

ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Philip M. Sacco
Minority Leader

**EXPEDITED
COMMUNICATIONS FOR DISTRIBUTION
FOR THE
OCTOBER 14, 2020
MEETING**

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	<u>PAGES</u>
2020-304 . . .	Public Safety, Ways & Means	1
2020-305 . . .	Public Safety, Ways & Means	2
2020-306 . . .	Airport, Ways & Means	3-4
2020-307 . . .	Ways & Means	5-6
2020-308 . . .	Health & Human Services, Ways & Means	7-8
2020-309 . . .	Public Works, Ways & Means	9
2020-311 . . .	Public Works, Ways & Means	10
2020-312 . . .	Airport, Ways & Means	11-12
2020-313 . . .	Ways & Means	13-14

AVAILABLE ON WEBSITE ONLY
www.ocgov.net



Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

July 7, 2020

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 20 - 304
PUBLIC SAFETY

Dear County Executive Picente:

WAYS & MEANS

The Sheriff's Office would like request a year 2020 supplemental appropriation for the use of forfeiture funds. These funds are received when assets are acquired as part of a law enforcement seizure. These funds are placed in a restrictive account (A889-889/22) with sufficient funds available in the account. Within the limitations set for the use of these funds, I am requesting that money be transferred to our lease expense account for leasing vehicles to be used for CID Investigators. I respectfully request that this matter be acted on at the Board of Legislator's August 2020 board meeting.

No County funds will be utilized for this expense. I am respectfully requesting the following 2020 supplemental appropriation:

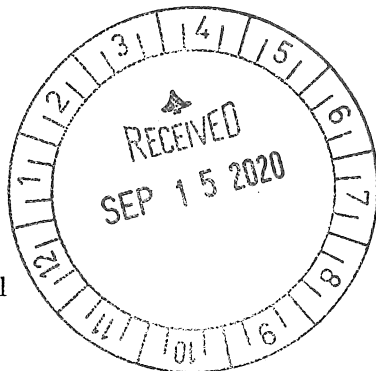
To Account:	A3110.413	Rent/Lease Equipment	\$8,500.00
From Account:	A889-889/22	Sheriff's Forfeiture Restricted (Federal)	\$8,500.00

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

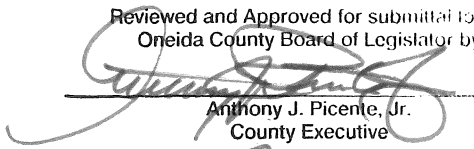
Sincerely,


Robert M. Maciol, Sheriff

Cc: Tom Keeler, Budget Director
Sheryl Brown, Audit and Control



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 9-15-20

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



Undersheriff Joseph Lisi
Chief Deputy Lisa Zurek

Chief Deputy Jonathan Owens
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

August 28, 2020

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

FN 20 20-305
PUBLIC SAFETY
WAYS & MEANS

Dear County Executive Picente:

The Sheriff's Office would like to request a Supplemental Appropriation of Funds of \$58,008. These funds are for the project entitled "COVID Response Funding". The funds have been provided thru the Department Of Justice Office of Justice Programs (Award Number 2020-VD-BX-0487 and CFDA Number 16.034). The grant has already been approved by the Board of Legislatures (RESOLUTION 2020-243 DATED 08/12/2020). No County dollars will be used for this project.

This funding will be used to purchase personal protective materials and related supplies.

I respectfully request that this matter be acted on at the October 2020 Board of Legislators board meeting.

<u>Expense Account for the Supplemental Appropriation</u>	<u>Amount</u>
A3110.491 Other Materials & Supplies	\$58,008

The Supplemental Appropriation will be fully supported by:

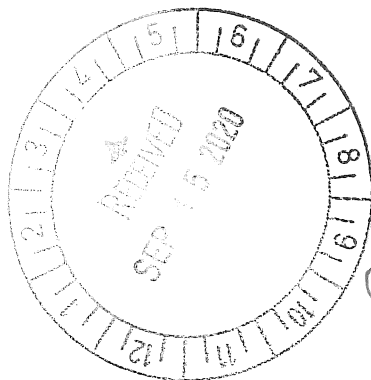
<u>Revenue Account</u>	<u>Amount</u>
A4389.3 DOJ Grant	\$58,008

I would like to thank you for your time and diligent attention to this matter in advance. If you have any questions, require clarification or seek additional information from me in order to help you make a decision regarding my request, please do not hesitate to contact me at any point in time.

