State Office of Children and Family Services in the amount of \$218,765.00. The grant will be used to fund services provided by the Oneida County Child Advocacy Center (CAC) commencing October 1, 2021 through September 30, 2022.

This grant supports Law Enforcement Coordinator officers who have been trained in the CAC's procedures and protocols regarding child abuse cases. The Law Enforcement Coordinators will be assigned to the CAC and act as the liaisons between the CAC and their respective agencies.

I am available at any time to further discuss this grant should you have any questions.

I am respectfully requesting that this matter be forwarded to the Board of Legislators for acceptance of the grant funds.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/tms
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 9-10-21

Competing Proposal _____
 Only Respondent _____
 Sole Source RFP _____
 Other X

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: New York State Office of Children and Family Services (OCFS)
 52 Washington Street
 Rensselaer, New York 12144

Title of Activity or Services: Oneida County Child Advocacy Center Grant

Proposed Dates of Operations: October 1, 2021 through September 30, 2022

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

This grant will help support the positions of four (4) part-time Law Enforcement Coordinators (LEC) from various police agencies. The LEC are part of the multidisciplinary team (MDT) located at the Oneida County Child Advocacy Center (CAC). The MDT investigates cases of alleged child sexual abuse and severe physical abuse. The LEC also act as the liaisons between the CAC, police agencies, the Department of Social Services, and the District Attorney's Office in matters relating to the investigation and prosecution of MDT cases. The LEC participate in case review, assist in increasing community awareness of the CAC and input data about the criminal aspect of MDT cases into the computer program. The grant will also support, in part, the CAC's Administrator.

The CAC provides on-site law-enforcement, Oneida County DFCS Caseworkers, victim advocacy, scheduled medical examinations, counseling, preventive services, child fatality review and a state-of-the-art training facility.

2). Program/Service Objectives and Outcomes

These funds will be used to support Contractors/Consultants, travel and trainings, and other operating expenses.

3). Program Design and Staffing Level -

Total Grant Amount: \$218,765.00

Oneida County Dept. Funding Recommendation: A2703 - 100% funds through the New York State Office of Children and Family Services

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	0%
State	100%
County	0%

Cost Per Client Served:

Past performance Served:

O.C. Department Staff Comments:

Anthony J. Picente, Jr
Oneida County Executive



Joseph M. Johnson
Commissioner

ONEIDA COUNTY DEPARTMENT OF PERSONNEL

County Office Building 800 Park Avenue Utica, New York 13501-2986
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net
Web site: www.ocgov.net

FN 20 21 2541

August 25, 2021

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS
WAYS & MEANS


Dear County Executive Picente:

Attached for your review and approval is correspondence from Oneida County Attorney Peter M. Rayhill, requesting the creation of one (1) full-time Paralegal Assistant position (Grade 25W Step 2 @ \$38,150) for the increase in Freedom of Information Law Requests and the repeal of New York Civil Rights Law § 50-a.

As stated in Mr. Rayhill's letter, the case law on access to these specific records is still evolving and requires complex analysis regarding disclosure, thus requiring experience for properly redacting protected information from records that are to be disclosed.

I respectfully request that one (1) full-time Paralegal Assistant position (Grade 25W Step 2 @ \$38,150). If you concur, I respectfully request that this recommendation be forwarded to the Board of Legislators for their consideration.

