

# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

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(315) 798-5404

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Minority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR THE JUNE 10, 2020 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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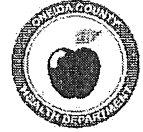
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# ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR  
ONEIDA COUNTY EXECUTIVE

PHYLLIS D. ELLIS, BSN, MS, FACHE  
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCCGOV.NET/HEALTH

May 20, 2020

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

FN 20 20-198

HEALTH & HUMAN SERVICES

Dear Mr. Picente:

## WAYS & MEANS

Attached are two (2) copies of an Agreement between Oneida County through its Health Department (OCHD) and Health Research, Inc. that provides funding for COVID-19 incident management, information sharing and public health surveillance.

This Agreement shall commence March 5, 2020 and continue through March 15, 2021 with a guaranteed maximum reimbursable amount of \$86,581.00. The Agreement also provides for increased funds to be awarded in the event of a public health emergency for a total maximum possible of award of \$673,162.00.

If this Agreement meets with your approval, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Phyllis D. Ellis, BSN, MS, FACHE  
Director of Health

attachments  
CM

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 5-22-20

ADMINISTRATION  
ADIRONDACK BANK BLDG., 5TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES  
ADIRONDACK BANK BLDG. 5TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH  
ADIRONDACK BANK BLDG., 4TH FL.,  
185 GENESEE ST. UTICA, NY 13501  
TEL: (315) 798-5064 • FAX: (315) 798-8486

CLINICAL SERVICES  
406 ELIZABETH ST. UTICA, NY 13501  
TEL: (315) 798-5748 • FAX: (315) 798-1057

Oneida Co. Department: Public Health

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other Grant

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Health Research, Inc.  
Riverview Center  
150 Broadway, Suite 560  
Menands, NY 12204-2719

**Title of Activity or Service:** COVID-19 Emergency Response

**Proposed Dates of Operation:** March 5, 2020 through March 15, 2021

**Client Population/Number to be Served:** Oneida County Residents

**Summary Statements**

- 1) **Narrative Description of Proposed Services** Provides funding for incident management, information sharing and public health surveillance as part of the County's early crisis response to the COVID-19 pandemic.
- 2) **Program/Service Objectives and Outcomes:** NA
- 3) **Program Design and Staffing:** NA

**Total Funding Requested:** \$86,581.00 guaranteed maximum reimbursable amount.  
Additional restricted funds may be awarded as necessary for a total agreement amount of \$673,162.00

**Expense Account:** 4010  
**Revenue Account:** 3401.01

**Oneida County Dept. Funding Recommendation:** \$673,162.00

**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100% reimbursement.

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** Oneida County is a sub-recipient of this federal grant from the Centers for Disease Control and Prevention.



ONEIDA COUNTY  
DEPARTMENT OF PUBLIC WORKS  
George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MARK E. LARAMIE, P.E.  
Commissioner

May 15, 2020

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 20-199

**PUBLIC WORKS**  
**WAYS & MEANS**

Dear County Executive Picente,

In May 2017, Oneida County executed a Bridge NY Local Project Agreement (LPA) with New York State that secured federal funds for the reconstruction of the Utica Street over Oriskany Creek Bridge in the Town of Whitestown. This bridge is owned, operated, and maintained by the Town of Whitestown. Therefore, Oneida County also executed an intermunicipal agreement with the Town of Whitestown that makes the Town responsible for any nonreimbursable expenditure.

On April 10, 2019, Oneida County approved Supplemental Agreement No. 1. Enclosed is Supplemental Agreement No. 2 to the LPA that will adjust funding to both the Detailed Design Phase and the Construction Phase. Once executed, the County will be eligible to receive reimbursement for up to \$1,330,000.00 in federal funds. Final total project expenditures are \$1,402,602.80, including a \$72,602.80 contribution from the Town of Whitestown. No County funds will be expended.

If acceptable, please forward the enclosed Supplemental Agreement No. 2 to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 5-19-20

Oneida County Department: Public Works

Competing Proposal \_\_\_\_\_ Only Respondent \_\_\_\_\_ Sole Source RFP \_\_\_\_\_ Other  X

**ONEIDA COUNTY BOARD OF LEGISLATORS**

Name & Address of Vendor:	New York State Department of Transportation 50 Wolf Road Albany, NY 12232
Title of Activity of Service:	Supplemental Agreement No. 2 to Local Project Agreement PIN 2754.34
Proposed Dates of Operation:	Start on Execution – 9/30/2021
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