Sincerely,

Robert M. Maciol,
Oneida County Sheriff

Cc: Tom Keeler, Budget Director



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-15-20

Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR
County Executive

EDWARD A. ARCURI
Interim Commissioner of Aviation

FN 20 20 - 306

September 14, 2020

AIRPORT

Anthony J. Picente, Jr
Oneida County Executive
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Re: FAA CARES Act Grant Offer No. 3-36-0119-051-2020

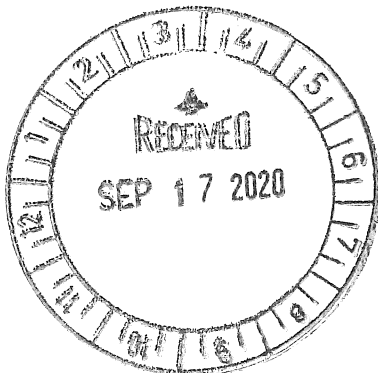
Dear County Executive Picente,

Please consider acceptance of a grant offer from the Federal Aviation Administration relative to the CARES act. The total amount of this grant is \$69,000.00 and can be used for any purpose for which airport revenues can lawfully be used.

If you find the enclosed acceptable, please forward to the Board of Legislators for further review.

Thank you for your assistance in this matter.

Edward A. Arcuri
Interim Commissioner of Aviation



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-17-20

Oneida Co. Department: Aviation

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other x

**ONEIDA COUNTY BOARD
OF LEGISLATORS - SUMMARY**

Name of Proposing Organization: Federal Aviation Administration
New York District Office
1 Aviation Plaza, Room 111
Jamaica, NY 11434

Title of Activity or Service: CARES Act Grant

Proposed Dates of Operation: Upon execution

Client Population/Number to be Served: N/A

Summary Statements

- 1) **Narrative Description of Proposed Services:** Grant monies provided for any purpose for which airport revenue can lawfully be used.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$69,000.00 **Account #**

Oneida County Dept. Funding Recommendation: \$69,000.00

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: \$69,000.00 **State:** \$ 0 **County:** \$0

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

EDWARD A. ARCURI
Interim Commissioner

FN 20 20 - 307 ANTHONY J. PICENTE, JR.
County Executive

September 21, 2020

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

RE: Termination of Lease – U.S. Customs and Border Protection

Dear Mr. Picente:

As you know, the County of Oneida is seeking to terminate an existing lease agreement with U.S. Customs and Border Protection for space occupied at Griffiss International Airport, which lease was fully executed on October 19, 2016 and provided no revenue for the County. Pursuant to the proposed agreement, U.S. Customs and Border Protection would cease operations as of October 10, 2020 and would vacate the premises by October 31, 2020.

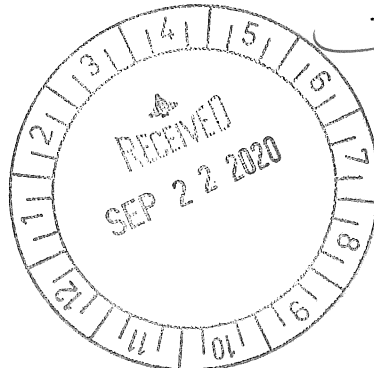
If the attached agreement meets with your approval, please forward the same to the Board of Legislators. I ask that the Board consider action at their October, 14, 2020 meeting.

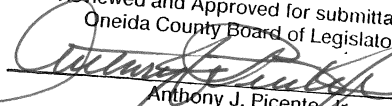
Thank you for your attention to this matter.

Sincerely,


Edward A. Arcuri
Interim Commissioner of Aviation

EAA/rae



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 9-22-20

Oneida Co. Department:

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor:

U.S. Customs and Border Protection
 Field Operations Facilities Program
 Management Office
 ATTN: Lease Contracting Officer
 6650 Telecom Drive, Suite 100
 Indianapolis, IN 46278

Title of Activity or Service:

Termination of existing Lease Agreement
 for Building 650, U.S. Customs Building.

Proposed Dates of Operation: Upon
 Execution.

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

This Agreement will terminate the lease of Building 650 executed by the County Executive on October 19, 2016 and by the United States Government on November 3, 2016.

2) Program/Service Objectives and Outcomes:

The Lease Agreement provided for the U.S. Customs to operate at the facility to conduct clearance actions as part of Griffiss designation as a User Fee Airport. This was a no revenue Lease.

3) Program Design and Staffing: N/A

Total Funding Requested: \$0.00

Account #: A5620

Oneida County Dept. Funding Recommendation:

Proposed Funding Sources (Federal \$/ State \$/County \$): This was a non- revenue generating Lease.