Sincerely,



Joseph M. Johnson
Commissioner



Attachments

Copy: Peter M. Rayhill, County Attorney
Budget

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive
Date 8-30-21



ONEIDA COUNTY DEPARTMENT OF LAW

Oneida County Office Building
800 Park Avenue ♦ Utica, New York 13501-2975
(315) 798-5910 ♦ fax: (315) 798-5603 ♦ www.ocgov.net

Anthony J. Picente, Jr.
County Executive

Peter M. Rayhill
County Attorney

August 20, 2021

Joseph M. Johnson
Commissioner of Personnel
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

Re: Creation of New Position – Paralegal Assistant

Commissioner Johnson:

Over the last year, the County has seen an increase in Freedom of Information Law Requests. Given the repeal of New York Civil Rights Law § 50-a, we expect to continue to see an increase in requests for disciplinary records of law enforcement officers. The case law on access to those records is still evolving, and analysis regarding disclosure is complex. In recent years, I have taken the position that requests for access to all public records, as well as the actual records that would be disclosed, should be reviewed by the law department, as the determination as to whether the records are subject to disclosure, or whether an exception applies, is inherently a legal determination.

Given the increase in requests, and the work that follows in properly redacting protected information from records that are to be disclosed, I am requesting creation of a new Paralegal Assistant position in the Law Department. I have completed a form MSD-222 and have enclosed the same herewith.

Despite the fact that we are currently in the process of formulating a budget for 2022, I am asking that this position be created now, as the need is current, and in the process of recruiting employees for current Paralegal Assistant vacancies, we have had more excellent candidates than I have vacant positions. Creating the position now will help alleviate backlog of processing these records that we currently have and will allow us to hire a great candidate we have interviewed that I do not want to lose in waiting until 2022.

Should you have any questions or concerns, I would be happy to discuss this matter with you further.

Very truly yours,


Peter M. Rayhill

Enclosure

RECEIVED
ONEIDA
COUNTY
AUG 23 2021
PERSONNEL
DEPARTMENT
Utica, NY

12

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY R. CARVELLI
COMMISSIONER

September 8, 2021

FN 20 21-255

Mr. Anthony J. Picente, Jr.
Oneida County Executive
County of Oneida
800 Park Avenue
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

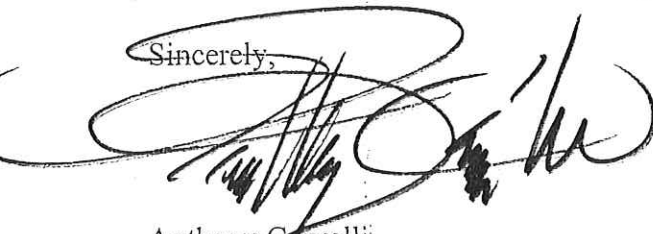
Dear Mr. Picente:

Attached please find a letter from Town of Forestport Supervisor, Harold E. Entwistle, regarding property located at 12216 Woodhull Road, Forestport, N.Y.

It appears at this time that the highest and best use for this small parcel of land is for a public use, and as such, we recommend pursuant to New York General Municipal Law Section 72-h, the Oneida County Board of Legislators, for the aforementioned requested consideration, authorize and approve a transfer settling any interest it may have, commensurate with an authorization for the Chairman of the Board of Legislators to execute a quit claim deed on behalf of the County of Oneida to effectuate a conveyance of such property to the Town of Forestport for the purpose intended.

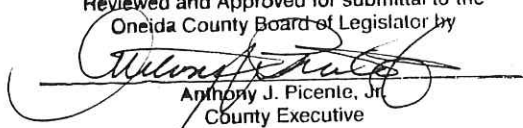
Please forward this to the Board of Legislators for their approval.

Sincerely,


Anthony Carvelli
Commissioner of Finance

cc: Peter Rayhill

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 9-10-21

13

TOWN OF FORESTPORT
FORESTPORT, NEW YORK - 13338



September 8, 2021

Dear Mr. Carvelli:

I am reaching out to you in regard to unpaid tax liens on 12216 Woodhull Road in the Town of Forestport. This property has been a blight on the hamlet of Forestport for over a decade, not only visually, but in terms of public safety as well. In 2019 the Town of Forestport was able to finally obtain it and demolish the house, turning the lot into a small public park for the public good.

As consideration, we are asking that the County quit any claim and/or interest that it may have on the property as part of the plan to use the property as a public park for the people of not only Forestport, but Oneida County to fully enjoy.