This Supplemental Agreement No. 2 amends a 2017 Bridge NY Local Project Agreement (LPA) with New York State for the reconstruction of the Utica Street over Oriskany Creek Bridge in the Town of Whitestown. It will reallocate funds based on final cost and minimize the Town’s contribution. Final total project expenditures are \$1,402,602.80, including a \$72,602.80 contribution from the Town of Whitestown. No County funds will be expended.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4)Funding	Account #:	H-557
	Total Funding Requested:	\$1,402,602.80
	Oneida County Dept. Funding Recommendation:	\$1,402,602.80
	Proposed Funding Sources	Federal: \$1,330,000.00
		State: \$0.00
		County: \$0.00
		Town of Whitestown: \$72,602.80

Past Performance Data: N/A

O.C. Department Staff Comments: None



ONEIDA COUNTY  
 DEPARTMENT OF PUBLIC WORKS  
 George E. Carle Complex  
 5999 Judd Road, Oriskany, NY 13424  
 Phone: (315) 793-6213 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
 County Executive

Mark E. Laramie, P.E.  
 Commissioner

April 17, 2020

FN 20 20 - 2001

Anthony J. Picente, Jr.  
 Oneida County Executive  
 800 Park Avenue  
 Utica, NY 13501

**PUBLIC WORKS**

**WAYS & MEANS**

Dear County Executive Picente,

Oneida County currently contracts all janitorial cleaning services through New York State Industries for the Disabled, Inc. (NYSID), a NYS OGS approved preferred source vendor, and their sub-contractor Human Technologies Corporation (HTC). The previous contract officially ended December 31, 2018 but the County and NYSID agreed to extend it until NYS OGS approved the proposed scope and cost for the new contract. OGS has approved the scope and cost of the attached contract for janitorial cleaning services for 17 locations across Oneida County with a term of five (5) years; plus two (2) 36-month renewals, each subject to Board approval.

Oneida County is legally obligated to contract with qualified preferred source vendors and must do so without following requirements for open competitive bidding. The proposed contract may be terminated at any time with written notice.

Below are the OGS approved costs.

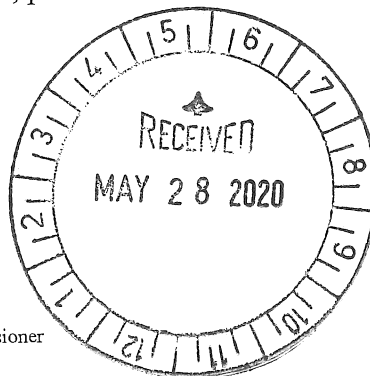
Location	Cost/Year*	Estimated Years of Service	Estimated Total Cost
17 Locations	\$1,976,092.03	5	\$9,880,460.14

\*Contact costs will increase annually based on consumer price index (CPI)

On April 1, 2020, the Oneida County Board of Acquisition & Contract accepted the OGS approved contract. If this meets with your satisfaction, please forward to the Board of Legislators for its consideration. Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
 Commissioner



Reviewed and Approved for submittal to the  
 Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
 County Executive

Date 5-27-20

cc: Matthew Baisley, Deputy Commissioner

## ONEIDA COUNTY BOARD OF LEGISLATORS

**Name of Proposing Organization:** New York State Industries for the Disabled, Inc.  
 11 Columbia Circle Drive  
 Albany, NY 12203-5156

**Title of Activity or Service:** Janitorial Cleaning Service

**Proposed Dates of Operation:** 7/1/2020 – 6/30/2025

**Client Population/Number to be Served:** N/A

**Summary Statements**

**1) Narrative Description of Proposed Services:**

Oneida County currently contracts all janitorial cleaning services through New York State Industries for the Disabled, Inc. (NYSID), a NYS OGS approved preferred source vendor, and its sub-contractor Human Technologies Corporation (HTC). This includes janitorial cleaning services for 17 locations across Oneida County for a term of five (5) years with two (2) possible, 36-month renewals, pending Board approval.

Below are the OGS approved costs.

Location	Cost/Year*	Estimated Years of Service	Estimated Total Cost
17 Locations	\$1,976,092.03	5	\$9,880,460.14

\*Contact costs will increase annually based on consumer price index (CPI)

**2) Program/Service Objectives and Outcomes:** N/A

**3) Program Design and Staffing:** N/A

**Total Funding Requested:** \$9,880,460.14      **Account #:** A1620.4951

**Oneida County Dept. Funding Recommendation:** \$9,880,460.14

**Proposed Funding Sources (Federal \$/ State \$/County \$):** \$9,880,460.14 (County)

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

May 29, 2020

Gerald Fiorini, Chairman of the Board  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 20 - 200.2  
**PUBLIC WORKS**

WAYS & MEANS

Dear Chairman Fiorini:

As per the Commissioner of Public Works letter dated April 14, 2020, the Commissioner respectfully requests your Board of Legislators to approve a transfer, which will enable them to sign the Buildings and Grounds janitorial cleaning services contract. This has gone up substantially in price due to the prevailing wage schedule in New York State and also the extra cleaning being done to combat Covid 19.