Cost Per Client Served: \$0.00

Past Performance Data: N/A

O.C. Department Staff Comments:



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

September 22, 2020

FN 20 20 - 308

Board of Legislators
Oneida County
800 Park Avenue
Utica, New York, 13501

HEALTH & HUMAN SERVICES

Re: **Appointment of Commissioner of Mental Health at 47H, Step 5** **WAYS & MEANS**

Honorable Members:

In accordance with § 1201 of the Oneida County Charter and § 1201 of the Oneida County Administrative Code, I submit to you my appointment of Ashley L. Thompson as Commissioner of Mental Health with a start date of October 26, 2020. Ms. Thompson meets all qualifications set by the New York State Commissioner of Mental Hygiene. A copy of her application is enclosed herewith.

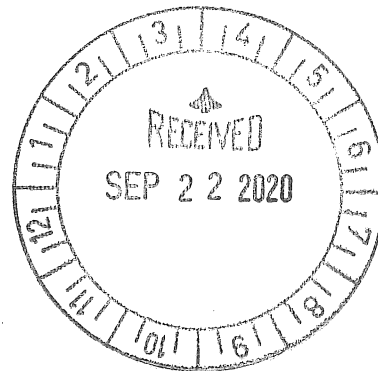
I respectfully request that she be appointed at Grade 47H, Step 5, with a salary of \$92,383, effective October 26, 2020. I ask that you place this request on the Agenda for consideration at your October meeting.

Thank you for the Board's kind attention to this matter. I am available to answer any questions you may have.

Very truly yours,

Handwritten signature of Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
Oneida County Executive



Enclosure

Ashlee Thompson
1716 North George Street
Rome, NY 13440
Ashleelouiset@gmail.com
(315) 240-9808

- Evaluate clients for substance abuse and crisis assessment.
- Identifying problem areas and creating goals and treatment plans/reviews.
- Research and integrates evidenced based practices into clinical, operational, and leadership processes.
- Leading group therapy sessions.
- Providing updates and progress reports.
 - Liaison for Oneida County Drug Court, NYS Parole, Oneida County Probation
- Developing aftercare plans, safety plans, and discharge summaries.
- Supervise and train counselors.
- Conducted trainings and presentations within the community and staff development.

12/2006 to 9/2010 Insight House Chemical Rehabilitation Facility, Utica, NY

Chemical Dependency Counselor

- Substance (alcohol and drugs) abuse counselor at inpatient and outpatient facility.
- Evaluate clients for substance use disorders.
- Identifying issues and creating goals and treatment plans.
- Teaching clients coping mechanisms.
- Leading group therapy sessions.
- Providing updates and progress reports to community agencies.
- Developing aftercare plans.

EDUCATION:

2019 Masters Healthcare Administration, Utica College

Master's Thesis: Integration of Behavioral Health Services for Patients with Multiple Needs

Education and Training Provider for OASAS

- Instructor of Confidentiality
- Instructor of Drug Trends
- Instructor of Community Opioid Overdose Training

2011 Dual Masters Education and Special Education, Touro College

2005 Bachelor of History, LeMoyne College

OTHER:

- Certified Alcohol and Substance Abuse Counselor (CASAC)
- Completed OMH Incident Management Regulations and Reportability & Special Investigation Training
- Oneida County Opiate Task Force Member
 - Co-chair of the Treatment Enhancement Team (a workgroup of the Oneida County Opioid Task Force).
- Member of the Rome Community Schools Advisory Board
- Member of the Oneida County Regional Project Advisory Committee (RPAC)
- Member of the CNY Behavioral Health Care Collaborative

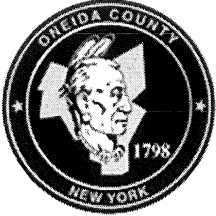
AWARDS:

The Genesis Group and Medical Societies 2018 Outstanding Healthcare Professional

REFERENCES:

Available upon request.

Received
ONEIDA
COUNTY
JUN 1 - 2020
PERSONNEL
DEPARTMENT
Received



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6213 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

September 18, 2020

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Ave.
 Utica, NY 13501

FN 20 20-309

PUBLIC WORKS
WAYS & MEANS

Dear County Executive Picente,

The Division of Buildings and Grounds operates a fleet of vehicles for the purpose of general transportation and snow and ice control. Due to an aging fleet causing unanticipated repairs, Buildings and Grounds will need additional funds in the Automotive Supplies (A1620.451) and Automotive Repairs (A1620.452) accounts.