We appreciate your time on this matter, and if you would like to discuss it further or have questions, please feel free to contact me at your convenience at 315-796-5590. I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Harold Entwistle".

Harold Entwistle

Forestport Town Supervisor

ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5753

DATE: 08/24/21

TO: FORESTPORT TOWN OF
12012 WOODHULL RD
PO BOX 137
FORESTPORT NY

13338-

DELINQUENT NOTICE

DELINQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

TOWN OF FORESTPORT
303800 50.003-1-22

JF * ASSESSMENT LAND: 15000
* ASSESSMENT TOTAL: 15000
* PROPERTY CLASS: 311

SCHOOL CODE: 302601

PROPERTY LOCATION: 12216 WOODHULL RD

TX YR	TAX TYPE	CERT. NO.	TAX PLUS PENALTY	INTEREST	ADV. FEE	TOTAL DUE
16	COUNTY	001873	5373.35	537.34	0.00	\$ 5910.69
17	COUNTY	001929	2583.90	258.39	0.00	\$ 2842.29
18	COUNTY	002011	1770.74	177.07	0.00	\$ 1947.81
19	COUNTY	002021	1996.89	199.69	0.00	\$ 2196.58
STUB SEARCH AND ADVERTISING FEE(S)						\$ 107.00

>>>>>>>>> TOTAL AMOUNT DUE IF PAID BY 08/31/21 = \$ 13004.37

MAKE CHECK PAYABLE TO:
MAIL TO:

COMMISSIONER OF FINANCE
800 PARK AVE.
UTICA, NY 13501

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY. PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER. IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2021 TOTALS ==> \$ <

ATTENTION: Taxes and/or charges in transition to this office from local collector(s) are not reflected on this statement.



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

June 22, 2021

Mr. Anthony J. Picente, Jr.
Oneida County Executive
County of Oneida
800 Park Avenue
Utica, NY 13501

FN 20 21-256

**GOVERNMENT OPERATIONS
WAYS & MEANS**

Dear Mr. Picente:

The current shared services agreement with Madison-Oneida BOCES for printing school and Town & County tax bills and rolls expires at the end of September. The agreement is a noticeable example of shared services that has driven efficiencies, and the schools districts and towns served, to my knowledge, are very pleased with the result. The diversification of services has also allowed the production and delivery of tax rolls and bills to be much faster – to the approbation of everyone involved. Madison-Oneida BOCES is interested in renewing this shared services agreement, and we would agree that this has been a mutually beneficial endeavor and productive partnership.

Pursuant to Sections 2202 of both the Oneida County Charter and Administrative Code, this contract requires approval by the Board of Legislators. Please consider this request at your earliest opportunity and please ask the county attorney to send it to the Board of Legislators for their consideration.

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC/ty

Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-15-21

Oneida Co. Department: Finance

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Madison-Oneida Board of Cooperative
Educational Services
4937 Spring Road
Verona, New York 13478

Title of Activity or Service: Printing services for tax rolls and tax bills

Proposed Dates of Operation: October 1, 2021 – September 30, 2022
Plus four (4) one-year automatic renewals to September 30,
2026, unless terminated sixty (60) days prior to end of the
term

Client Population/Number to be Served: Oneida County real property owners

Summary Statements

1) **Narrative Description of Proposed Services:** The vendor shall print tax rolls, tax bills and related items, as requested by the County. The County provides the data and may provide necessary supplies to the vendor. Once the printing is complete, the vendor shall deliver the materials to the County, if requested. The County shall be billed per page printed, as agreed, as well as any costs incurred by the vendor, such as supplies (unless provided by the County) and delivery.

2) **Program/Service Objectives and Outcomes:** N/A

3) **Program Design and Staffing:** N/A

Total Funding Requested: \$36,000.00 (estimated) **Account Nos.:** A1311 & A1312

Oneida County Dept. Funding Recommendation: \$36,000.00 (estimated)

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: The vendor has been successfully performing this service since 2014.