Fortunately, there are still funds available in the Social Security Accounts due to relief from the Federal Government on delaying the employer share of Social Security for over two years. The employer share will have to be paid to the Federal Government in two payments, 50 percent will be due by December 31, 2021 and the other 50% payment will be due by December 31, 2022.

This will give the County time to replenish these funds at a later date.

I therefore request your Board's approval of the following 2020 transfer for the General Fund:

TO:

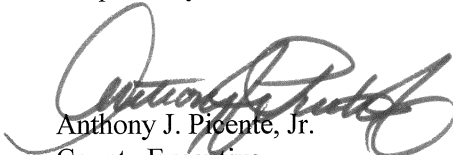
AA# A1620.4951 Buildings and Grounds – Other Expenses..... \$ 415,000.00

FROM:

AA# A1620.830 Buildings and Grounds – Social Security.....	\$ 110,000.00
AA# A3020.830 Emergency Services – Social Security.....	200,000.00
AA# A3150.830 Sheriff – Inmates – Social Security.....	<u>105,000.00</u>
Total.....	\$ 415,000.00

Thank you for your consideration of this piece of legislation.

Respectfully submitted,

  
Anthony J. Picente, Jr.  
County Executive

CC: Comptroller  
County Attorney  
Commissioner of DPW  
Budget Director





**ONEIDA COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**

George E. Carle Complex  
5999 Judd Road, Oriskany, NY 13424  
Phone: (315) 793-6235 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.  
County Executive

MARK E. LARAMIE, P.E.  
Commissioner

April 14, 2020

Anthony J. Picente Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

Dear County Executive Picente,

The Division of Buildings and Grounds is responsible for supplying janitorial cleaning services to all County facilities maintained by the Department of Public Works. The Division of Buildings and Grounds does not have the capabilities of supplying these services internally and as such contracts with New York State Industries for the Disabled (NYSID), per Section 162 of the New York State Finance Law, to provide these services. NYSID subcontracts with Human Technologies Corporation (HTC), a preferred source vendor, for all services.

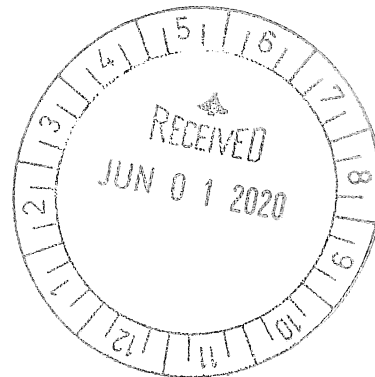
Due to a significant increase in the prevailing wage schedule and other escalating factors, the cost of the new contract with NYSID exceeds available funding in the 2020 budget by approximately \$315,000.00. In addition, HTC has been directed to provide supplemental and/or enhanced services to minimize the spread of COVID-19. The additional cost for providing supplemental and/or enhanced services up to May 15, 2020 will be approximately \$100,000.00.

Therefore, I request a fund transfer to A1620.4951, Other Expenses, in the amount of \$415,000.00. If you concur, please forward this request to the Oneida County Board of Legislators for consideration.

Thank you for your continued support.

Sincerely,

Mark E. Laramie, P.E.  
Commissioner



cc: Matthew Baisley, Deputy Commissioner



ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

FN 20 20 - 201

May 28, 2020

Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

Honorable Members:

I submit herewith for your approval the appointment of four (4) members from the Oneida County Fire Chiefs Association to serve on the Oneida County Fire Advisory Board:

Chief Scott Ingersoll – Utica	Term Expiring December 31, 2021
Chief Joe Morosco – Yorkville	Term Expiring December 31, 2021
Chief Rick Johnson – Sylvan Beach	Term Expiring December 31, 2021
Chief Brian Sweatman – Oneida Castle	Term Expiring December 31, 2020

I respectfully request that you approve their appointments at your earliest convenience.

Thank you.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



Oneida County Fire Chiefs Association

P.O. Box 47

Stittville, NY 13469

315-865-5514/315.525.2670

William K. Owen III

Secretary ~ Treasurer

March 3, 2020

Dear County Executive Tony Picente,

As we prepare to appoint the members of the Fire Advisory Board for the current year, we accept the resignation of Chief Robert Eaton and Chief Neil Sutherland. Due to their time constraints they will no longer be serving on the board.