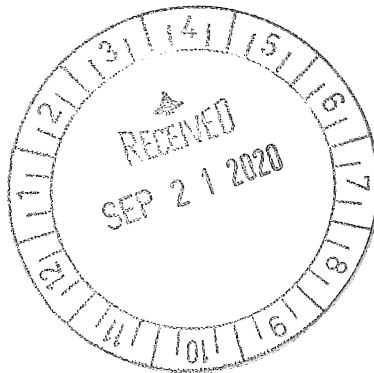
Buildings and Grounds has realized a cost savings due to the operations of Solar Arrays that equal or exceed \$25,000.00. Therefore, I request a budgetary transfer from A1620.414, Other Expenses, to A1620.451, Automotive supplies in the amount of \$15,000.00 and to A1620.452 Automotive Repairs in the amount of \$10,000.00. If you concur, please forward this request to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.
 Commissioner of Public Works

cc: Thomas Keeler, Budget Director



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

 Anthony J. Picente, Jr.
 County Executive
 Date 9-21-20



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MARK E. LARAMIE, P.E.
 Commissioner

September 18, 2020

FN 20 20 - 310

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

PUBLIC WORKS

Dear County Executive Picente,

WAYS & MEANS

There is a need for additional funding in the Road Machinery Automotive Supplies account (M5130.451). This is primarily due to an increase in the cost of tires and the increased cost of preparing an aging equipment fleet for the snow and ice control season.

In addition, there is a need for additional funds in the Road Machinery Other Expenses account (M5130.495). This is due to an increase in the contract cost for janitorial cleaning serviced due to COVID-19 and the need to rent a box truck for COVID-19 related office relocations.

Sufficient funds are available in Road Machinery Gasoline & Oil account (M5130.456) to cover both transfers. Therefore, request the following.

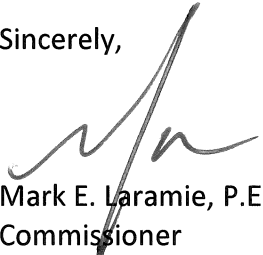
Transfer to:	M5130.451 (Automotive Supplies)	\$60,000.00
	M5130.495 (Other Expenses)	\$15,000.00
	Total:	\$75,000.00

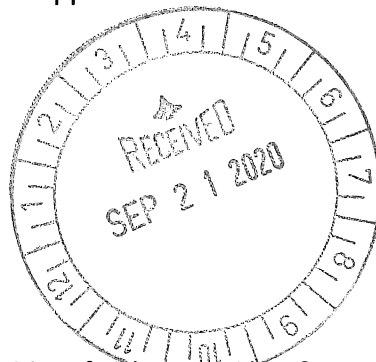
Transfer from: M5130.456 (Gasoline & Oil) \$75,000.00

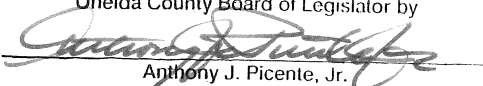
There is an immediate need for additional funds. If these transfers are acceptable, I respectfully request consideration by the Oneida County Board of Legislators on October 14, 2020.

Thank you for your continued support.

Sincerely,


 Mark E. Laramie, P.E.
 Commissioner



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 9-18-20

cc: Budget Director
 Deputy Commissioner, Division of Highways, Bridges & Structures



Griffiss International Airport

660 Hangar Road, Suite 223
Rome, NY 13441
Telephone: 315-736-4171 / Fax: 315-736-0568

EDWARD A. ARCURI
Interim Commissioner

FN 20 20 - 312

ANTHONY J. PICENTE, JR.
County Executive

September 30, 2020

WAYS & MEANS **AIRPORT**

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

RE: Lease Agreement – Right Brother Aviation, Inc., 400 Square Feet in Building 100 plus
3,750 square feet of hangar space

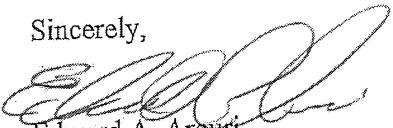
Dear County Executive Picente:

Please consider acceptance of this Lease Agreement between Griffiss International Airport and
Right Brother Aviation, Inc.

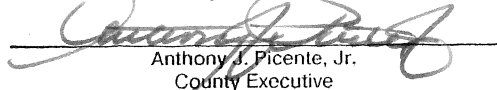
The lease agreement shall be for a period of seven (7) months, commencing on October 1, 2020
and ending on April 30, 2021. Following the expiration of the initial term, each month for five (5)
consecutive months, this Lease Agreement may be renewed for an additional one (1) month term
on fifteen days written notice.

If you concur with this lease agreement, please sign and forward to the Board of Legislators for
further consideration.