Mandated/Not Mandated: Not Mandated

Anthony J. Picente Jr.
Oneida County Executive



Joseph M. Johnson
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490
E-mail: labor@ocgov.net

September 3, 2021

FN 20 21-257

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS

Dear County Executive Picente,

WAYS & MEANS

Since 2005, the County has been using the services of New World Systems, now known as Tyler Technologies, Inc., for the support and maintenance of our payroll software system. Tyler Technologies, Inc. acquired New World Systems and is the current proprietary owner of the software. We now seek to amend the existing agreement to add a Benefits Tracking component.

The estimated initial cost of the contract is \$57,830.00, which reflects \$50,000.00 for the purchase of the software and \$7,830.00 for the first year's maintenance. A yearly maintenance fee will be charged annually thereafter. The contract will start on execution, and will renew annually until terminated by the County.

Thank you for your consideration. If this contract meets with your approval, please forward to the Board of Legislators for review.

Respectfully submitted,

Joseph Johnson
Commissioner of Personnel

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-15-21

Oneida Co. Department: Personnel

Competing Proposal _____
Only Respondent _____
Sole Source X
Other _____

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096

Title of Activity or Service: Benefits Tracking Software and Maintenance

Proposed Dates of Operation: Upon Execution

Client Population/Number to be Served: N/A

Summary Statements

1) **Narrative Description of Proposed Services:** Purchase of, and Maintenance and support for Benefits Tracking Software.

2) **Program/Service Objectives and Outcomes:** N/A

3) **Program Design and Staffing:** N/A

Total Funding Requested: \$57,830.00 **Account #**

Oneida County Dept. Funding Recommendation: \$57,830.00

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: Originally New World Systems, now Tyler Technologies, Inc. has been providing software and support to the County since 2005.

O.C. Department Staff Comments: This is proprietary software that can only be provided and supported by Tyler Technologies, Inc.



ONEIDA COUNTY
 DEPARTMENT OF EMERGENCY SERVICES
 FIRE COORDINATOR
 911 CENTER
 STOP DWI PROGRAM

ANTHONY J. PICENTE, JR.
 County Executive

EDWARD STEVENS
 Director

120 Base Road ♦ Oriskany, New York 13424
 Phone: 315-765-2526 ♦ Fax: 315-765-2529

FN 20 21-258

August 23, 2021

Hon. Anthony J. Picente, Jr.
 County Executive
 Oneida County Office Building
 800 Park Ave
 Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Re: Public Safety Interoperability Communications Project

Dear County Executive Picente,

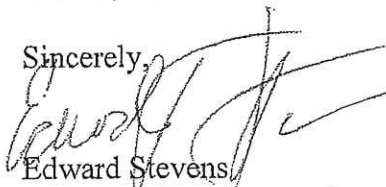
In support of our public safety interoperability communications project, the attached land lease agreement would allow the construction and siting of a public safety radio communications tower on privately owned land located on Hardscable Road in the Town of Bridgewater that will facilitate essential communications with the County's first responders. This lease is necessary due to notification from our current lessee, American Tower Corporation, that our current lease amounts will have an exorbitant price increase to remain on their tower facility. It was decided that constructing our own tower will afford us not only financial but also operational efficiencies.

The lease will be funded utilizing our annual budget allocations.

I respectfully request that you forward this on to the Board of Legislators for approval and upon their approval ask for your signature on the enclosed contract.

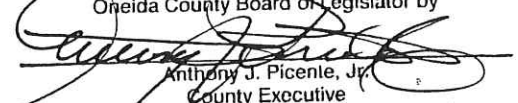
Thank you.