The representatives of the Fire Advisory Board from the Oneida County Chiefs Association are divided into two groups. The first group consist of Chief Scott Ingersoll, Chief Brian Sweatman, 3857 Pratt Drive, Oneida Castle, NY 13421 (who will be replacing Neil Sutherland), Chief Ronald Brement, Rome and Past Chief Gary Schreppel, Clinton.

The second group is made up of Chief William Deking, Bridgewater, Chief Joe Morosco, Yorkville and Chief Rick Johnson, Sylvan Beach, PO Box 683, Sylvan Beach, NY 13157 (who will replace Robert Eaton).

There is an ongoing list that shows which group is up for reappointment that you can refer to. I can be reached at the phone number listed above if you need further information.

Sincerely,

A handwritten signature in black ink, appearing to read "W. K. Owen III".

Past Chief William K. Owen, III  
OCFCA Secretary/Treasurer



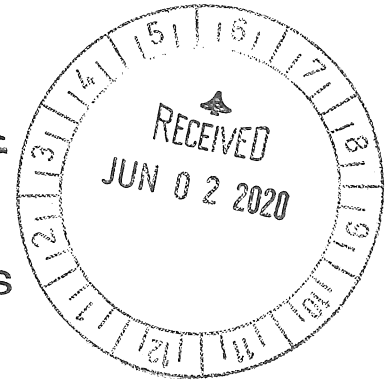
ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

June 1, 2020

Gerald J. Fiorini, Chairman  
Oneida County Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 20 - 202



WAYS & MEANS

Re: Interfund Transfers

Dear Chairman Fiorini:

As you and I have discussed, the COVID-19 pandemic has had a multitude of effects on the County and how we do business. A particular impact has been felt on our income sources. Certain revenues have diminished, some have been eliminated altogether and others, while they have not diminished, have been slower to come in to the County. In response to this, I have had my departments scour their budgets for reductions in expenditures and you and I have effected budgetary transfers within funds to enable the County to continue to meet its obligations on a timely basis.

Upon review of our current financial circumstances and in consultation with the Finance Commissioner, I anticipate that before the year is over it may be necessary to move money between funds. As the timing of such a transfer may not coincide with the Board schedule, I am requesting that the Commissioner of Finance be authorized to make those transfers between County funds that are necessary to meet our financial obligations. No expenditures would be made that have not already been approved by the Board. This would simply be a cash flow management device.

If you should have any questions, I am available, as are the Commissioner of Finance and the County Attorney. Thank you for your consideration.

Very truly yours,

  
Anthony J. Picente, Jr.

Cc: Anthony Carvelli



**ONEIDA COUNTY DEPARTMENT OF LAW**

Oneida County Office Building  
800 Park Avenue ♦ Utica, New York 13501-2975  
(315) 798-5910 ♦ fax: (315) 798-5603 ♦ [www.ocgov.net](http://www.ocgov.net)

Anthony J. Picente, Jr.  
County Executive

Peter M. Rayhill  
County Attorney

FN 20 20 - 204

June 4, 2020

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue, 10<sup>th</sup> Floor  
Utica, New York 13501

**ECONOMIC DEVELOPMENT  
& TOURISM**

**WAYS & MEANS**

Re: **Agreement with The Convention and Visitors Bureau for Oneida County, Inc.**

Dear County Executive Picente:

Enclosed, please find an Agreement between the County and The Convention and Visitors Bureau for Oneida County, Inc., (Convention Bureau) which allocates a percentage of the revenue collected from the Hotel Occupancy Tax to the Convention Bureau for the purpose of promoting tourism and convention activities throughout Oneida County. The Agreement covers the period from October 1, 2019 through September 30, 2020.

If the enclosed meets with your approval, I respectfully request that you forward the same to the Board of County Legislators for consideration at their next meeting.

Sincerely,

Robert E. Pronteau  
Assistant County Attorney

Enclosures

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 6/5/20

Oneida Co. Department: County Executive

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** The Convention and Visitors Bureau for  
Oneida County, Inc.  
P.O. Box 551  
Utica, New York 13503

**Title of Activity or Service:** Regional tourism promotion

**Proposed Dates of Operation:** 10/1/2019 – 9/30/2020

**Client Population/Number to be Served:**

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** By way of this agreement the CVB will receive a percentage of the County’s bed tax money to promote tourism and operate the Visitors Information Center.
- 2) **Program/Service Objectives and Outcomes:** To help O.C. tourism and therefore the County’s economy.
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** N/A - Revenue                      **Account # A1740**

The total contract amount is unknown as it is for payment based upon Hotel Occupancy Tax Revenue.

**Oneida County Dept. Funding Recommendation:** N/A

**Proposed Funding Sources (Federal \$/ State \$/County \$):** County bed tax revenues

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** None