Sincerely,


Edward A. Arcuri
Interim Commissioner of Aviation

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 10-2-20

EAA/rae

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD OF LEGISLATORS
CONTRACT SUMMARY**

Name & Address of Vendor: Right Brother Aviation, Inc.
12100 Allen Road
Chaffee, New York 14030

Title of Activity or Service: Lease

Proposed Dates of Operation: October 1, 2020 to April 30, 2021 (Initial Term)

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services: This is a lease agreement 400+/- square feet of storage space at 592 Hangar Road, Rome within the East Bay of the building commonly referred to as Building 100 plus 3,750 square feet of hangar space. The lease has a seven (7) month initial term and can be renewed monthly thereafter up five additional one-month terms upon 15 days written notice.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

Total Funding Requested: N/A -Revenue **Account #:** A1793.11 (Revenue)

Oneida County Dept. Funding Recommendation: \$7,262.50 in revenue for the initial term.

Proposed Funding Sources (Federal \$/ State \$/County \$): N/A

Mandated/Not Mandated: Not Mandated

Past Performance Data: None

O.C. Department Staff Comments:

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
315-798-5780 ♦ Fax: 315-798-6415
E-Mail: jtimpano@ocgov.net

FN 20 20-313

MEMO

TO: Anthony J. Picente, Jr.
County Executive

FROM: Joseph J. Timpano
Comptroller

DATE: 9/22/2020

RE: Close-out of Completed Capital Projects

Tony
Joe

WAYS & MEANS

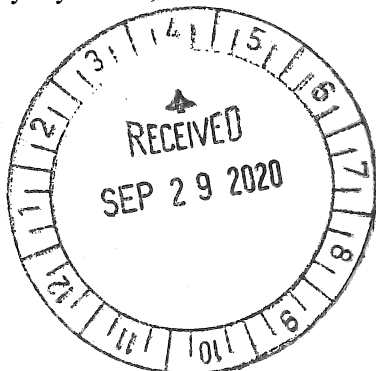
Through our efforts, we were able to identify **8** capital projects on the attached list for closure. These **8** projects have a combined total of **\$146,494.02** in unused, unspent funds. Upon approval of the board to commence closure, all **\$146,494.02** will be transferred to our Debt Service Fund for payment of bonds. This transaction reduces the burden on our General Fund by decreasing the amount of money needed to be transferred to the Debt Service Fund, thus maintaining a stable tax levy.

During my term in office, including this request, my office has closed out **210** capital projects, while using **\$4,829,866.04** of surplus funds to help pay down bonded debt.

Subsequent to your review and approval, would you please forward this to the full Board of Legislators for their adoption at their **October 14, 2020** meeting.

As always, thank you for your support and consideration.

Cc: Mike Billard, Clerk of the Board
Sheryl Brown, Deputy Comptroller
Yuriy Rybalkin, Auditor II



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 9-24-20

JOSEPH J. TIMPANO
Comptroller



SHERYL A. BROWN
Deputy Comptroller

DEBORAH S. JOANIS
Deputy Comptroller - Administration

ONEIDA COUNTY DEPARTMENT OF AUDIT & CONTROL

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
315-798-5780 ♦ Fax: 315-798-6415
E-Mail: jtimpano@ocgov.net

MEMO

TO: Joseph J. Timpano
Comptroller

FROM: Yuriy Rybalkin
Auditor II

DATE: 9/22/2020

RE: Recommendations for Airport Capital Projects To Be Closed In 2020

After discussion with Ed Arcuri, Acting Airport Commissioner, the following 8 projects have been identified for closure. Upon board approval, the remaining surplus will be transferred to the debt service fund to be used for payment of Debt.

2020 AIRPORT CAPITAL CLOSURE LISTING			BALANCE
1	H368	GRIFFISS - PAVEMENT MANAGEMENT	\$ 48,506.30
2	H395	GRIFFISS - COMP AIRFIELD INFRASTRUCTURE	\$ 111,363.93
3	H397	GRIFFISS - MAINT & SNOW REMOVAL EQUIP	\$ (32,971.45)
4	H463	GRIFFISS - NOSE DOCK HANGER REHAB	\$ 2,490.59
5	H489	GRIFFISS - TAXIWAY PH 2	\$ 47,342.96
6	H495	GRIFFISS - TERMINAL BUILDING	\$ (36,436.05)
7	H534	GRIFFISS - DEICING FACILITY	\$ 6,165.69
8	H547	GRIFFISS - SNOW EQUIPMENT BUILDING	\$ 32.05
Total of closed projects to be transferred to Debt Service Fund			\$ 146,494.02