Sincerely,


 Edward Stevens
 Director of Emergency Services



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by


 Anthony J. Picente, Jr.
 County Executive
 Date 8-24-21

21

Oneida Co. Department Emergency Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: William Stephan and Audrey Stephan as trustees of the
WHS Living Trust and the AJS Living Trust
1515 East Street, Clayville, New York 13322

Title of Activity or Services: Land Lease for construction of Public Safety Radio
Communications Tower

Proposed Dates of Operations: September 30, 2021 to September 29, 2026

Client Population/Number to be Served: Oneida County residents

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services:

Land lease to locate public safety radio communications tower

2). Program/Service Objectives and Outcomes

Enhanced public safety radio communications coverage

3). Program Design and Staffing Level

N/A

Total Funding Requested: \$5,000 base plus 2% annual increases **Account #:** A3020.417
Total for initial 5 year term = \$26,020.20

(Annual 2% increases cease after the 30th year if we continue to occupy, for a maximum annual cost of \$9,043.00 per year)

Oneida County Dept. Funding Recommendation: 100%

Proposed Funding Source (Federal \$ /State \$ / County \$): County

Cost Per Client Served: N/A

Past performance Served: N/A

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ONEIDA COUNTY
DEPARTMENT OF PROBATION

Boehlert Center at Union Station
321 Main Street, 2nd Floor, Utica, New York 13501
Utica ~ Phone: (315) 798-5914 Fax: (315) 624-3684

300 West Dominick Street, Rome, New York 13440
Rome ~ Phone: (315) 356-2900 Fax: (315) 337-5025

E-mail: probation@ocgov.net · Web Site: www.ocgov.net

ANTHONY J. PICENTE, JR.
County Executive

Patrick Cady
DIRECTOR

September 13, 2021

Mr. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue – 10th Floor
Utica, New York 13501

Re: Alternatives to Incarceration Grant 2021-2022

Dear Mr. Picente:

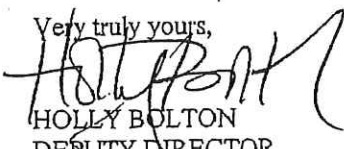
In July, we submitted an ATI Plan for 2021/2022 that was approved by the ATI Board to DCJS. Enclosed is the yearly renewal contract for reimbursement of expenses (based on outcomes) incurred by our Domicile Restriction Program. We are very pleased that the amount of this grant is \$42,594.00. We have run this successful program for over 20 years which allows defendants the opportunity to live at home, work, and seek treatment instead of incarceration. This program involves both adults and juveniles. Our 2020 data revealed savings to the county of over 2 million dollars.

This program is highly cost effective and promotes social adjustment of appropriate offenders. We are able to increase the chances of offenders at making positive adjustments in their lives, without sacrificing public safety.

Please submit this contract to the Board of Legislators for approval. Upon their approval, please sign the contract electronically.

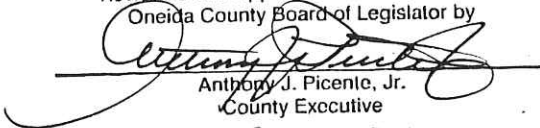
Your continued support of this and all of our programs and efforts is most appreciated.

Very truly yours,


HOLLY BOLTON
DEPUTY DIRECTOR

HB:kas
Enclosures

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 9-15-21

FN 20 21-259
PUBLIC SAFETY

WAYS & MEANS

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Oneida Co. Department: Probation

Competing Proposal _____
Only Respondent _____
Sole Source _____
Other X

ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY

Name & Address of Vendor: NYS Division of Criminal Justice Services
80 South Swan Street
Albany, New York 12210

Title of Activity or Service: Domicile Restriction Program-Alternatives to Incarceration Grant

Proposed Dates of Operation: 7/1/2021 to 6/30/2022

Client Population/Number to be Served: Pre-trial and post-sentenced defendants

Summary Statements:

- 1) Narrative Description of Proposed Services: This grant assists in funding the Domicile Restriction Program which provides Alternatives to Incarceration at the Pre-Trial and Post-sentencing stages of the legal process and is a graduated sanction of Probation. The Program allows for home sobriety checks and surveillance of sex offender movements.
- 2) Program/Service Objectives and Outcomes: In 2020 the Program replaced 7,667 days of incarceration at the Oneida County Jail, a savings of \$90.00/day for a total savings of \$690,030.00. Plus, the Program allows employed defendants to continue working. The Program also replaced 2,342 days of secure or non-secure detention for juveniles, saving the County \$1,509,836.94. The total dollar amount saved for the county through the Domicile Restriction Program is \$2,199,866.94.
- 3) Program Design and Staffing: Reduces the burden of Social Services. Two Probation Officers and one Probation Assistant install and monitor equipment and report compliance/violations to the Court.

Total Funding Requested: \$42,594.00

Account #: A3141

Oneida County Department Funding Recommendation: \$42,594.00

Proposed Funding Sources (Federal \$/State \$/County\$): State grant funds

Cost Per Client Served: \$3.80 per day per client

Past Performance Data: 88% reduction in recidivism while on Domicile Restriction - 74 adults successfully completed in 2020, along with 30 juveniles successfully completing Domicile Restriction.

O.C. Department Staff Recommendation: The Probation Department highly recommends continuing to apply for State funding to enable this Programs' continued success, as it provides a cost effective alternative to incarceration. It reduces County costs of placing these offenders in jail and provides the opportunity for community-based supervision and services.

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Mandated: X Not Mandated: _____

Additional County Costs:

Mark Edick – Probation Assistant

- Salary \$55,596.00
- Fringe \$24,456.19 (Retirement \$9712.62 / Social Security \$4,253.09 / Workers Comp \$1,556.69 / UIB \$138.99 / Health Insurance \$8,794.80)
- Total \$80,052.19

Shannon Kelly – Probation Officer

- Salary \$60,524.00
- Fringe \$17,049.61 (Retirement \$10,573.54 / Social Security \$4,630.09 / Workers Comp \$1,694.67 / UIB \$151.31 / Health Insurance \$0)
- Total \$77,573.61

Zack Viola – Probation Officer

- Salary \$64,407.00
- Fringe \$41,309.58 (Retirement \$11,251.90 / Social Security \$4,927.14 / Workers Comp \$1,803.40 / UIB \$161.02 / Health Insurance \$23,166.12)
- Total \$105,716.58

BI Electronic Monitoring Cost: \$13,790.00 yearly

BI Extended Warranty Cost: \$12,040 yearly

Buddi Contract Cost: \$10,000.00 yearly

Total ATI Costs: \$299,172.39

Minus Grant Funding: \$42,594.00

=Total Additional County Costs for Alternatives to Incarceration Program: \$256,578.38



ONEIDA COUNTY
DEPARTMENT OF EMERGENCY SERVICES
FIRE COORDINATOR
911 CENTER

ANTHONY J. PICENTE, JR.
County Executive

EDWARD T. STEVENS
Director

120 Base Road + Oriskany, New York 13424
Phone: (315) 765-2526 + Fax: (315) 765-2529

September 13, 2021

FN 20 21 260
PUBLIC SAFETY

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Dear County Executive Picente,

Attached is a grant contract from the New York State Department of Homeland Security and Emergency Services awarding Oneida County \$169,577.00 through its State Homeland Security Program. The funds will be used to purchase computer equipment, interoperable radio equipment, cyber security software, and related items for the purpose of enhancing terrorism intelligence and early-warning system infrastructure capabilities.

There is no funding match required. No County dollars will be necessary for this project.

If you find this grant contract acceptable, I ask that you forward same to the Board of Legislators.

I ask approval for the following:

- A.) Establishment of Capital Project H-624 Emergency Services – SH21-1008-D00 SHSP Grant, and
- B.) Funding for Capital Project H-620 as follows:
H-624 State Aid.....\$169,577.00
- C.) Approval of the attached grant contract, which also needs electronic signature.

If you have any questions, please advise me. Thank you for your assistance.

Sincerely,

Edward Stevens
Director

Cc: Tom Keeler
Sheryl Brown

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 9-15-21

26

Oneida Co. Department: Emergency Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other _____

Oneida County Board of Legislators
Contract Summary

Name & Address of Vendor: New York State Division of Homeland Security

Title of Activity or Service: Homeland Security Contract SH21-1008D00 SHSP

Proposed Dates of Operation: October 1, 2021 – September 30, 2024

Client Population/Number to be Served: Oneida County

Summary Statements

- 1) **Narrative Description of Proposed Services:**
Funding is provided to support computers for information sharing.
- 2) **Program/Service Objectives and Outcomes:**
Program will assist to cover costs related to Communications Equipment.
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$169,577.00

Account # H-624

Oneida County Dept. Funding Recommendation: Homeland Security Efforts

Proposed Funding Sources (Federal \$/ State \$/County \$): State Funds

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY
Scott D. McNamara
DISTRICT ATTORNEY

Michael A. Coluzza
Chief Assistant District Attorney

Grant J. Garramone
Executive Administrative Assistant

Laurie Lisi
Steven G. Cox
Todd C. Carville
Michael R. Nolan
Steven P. Feiner
Sarah F. DeMellier
Luke C. Davignon
William J. Barry, III
Stephanie N. Singe
Paul S. Kelly

September 13, 2021

Travis J. Yoxall
Maria Murad Blais
Rebecca G. Kelleher
Kimberly R. Sudakow
Evan A. Esswein
Erin E. Donovan
Sara D. Lupi
Jennifer M. Scholl
Angelo J. Partipelo

FN 20 21-261

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Dear Mr. Picente:

Enclosed is the proposed Aid to Prosecution grant award which the New York State Division of Criminal Justice Services has awarded our office in the amount of \$67,900.00. Grant funds will be used to support Assistant District Attorney Steven Feiner's work in prosecuting violent and non-violent felonies.

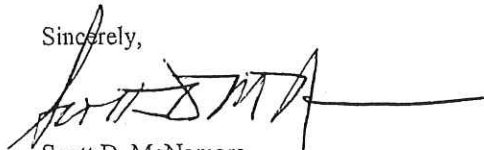
The grant period is from April 1, 2021 through March 31, 2022. Matching funds are not required.

I am hereby requesting your review and approval of this grant. After doing so, please forward this information to the Oneida County Board of Legislators for their review and approval.

Should you have any questions or concerns, please notify me.

Thank you for your time and assistance in this matter.

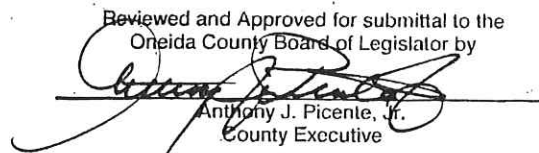
Sincerely,



Scott D. McNamara
Oneida County District Attorney

SDM/kn
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 9-15-21

Oneida Co. Department: District Attorney

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: NYS Division of Criminal Justice Services
80 South Swan Street
Albany, NY 12210

Title of Activity or Service: Aid to Prosecution Grant

Proposed Dates of Operation: 04/01/2021 – 03/31/2022

Client Population/Number to be Served: Oneida County

Summary Statements

1) Narrative Description of Proposed Services:

Funds will be used to enhance the prosecution of repeat violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel who will seek to minimize the plea-bargaining option and to impose the maximum sentence for such defendants.

2) Program/Service Objectives and Outcomes:

3) Program Design and Staffing

Paul Kelly – Assistant District Attorney

Total Funding Requested: \$67,900

Account #A1165.101

Oneida County Dept. Funding Recommendation: \$67,900

Proposed Funding Sources (Federal \$/ State \$/County \$): State \$

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: None



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441

Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE
County Executive

Edward A. Arcuri
Commissioner of Aviation

September 3, 2021

FN 20 21-262

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave
Utica, NY 13501

AIRPORT

Re: Lease Agreement Amendment- AX Enterprize LLC

WAYS & MEANS

Dear County Executive Picente:

Please consider acceptance of this Amendment to the Lease Agreement for office space between Oneida County, Department of Aviation and AX Enterprize, LLC.

The Amendment to the Lease Agreement is for additional office space located in Building 100 first floor center core and a second office located in Building 100 annex as depicted in the office space diagram contained in the lease amendment.

If you concur with this agreement, please forward this request to the Oneida County Board of Legislators for their consideration.

Sincerely,

Edward Arcuri
Commissioner
Oneida County Department of Aviation

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 9-3-21

EAA/MB

Oneida County Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: AX Enterprize, LLC
4947 Commercial Drive
Yorkville, NY 13495

Title of Activity or Service: Lease Agreement Amendment for
Additional office space in Building 100

Client Population/Number to be Served: N/A

Summary Statements:

1) Narrative Description of Proposed Services:
Lease Agreement for additional office space in Building 100

2) Program/Service Objectives and Outcomes:
Lease Agreement Amendment provides additional office space in Building 100

3) Program Design and Staffing Level:
N/A

Total Funding Requested \$46,008.00
(Revenue):

Account # **A5620**

Mandated/Not Mandated: Not Mandated

Oneida County Department Funding Recommendation:

Proposed Funding **\$46,008.00**
Source(Revenue):

O.C. Department Staff Comments:



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

FN 20 21 - 263

September 16, 2021

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Re: Appointment of Commissioner of Personnel/Civil Service Commissioner

Honorable Members:

In accordance with Section 1401 of the Oneida County Charter, Section 1401 of the Oneida County Administrative Code, and Civil Service Law Section 15, I submit to you my appointment of AnneMarie Ambrose as Commissioner of Personnel at Grade 45M, off Step with a salary of \$121,000. The term of this appointment will be effective September 20, 2021, and will expire July 14, 2027, in accordance with Civil Service Law § 15(1)(b).

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

FN 20 21-264

September 16, 2021

GOVERNMENT OPERATIONS

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

WAYS & MEANS

Re: Appointment of Director of Information Technology

Honorable Members:

In accordance with Section 307 of the Oneida County Charter and Section 307 of the Oneida County Administrative Code, I submit to you my appointment of Charles P. Klein as Director of Information Technology at Grade 46H, Step 8 with a salary of \$99,155, effective September 20, 2021.

I request that this appointment be placed on the Agenda for consideration at your next meeting.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.
Oneida County Executive



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

September 16, 2021

Gerald Fiorini
Chairman of the Board Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

FN 20 21 - 265

WAYS & MEANS

Dear Chairman:

There were many cuts made to the Oneida County's 2021 Budget due to the many uncertainties of the COVID pandemic. One cut made was the distributions to the various towns and villages in Oneida County. Today, I am proud to announce that I would like to restore those cuts. The Oneida Indian Gaming Revenue has been coming in stronger than anticipated in the original budget, and will cover this additional appropriation.

I therefore request your Board's approval for the following 2021 supplemental appropriations:

TO:

Table with 2 columns: Description and Amount. Rows include AA# A6411.495115 through A6411.495121 and a TOTAL row.

These supplemental appropriations will be fully supported by unanticipated revenue in:

Table with 2 columns: Description and Amount. Row: RA# A3001 - - - State Aid - OIN Gaming Revenue..... \$850,000.

I also respectfully request to have this legislation acted on by your Board at their October 13, 2021 meeting.

Respectfully submitted,

[Handwritten Signature]

Anthony J. Picente, Jr.
County Executive

Attach.

CC: County Attorney
Comptroller

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